

Tips for Early Childhood Teachers Resume

Common Key Skills and Action Verbs for Early Childhood Teachers Resumes

Organizations utilize Applicant Tracking Systems (ATS) to track resumes for specific key skills and action verbs. To secure interviews during your job search, you need to incorporate appropriate keywords that match the requirements listed in the job posting. As an education professional, it's important to include a mix of both soft and hard skills on your resume. You want to show potential employers that you possess an advanced understanding of early childhood education in addition to strong emotional intelligence and people management skills. Below, you'll find a list of keywords that you may encounter during your job hunt.

Key Skills & Proficiencies	Action Verbs
<ul style="list-style-type: none">• Behavioral Analysis• Communication• Cooperative Learning• Childcare• Child Development• Classroom Management• Curriculum Development• Differentiated Instruction• Early Childhood Education• Early Childhood Literacy• Education Technology• Experiential Learning• Group Learning• Individualized Education Plans (IEPs)• Instruction• Lesson Planning• Play-Based Learning• Preschool Teaching• Teaching• Relationship Building• Student Assessment	<ul style="list-style-type: none">• Analyzed• Conducted• Coordinated• Created• Delivered• Designed• Developed• Drove• Educated• Enhanced• Evaluated• Executed• Identified• Implemented• Improved• Led• Managed• Oversaw• Partnered• Performed• Planned• Provided• Supported• Taught

Tips for Writing a Better Early Childhood Teacher Resume

Feature your Leadership abilities

Leadership skills are essential for early childhood teachers. In this role, you'll be interfacing with parents, children, and faculty on a regular basis. Your ability to communicate with these different groups plays a critical role in your effectiveness as an educator. For example, showcasing your ability to collaborate with fellow educators and provide coaching and mentorship to your colleagues will send a strong message to hiring managers that you're the right fit for their work culture. Below, you'll find examples to help you feature your leadership abilities on your resume.

Example 1:

- Good: Managed classrooms with up to 20 preschool students, maintained a safe and nurturing learning environment, communicated with students to resolve behavioral conflicts with peers, and coordinated with parents to support academic, emotional, and social growth

- Bad: Instructed classes with preschool students, spoke with parents regarding behavior, and helped students improve discipline and behavior in the classroom

Example 2:

- Good: Led a team of 10+ early childhood teachers at a premier inner-city preschool, conducted performance evaluations, evaluated teaching strategies, provided ongoing mentorship, and collaborated with team members to develop an engaging curriculum
- Bad: Oversaw a team of childhood teachers, reviewed performance, provided feedback, and helped to maintain working relationships

Create an eye-catching professional profile

Including a professional summary at the top of your resume can make all the difference in whether the hiring manager decides to bring you in for an interview. Employers receive countless applications for job openings each week and often lack the bandwidth to spend time reading through every resume in-depth. By creating a compelling summary that includes key specializations the organization is looking for within the first sentence, you'll justify the hiring manager spending more time evaluating your application. Below, you'll find examples to help you craft an eye-catching professional profile.

Example 1:

- Good: An empathetic Early Childhood Teacher with six years of professional experience, specializing in cooperative learning, differentiated instruction, and interactive learning. A strong history of creating safe and positive learning environments and implementing innovative lesson plans.
- Bad: A preschool teacher seeking opportunity to grow as an educator with your school. A hard worker and team player who excels in communication and problem solving.

Example 2:

- Good: A Senior Education Professional with over eight years of teaching experience, specializing in early childhood education, experiential instruction, and program management. A proven track record of coordinating with multidisciplinary teams to refine curriculum design.
- Bad: A certified early childhood teacher looking for a high-paying job within the education field. Excited for the chance to advance teaching career with your preschool.