



Student Equity and Achievement Program Committee

Thursday, September 9, 2021 3:00pm-4:30pm

Zoom: <https://cccconfer.zoom.us/j/98037314473>

SEAP Committee Vision:

SAC is a college where students can achieve their educational goals and a defined course of study free from racism and sexism, homophobia and any other assumptions and prejudices

SEAP Committee Mission

The Mission of the Santa Ana College Student Success and Equity Committee is to boost achievement for all students with an emphasis on eliminating opportunity gaps. To do this we make recommendations on how equity funding is allocated, evaluate the use of that funding, and explore strategic ideas grounded in institutional research in order to support an education free from racism and sexism, homophobia and any other assumptions and prejudices

Present Voting Members: Dr. Fernando Ortiz (co-chair), Maria Aguilar Beltran (co-chair) Janet Cruz-Teposte, Annie Knight, Ashly Bootman, Dr. Maria Dela Cruz, Dr. Kevin Kawa, Dr. Vaniethia Hubbard, Dr. Jeffrey Lamb, Vanessa Orozco, Leo Pastrana, Maribel Pineda, Kim Smith, Dr. Merari Weber, Dr. Marty Romero, Rebecca Barnard, Amberly Chamberlain, Kathy Walczak, Nandini Puri, Dr. Armando Soto, Scotty Escobar

Guests: Monica Macmillen, Linda Sung, Teresa Mercado-Cota, Jessica Hamman, John Nguyen, Kelly Nguyen, Stephanie Clark

- I. Welcome and Introductions-** Dr. Ortiz and Maria Aguilar began the meeting at 3:00 pm
 - a. Welcome ASG Student Rep- Scotty Escobar- ASG Senator of Humanities
 - i. Dr. Ortiz and Maria Aguilar welcomed SEAP's new student representative for Fall 2021, Scotty Escobar
- II. Action Items:**
 - a. Approval of Minutes from June 3, 2021 – Dr. Ortiz made a motion to approve June 3, 2021 minutes. Dr. Maria Dela Cruz moved to approve, Scotty Escobar seconded. Minutes approved as presented.
- III. Public Comments:** Comment was made regarding upcoming SEAP committees and whether they would be via Zoom. Dr. Ortiz mentioned that further direction is still pending and would be providing an update based on Brown Act teleconference administrative regulations still being negotiated. Mentioned that as of this meeting (9/16/2021) the plan is for voting members to meet in person for the October meeting. Voting members can send a proxy if they are unable to attend. Notification to the chairs would be required to note and count their vote as official proxy. Committee will be notified in advance of any meeting location changes.
- IV. Presentations & Feedback**
 - a. Membership 2021-2022
 - i. Dr. Ortiz shared the SEAP membership list. CSEA vacancies are still pending. CSEA's Sheryl Martin has reached out to classified and will be sending and update on potential members.

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- b. Roles, Responsibilities, and Expectations and Engagement- Dr. Ortiz went over the Participatory Governance committee member roles, responsibility and engagement expectations from the Governance Handbook. Shared portions that mention Robert Rules/Brown Act guidelines and recommended that committee members review the handbook to familiarize themselves with the most up to date information as committee members.
 - i. Brave Space Community Guidelines – Maria Aguilar Beltran shared the following Brave Space Community Guidelines for this semesters SEAP committee:
 1. Create space at the beginning of our meetings to do a land acknowledgement
 2. Be true to yourself. We want to create an atmosphere for open, honest exchange.
 3. Commit to learning from each other. Listen to each other and acknowledge that we all come from different backgrounds, skills, interests, abilities, and values. We realize that it is these very differences that will increase our awareness and understanding through this process.
 4. Acknowledge each other’s experiences. We will not devalue people for their experiences, lack of experiences, or difference in interpretation of those experiences.
 5. Trust that others are doing the best they can. We will try not to ‘freeze people in time’ but leave space for everyone to learn and change through our interactions with one another.
 6. Challenge the idea and not the person. If we wish to challenge something that has been said, we will challenge the idea or the practice referred to, not the individual sharing this idea or practice.
 7. Speak your discomfort. If something is bothering you and you are open to sharing, please share it with the group. Often our emotional reactions to this process offer the most valuable learning opportunities.
 8. Step Up, Step Back. Be mindful of taking up much more space than others. On the same note, empower yourself to speak up when others are dominating the conversation.
 9. Work to recognize your privileges. Use this space to recognize and investigate your privileges (for example: class, gender, sexual orientation, ability). Honor the different experiences we all bring to this space.
- c. Committee Goals
 - i. Review and update the equity request process
- d. Subcommittees and Task Force
 - i. Create specific goals for each of the groups

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- a. Items c and d were merged as the conversation on goals began to take place. The Participatory Governance Goal-Setting Template was presented and Dr. Ortiz opened up the floor for committee members to recommend items that they would like the SEAP committee to focus on or bring more attention to throughout the semester, keeping in mind alignments to the committee vision and mission. The table below shows the recommendations as a starting point.

	Goal:	Measurable Outcome	Means of Assessment	Link to Strategic Goal	Completion Date	Responsible Person / Group	Notes
1.	Effective use of research						
2.	Men of Color						
3.	OER/ZTC marketing						
4.	Impact of COVID on DI groups						
5.	Update Equity plan/links to GP equity elements						
6.	Outcomes on Equity funded projects over the years						

- ii. Committee to formalize goals in the upcoming meeting.

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- e. Civic Engagement Presentation- Teresa Mercado Cota shared a Civic Engagement presentation based on College Council recommendation in attempts to find accurate placement of this subcommittee in the Participatory Governance structure. Provided detailed information of the purpose of the committee and the work that has been done thus far in regards to educating students and community on voting and civic engagement matters. A draft of the committee purpose/structure was shared and requested recommendations as to where in the PG structure this subcommittee should live. Teresa Mercado Cota will return to the SEAP committee to share a finalized committee structure and will receive the committee’s recommendation at that time.

V. Update/Discussion of Major Student Success & Equity Bodies of Work

- a. Professional Development – Amberly Chamberlain – Gave a PD update that discussed 2021 Fall PD Week Attendance, Convocation Data and Convocation Feedback
- b. AB 705 Monitoring – Armando Soto- Gave an AB705 update and shared that the committee is currently working with District Research on active initiatives. Currently working on how they can best support students with embedded tutoring.
- c. Guided Pathways – Stephanie Clark- Shared that Guided Pathways is launching its inaugural Equity-minded Teaching and Learning Institute this year. Membership in the cohort has been confirmed. Facilitators for the institute will be Maria Aguilar Beltran, Stephanie Clark, Merari Weber, Arjun Nair and Jose Mercedes Lopez. Shared Current Campus Planning & GP-related Events
- d. USC Equity Leadership Alliance Highlights – Maria Aguilar Beltran shared that highlights have been loaded to the public H drive and can also be viewed in the SEAP committee webpage.

VI. Information/Reminders

- a. **Fall 2021 Meetings will return to 2nd Thursday of the month 3:00 – 4:30pm**

Meeting adjourned at 4:30pm

Meeting Materials: [Here](#)

October 14, 2021	3:00-4:30 pm S-215
November 4, 2021	3:00-4:30 pm S-215
December 9, 2021	3:00-4:30 pm S-215
February 10, 2022	3:00-4:30 pm S-215
March 3, 2022	3:00-4:30 pm S-215
April 14, 2022	3:00-4:30 pm S-215
May 12, 2022	3:00-4:30 pm S-215

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