4.5.2017 Minutes for Faculty Professional Development Work Group 11:30AM-12:15PM in A126/A112

Mission: Foster a community of inquiry and collegiality that values and strives to understand how to improve learning and equity.

Attendees: Susana Salgado, George Sweeney, Kathy Walczak, Whitney Youngren, Mary Huebsch

1. Meeting Schedule: 11:30AM-12:30PM on 5/3, 5/17 in Faculty Work Room.
2. You are invited to attend Trudy Naman's workshop on Tech Tips on 4/19 from 11AM-12PM in A-112. We will not hold a meeting on this date. Faculty will be able to join this workshop through CCC Confer.
3. Viewing of Faculty Development Tracking System in WebAdvisor.
   - Recommendations to Academic Senate on Flex Policies. We recommend these policies:
     i. Presenters earn 2.0 hours of flex credit for each hour of a new or repeated workshop. Multiple presenters all receive 2.0 hours of flex credit.
     ii. Workshop approval by faculty professional development coordinator, faculty professional development work group, division dean or department chair.
     iii. Personal flex projects must be approved by the individual's supervisor.
     iv. Change AS Retreat to Tuesday of flex week and offer mandatory/highly recommended workshops on Wednesday of flex week.
     v. Fall only: SAC Days (student orientation days on Monday & Tuesday of flex week). Faculty may present and/or attend these sessions and receive flex credit.
   - Additional flex policy items discussed:
     i. Flex guidelines/examples would help faculty understand what type of activities qualify for flex credit
     ii. We need to have training on the system
     iii. We need to have clear messaging about dates/deadlines to be aware of and consequences of not completing flex.
     iv. Flex alerts would remind faculty of upcoming deadlines for submission of projects requests, reports, etc.
     v. Possible consequences for failure to complete flex hours: Carrot or stick approach? Participating in flex is a contractual obligation for instructional faculty but we want professional development to be something that they view as beneficial and want to participate in.

      vi. Issue: flex is required for instructional faculty. Non-instructional faculty may submit a staff development plan. Are non-instructional faculty entitled to time for PD?

4. Faculty & Staff Professional Development Survey has been sent to All SAC Email Users

Items below were not discussed

5. Teaching with Technology Center & Studio. Request for information about existing centers. Minutes from Academic Senate discussion on March 14th:

Discussion
Faculty Needs for Support with Technology –Mary Huebsch
Meeting as faculty professional development group from 11:30 -12:30 on Wednesdays. Proposal of teaching with technology resources and studio including also opportunities for ongoing faculty training and business tech applications. Use for all – faculty, staff & management. Discussion points:
- Production of high end videos
- IQ bar model for faculty? Place to get quick questions answered. Drop in service.
- Services available for captioning services.
- Other colleges already have these resources – how to be funded?
- What is the priority for the workgroup? We want a facility where we can get professional help to get new content for classes.
- Workgroup investigate who already has it, how is it funded, student numbers and population, etc.

6. Follow up from Gary Schoeniger presentation on Entrepreneurial Mindset. Student testimonial. Event like last year's Mini Convocation? Who is working on this: Madeline, Eve, Glenn, Mary
7. Upcoming PD
   - Reading Apprenticeship Community of Practice Tuesdays 9-10AM
   - Anti-Bias Dialogues (see dates above): Wed 4/5 (I-108) and Wed 4/26 (S215)from 12:30-1:30PM
   - Teaching with Technology Overview (see dates above)
   - 3Ms Faculty Inquiry Group 2PM in D-307
     - i. May 2nd: Building Motivation
8. Future discussion: Conference request and reporting process

Mission Statement: The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic

learning environment that prepares students for transfer, careers and lifelong intellectual pursuits in a global community.

Vision Themes: 1) Student Achievement 2) Use of Technology 3) Innovation 4) Community 5) Workforce Development 6) Emerging American Community