Santa Ana College: Student Success & Equity Committee Meeting Minutes
Thursday, March 17, 2017
3:00 PM – 4:30 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair, George Sweeney, Co-Chair; Members: Mari\a Aguilar Beltran, Micki Bryant, Monica Bustamante, Peggy Card Govela, Christine Cha, Janet Cruz-Teposte, Maria Delacruz, Ana Diaz, Teresa Hagelbarger, Mary Huebsch, Annie Knight, Alicia Kruizenga, Mark Liang, Nilo Lipiz, Janice Love, Lynn Marecek, Christina Romero, Marty Romero, Susana Salgado, Cathie Shaffer, Patty Siguenza, John Steffens, Martha Vargas, Whitney Youngren, Adalberto Zambrano

Handouts: Agenda; Draft minutes from February 17, 2017; 3SP Updates; Professional Development Updates; ACCJC Annual Report Review; Institutional Effectiveness Indicator Rates for RSCCD & SAC; Institution Set Standards and Institutional Effectiveness Snapshot; SAC Research - What happened to Spring 2016 Students?

I.   **Welcome, Introductions & Committee Purpose: Sara Lundquist and George Sweeney, Co-Chairs.**
Notify Monica Bustamante of any changes to the meeting minutes from November 17, 2016.
a. Approve the minutes from February 17, 2017.
II. Action Items from Previous Meetings
a. CAI (Common Assessment Initiative) and Multiple Measures Update and Conversation –Maria Aguilar Beltran.
1. CAI Task force has met and the math, English, ESL/EMLS, & reading faculty will be completing competency mapping by August 1, 2017.
2. Multiple Measures –students are now being placed by multiple measures, i.e. high school GPA, etc. Students will receive a placement recommendation letter with the highest possible placement for math, ESL/EMLS, English & reading. Multiple Measures diminishes the potential impact of CAI. Course seats for F17 will be based on F16 assessment center data 1,000's of students will quality for different courses for Fall 17 based on the new process being implemented (placement test, review CCC apply for self-reported GPA, etc.) Waivers will have already need to be inputted.
1. We need to come up with a good consultation model in regards to how many sections are going to be built based on

placement changes
   b. Academic Computing Center Update
      1. ACC stopped collecting attendance this academic year
      2. Student Services team and Academic Affairs team developed plans and will submit to Academic Senate and to Department Chairs for input.. Going to create areas where students can convene, study, receive one stop advisement services. Furniture will be ordered in 2-3 weeks. Goal is a Fall 17 semester launch. 3rd IQ bar will also go in this area.
   c. Professional Development Update
      1. Professional Development is being created for classified staff as well as for faculty. Areas for PD include threat assessment, emergency response, technology, pedagogy)
      2. Hiring a Senior Clerk to help support
      3. Suggestion: Order buttons for AB 540 Allies to wear.
   d. Increasing student awareness of services that they need and student input
      1. Work with ASG/Research to co-host forums in order to talk to students about what will help make them more successful.
      2. Suggestion: meet with ASG representatives
      3. How do we also make faculty and staff aware of Student Equity?
      4. Suggestion: presentation on what SS&E is and what we do. Create a "cheat sheet" with information about Student Success & Equity (Did you know…?) Research can provide an action corner that shows what strategies people are using in order to improve results. Highlight people who have taken effective actions. Research can work with PD in order to survey faculty to see if they are using data and see what worked for their programs. Encourage faculty mentoring. Create a collaborative Student Success lab to bring faculty together to think together about Student Success.
      5. Have announcements on the portal to targeted audiences.
III.   Update/Discussion of Major Student Success & Equity Bodies of Work
   a. What happened to SAC students enrolled in Spring 2016? (Research)
      1. Who are we losing? Do all prepared students succeed equally?
   b. Integrated Planning for SSSP/BSI and Equity
      1. Goals development - Institution Set Standards and Institutional Effectiveness Indicators
         1. Draft mission statement will be ready soon.
         2. ISS & IE Indicators handouts provided in order to get feedback on goals for Student Success at SAC. SS&E Committee will give input on the IE Indicators and how we measure success.
      2. Alignment with the Strategic Plan
   c. Preview of the RAR's - Mike Collins
      1. All of the requests have been brought together. They are being prioritized by requested and then by division/manager, then

Deans/VPs for review based on planning documents.

IV. Additional Topics
    a. Changes to Student Equity Leadership structure for 2017-2018
        1. George going back to teach, he will be 60% equity.
    b. Issues with Restrooms on Campus
    c. Food Insecurity – Sara will be visiting the El Sol Academy food pantry.
    d. Outcomes and Assessment Data
        1. Janice – feedback from faculty is we have the data, but what can we do about it?
            1. Highlight people/departments that took action?
        2. Lynn – Few people can look at data and figure out how to get from data to the changes that are needed. We need to assess our ability to do something, even changing just one thing. How do we seek more information about models?
            1. Need to test/measure what needs to be changed
            2. Need to do a deep dive and look at student skill development

Santa Ana College Mission Statement

3. The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global environment.