# Santa Ana College:  Student Success & Equity Committee Meeting Minutes
## Thursday, February 16, 2017
## 3:00 PM – 4:30 PM

*Student Success Philosophy*

*Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.*

**Attendees:**  George Sweeney, Co-Chair; Members Maria Aguilar Beltran, , Rosio Becerra, Micki Bryant, , Peggy Card Govela, Christine Cha,  Xinyi Angela Cheng, Janet Cruz-Teposte,  Maria Dela Cruz, Ana Diaz, Teresa Hagelbarger, Mary Huebsch, Annie Knight, Mark Liang, Janice Love, Lynn Marecek, Nicole Moya, , Michelle Priest, Christina Romero, Luisa Ruiz, Cathie Shaffer, Patty Siguenza, John Steffens, Jinhee Trone, Martha Vargas, Kathy Walczak, Whitney Youngren, Adalberto Zambreno

Handouts:  Agenda; Draft minutes from  November 17, 2017 Student Success & Equity Committee meeting;  Integrated Planning Documents from the Chancellor's Office (2016-17 Expenditures for Basic Skills Initiative, Student Equity Program, and Student Success and Support Program; 2016-17 Expenditure Guidelines Basic Skills, Student Equity, and Student Success and Support Program; 2016-17 Integrated Plan:  Basic Skills Initiative, Student Equity, and Student Success and Support Program; Integrated Budget Template BSI, Student Equity, SSSP;  Letter from Pamela Walker, Vice Chancellor, Educational Services regarding Basic Skills Initiative, Student Equity Program, and Student Success and Support Program Integrated Planning Documents); Updates for 3SP; BSI Updates; Digital Dons Update, Common Assessment Initiative (CAI) and Multiple Measures Pilot Updates including letter about placement  to be sent to students; Research Office Update on First Time Freshman Entering Fall2009-Summer 2010.

I.     **Welcome: George Sweeney, Co-Chair.**
Notify Monica Bustamante of any changes to the meeting minutes from November 17, 2016.
   a. Approve the minutes from November 17, 2016 meeting.

II.     Action Items from Previous Meetings
   a. CAI and Multiple Measures Update and Conversation –Maria Aguilar Beltran. CAI Taskforce meetings and department mapping trainings have been held with math, English, EMLS, Reading credit and non-credit faculty for competency mapping. Deadline for completion of mapping:  end of this semester or in summer. SAC plans to implement in spring 2018. CAI will be part of the multiple measures that determine student placement. Students will receive the highest

placement they are eligible for. Students will receive a letter that explains how placement recommendations are being made.

b. UMOJA planning update: We are requesting a faculty coordinator be assigned to plan UMOJA activities

c. Digital Dons Update—John Steffens. Students participating in Digital Dons achieved greater course success as compared with peers who did not participate (60%-48% success) Success increased as the DD students participated in additional success programs, e.g. Adelante. DD students participating in up to 3 programs saw 71% course success. SAUSD saw more success than non-SAUSD students. Spring 2017: We will evaluate whether we need to extend in-reach or outreach to inform students of this program. Some students are concerned about the financial liability entailed should they damage or lose the laptops ($500). We will consider including an offer of insurance with the laptops. No decisions have been made regarding deployment of the laptops in the summer and fall.

III. Update/Discussion of Major Student Success & Equity Bodies of Work

a. Presentation of the new integrated BSI/Student Equity/SSSP planning documents. Integrated Plan due December 1, 2017—George Sweeney

1. Area 1= Previous Accomplishments. Assess college's progress towards BSI/SE/SSSP goals for 2015-16.
2. Area 2=Future Plans. Establish outcomes-based integrated student success goals. System-wide outcomes metrics must be used.5 integrated goals required for 2017-19 planning cycle. Activities to achieve each goal must also be given.
3. Area 3=Coordination of student success efforts including impact of noncredit offerings. Coordination of efforts across programs and with other colleges in district.
4. Area 4=Evaluation/Analysis of progress on student success goals for credit and noncredit students using milestones, momentum points, etc.
5. Integrated Budget Template: expenditures will be reported for FY 2017-2018. BSI, SE & SSSP funds may now all be spent over a two-year One set of 2016-17 Expenditures Guidelines for BSI, Student Equity and SSSP Programs rather than a one-year period.

b. Attainment (prepared students)—Janice Love

1. 53% of students entering in 2009 obtained a degree or certificate by the 15th term. The number of students attempting 10 units or more a semester received a degree or certificate at more than double the rate of students attempting fewer units. Concern with students with 100 or more units and no degree or certificate after the 15th term.
2. Data on attainment of unprepared students will be shared with BSI Strand A.

c. Campus Climate and Safe-space work

1. Flex Week Activities—Mary Huebsch (Kimberly Papillon (The Neuroscience of Decision Making), AB540 training, Safe Space Training, Gary Schoeniger (The Entrepreneurial Mindset . Monday & Friday sessions with keynote speakers were well-attended. Other well-attended sessions pertained to ensuring a positive, safe space for students at SAC; strategies for reducing implicit bias; growth mindset and SAC research studies and tools.
2. SAC community members are not comfortable having conversations about implicit bias and related topics. Whitney Youngren, Maria Aguilar Beltran and Peggy Card-Govela volunteered to work with Mary on follow up to the Kimberly Papillon presentation. Suggestions: faculty group to discuss civil discourse at SAC; outside facilitator to lead discussions; presentation/discussion with Kim Smith from Paralegal Department, discussion with SAC Psychological Services faculty; more intersectional discussions; participants in these discussions serve as ambassadors to others on campus. How do we facilitate discussion of implicit bias, safe zones, etc. topics in the classroom?
3. Nicole Moya commented that students are energized about the spring Leadership Retreat. Students at the retreat will be discussing the importance of the peer to peer connection and brainstorming ways to get students more involved on campus.
4. sac.edu/support and pull-up banners have been deployed to support SAC students feeling safe and provide resources and information.

d. Discussion about assessing the Student Success and Equity Committee and enhancing its presence on the campus
1. Extending evaluation beyond the committee. How can we most effectively connect with and communicate about the committee's work with others at SAC? There may still be a need to explain what "student equity" means. Some students may be under the impression that the work of student equity is limited to giving students vouchers, etc. Suggestions: one-page data highlights to share with Academic Senate and others; posters clarifying the difference between equity and equality; forums/trainings to engage faculty and staff in equity/student success work.
2. Examining student participation and perceptions of student success. We need to increase student awareness of what the committee does and also increase the committee's responsiveness to student needs.
3. Improving our evaluations to become responsive to the campus needs. Should we assess the committee's success at the end of each semester and not just at the end of the academic year?

IV. Additional Topics
a. Guided Pathways discussion
b. V. Committee Meeting Dates (Thursdays at 3:00 in S-215 unless otherwise noted. March 16, April 20, May 18)

<u>Santa Ana College Mission Statement</u>

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community.  Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.