



**SANTA ANA COLLEGE**

## **Student Equity**

Research • Innovation • Professional Development

### **Student Success & Equity Committee**

Thursday, February 15, 2018, 3pm-4:30pm

#### **Student Success & Equity Philosophy**

*Work across Santa Ana College to ensure that all courses, academic and student support services, needed are available to all students at critical junctures in their completion journeys. This requires coordinated college wide efforts to strategically organize assets.*

**Attendees: Members:** Alicia Kruiuzenga, Co-Chair; Victoria Lugo, Co-Chair; Monica Bustamante, Maria Dela Cruz, Ana Diaz, Theresa Hagelbarger, Mary Huebsch, Kevin Kawa, Janice Love, Martha Montoya, Kim Smith, Justin Tolentino, Martha Vargas,

**Guests:** Alex Claxton, Jarek Janio, John Steffens, Kathy Walczak

**Handouts:** Agenda; Draft minutes from November 16, 2017 Student Success & Equity Committee meeting; Cover Sheet for Student Success and Equity Requests; Student Success and Equity Allocations Funding Request Form; Student Success and Equity Categorical Funding End of the Semester Report; Student Success and Equity Rollover Funding Request form; Student Success and Equity Committee Roster 2017-2018; Common Attributes of Two Year Graduates in 2016-2017; Degree Completion by Division and Degree Earned; HS GPA vs Academic Outcomes Fall 2017; SAC Graduation Exit Survey; IEPI Framework Letter; PD – Direction of Comments from Breakouts at Convocation.

#### **Agenda Items**

**I. Welcome, Introductions & Committee Purpose (if new members join) Alicia Kruiuzenga & Victoria Lugo, Co-Chairs**

- a. Approve the Minutes
  - i. Motion to approve the minutes: Maria Dela Cruz.
  - ii. Second motion to approve: Mary Huebsch.
  - iii. Minutes approved.

**II. Discussion Items**

- a. Budget Allocation process for Student Success and Equity – Victoria Lugo
  - i. Ana Diaz separated fixed costs and variable costs to see budget for next year. \$411,000 budget for Equity.
  - ii. Moving forward, recommendation that new positions will not be created with Equity funding.

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- iii. Recommendation will be that Equity funding should go under whoever is directing the Guided Pathways movement, but Dr. Rose will make final decision.
- iv. Monica Bustamante – The new Equity Funding process requires a request form to be submitted for all non-fixed costs. Request for 18-19 fiscal year are due to Monica by March 15, 2018. Salaries won't be affected but any non-fixed costs have to be requested
- v. Kathy W. – does this include Student Workers?
  - 1. Alicia – a new request would have to be submitted for student workers.
- b. Updated Committee Membership list – Alicia Kruizenga
  - i. Mary – need more instructional faculty.
  - ii. Alicia – we will reach out to Deans who don't attend and see if they want to have designees attend from their team.
- c. Form Equity Subcommittee – Alicia Kruizenga & Victoria Lugo
  - i. Volunteers for subcommittee needed in order to approve future Equity funding requests.
    - 1. Volunteers are: Kim Smith, Theresa Hagelbarger, Mary Huebsch, Martha Vargas, Janet Cruz Teposte, Justin Tolentino.
- d. Homeless students/Showers - Alicia Kruizenga
  - i. Showers need to be available to our homeless students. There is a new process where students are vetted through Robert Manson in Financial Aid office. Once they are confirmed as students, they are then given a code to access the showers, questions that are asked are only to ensure that they are currently enrolled students.
- e. AB-540 – Monica Bustamante
  - i. Training during Flex Week offered.
  - ii. Kim Smith – We need to get more Administrators in the training as well as more Faculty. If you don't have a level of understanding, you can't help students.
  - iii. Theresa Hagelbarger – need more frontline classified staff to attend.
  - iv. Martha Vargas – more staff from Admissions and Records would be beneficial.
  - v. Maria Dela Cruz – will encourage other Deans to attend. Can it be mentioned in Academic Senate?
  - vi. Victoria – would like to see more cultural events at SAC.
    - 1. Kim – We have many Vietnamese students who don't even know that they're DACA.
  - vii. Alicia – we can do 'I'm an Ally' buttons.
  - viii. Victoria – Need to work on campus wide communication. Equity newsletter?

### **III. Student Success Research Spotlight**

- a. Report from Research – Janice Love, Kevin Kawa, and Alex Claxton

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- i. Relationship between HS GPA/Pell Grant Status/Program Participation and Academic Outcomes Fall 17 handout.
  1. Higher HS GPA, more units attempted and higher GPA.
  2. Pell Grant status also factors in.
  3. GPA's are higher at SAC with a higher GPA and participation in programs.
  4. Janice can provide this information for other programs. It's important how we target students.
    - a. Theresa – How can we connect students with programs earlier and faster?
    - b. Janet – How can we capture the students as they come in?
    - c. Victoria – We can alert students when they qualify for a program (positive spin versus you're below a 2.0).
- ii. Graduate Exit Survey Handout
  1. Factors affecting length of time in school: Hispanic and Asian/Pacific Islanders gave higher ratings for role of other students, programs and services, student clubs and organizations.
    - a. Victoria – could be related to Hispanic and Asian/Pacific Islander students wanting to look to other peers for group support. Important to factor that into classroom/teaching pedagogy.
  2. English not being first language is a factor affecting to length of time in school.
    - a. Victoria – indicator that we need to do more for our Asian/Pacific Islander population.
  3. Survey was sent out to students who petitioned to graduate in 2017. Incentives were given out, helped with the response rate.
  4. Kim Smith – Do we have someone analyzing the data (sociologist)?
    - a. Janice Love – we don't have something like that here, hopefully our next Equity coordinator will have a Sociology background.
- iii. Degree Completion by Division
  1. Average credits taken is 100 for people who got degrees
  2. AATs consistently finish quicker while certifications and AA degrees tend to lag behind.
  3. Human Services and Technology offers many non-college level courses which pulls the percentage down.
  4. Fine and Performing Arts seems to generally be among the slowest to degree.
- iv. Degree Earned Handout and Common Attributes of Two Year Graduates
  1. Taking four or more courses every Fall and Spring Semester
  2. Taking at least one Intersession course

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3. Taking at least one Summer Course
  4. Completing Transfer level English and transfer level math/the math requirement in their first year
- b. Jarek – Chancellor’s office is calling for a development of a simplified list of metrics used to measure the success of our institution.
- i. Victoria – We can use this data to look at our programs and possibly change some of the criteria for the programs that we offer.

#### **IV. Update/Discussion of Major Student Success & Equity Bodies of Work**

- a. Guided Pathways Update - Maria Dela Cruz
  - i. Can we revisit the Integrated Plan Goals that are listed on the Student Equity funding request form? Can we have BSI/Equity/3SP commit to funding some of the Integrated Plan Goals? In 2 years we have to report back to the state that we increased our baseline, so we also need that data from SAC Research.
- b. Multiple Measures and Assessment Update – Maria Dela Cruz
  - i. No updates.
- c. Technology Update – John Steffens
  - i. Early Alert - We aren’t sure what we are looking for when it comes to capture students when they come into SAC. What should our Early Alert system do? We can pull together different tools from vendors, but we need to know what we are trying to measure. Goal is to meet every other week to discuss this in order to keep students on the path.
    1. Martha – if students go under a 2.0, they lose financial aid. Need to have students come in to do an Ed Plan when the Early Alert happens.
  - ii. Working with Assessment to try and streamline waivers that need to be added to student records (currently have 3,000 waivers).
    1. Christine Leon - When will the work around be implemented?
      - a. John – not something that counselors need to do, assessment will be doing that.
  - iii. All students now all have a link to their Student Ed plan through Web Advisor. Many students don’t know it’s available yet.
  - iv. No longer using Blackboard after this semester. 100% canvas starting in Summer 18.
    1. Kim – Will blackboard still be available?
      - a. John – you need to download the data.
  - v. No more computers are available for purchase from the bookstore.
- d. Professional Development Update – Mary Huebsch
  - i. Handout with update on Convocation feedback.
  - ii. Guided Pathways

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1. Another event on April 20<sup>th</sup>, mainly directed for Classified staff. Many people thought that Guided Pathways was informative, but they need to know what they have to do.
  - e. BSI Update – Mary Huebsch
    - i. Funding formula is moving towards performance based funding. Meeting next week for Basic Skills.
- V. Additional Topics**
- a. Future of Student Equity at SAC
    - i. No updates on who will be filling Coordinator position.

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