



SAC PLANNING & BUDGET MEETING
MINUTES – Sept. 5, 2023
1:30PM – 3:00PM
Zoom Meeting

Santa Ana College Mission Statement: *Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

Administrators	Academic Senate		Classified	Guests	
Bart Hoffman, co-chair	Jorge Lopez, co-chair	Monica Zarske	Omelina Garcia	Mark Reynoso	Kevin Leeds
Jim Kennedy	Claire Coyne	Jenny Beltran	Mark Ou	Bill Reardon	Mark DeAsis
Jeffrey Lamb	John Zarske	Kelly Nguyen	Jimmy Nguyen	Daniel Martinez	
Vaniethia Hubbard	Merari Weber	Reza Mirbeik			
Robert Manson	Luis Pedroza	Brandon Rocke	Student Representatives		
				Bold = present	
1. WELCOME and INTRODUCTIONS				Meeting called to order 1:36 pm Meeting adjourned at 3:02 pm	
	Welcome and introductions were made.				
2. PUBLIC COMMENTS	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	None				
3. APPROVAL OF MINUTES	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	Approval of May 2, 2023 and May 30, 2023 minutes Kelly Nguyen asked when computers will be replaced on campus due to the replacement plan. Dr. Hoffman explained that the computer replacement plan was approved. The budget is currently frozen until the first Board meeting. After the Board meeting, funds will be in place for computer and mediation replacements. IT will then begin the replacements.			Motion moved to approve the May 2, 2023 minutes by Merari Weber, 2 nd by John Zarske. Abstentions: Claire Coyne and Luis Pedroza. Motion moved to approve the May 30, 2023 minutes by Claire Coyne, 2 nd by Kelly Nguyen. Abstentions: Luis Pedroza	
4. UPDATES/REPORTS	DISCUSSION/COMMENTS			ACTIONS/FOLLOW UPS	
	Updates/Reports FY22.23 Year End Report – Mark Reynoso’s presentation highlighted FY23.24 Budget				

	<p>Updates, FY22.23 Year End Report and FY23.24 Budget Summary. Some of the FY23-24 Budget Updates are:</p> <ul style="list-style-type: none"> • The State would like to reach a goal of having 70% of working age Californians possess a degree or credential by 2030. • An 8.22% cost-of-living adjustment (COLA) was approved. This is the largest for community colleges in over 40 years. • One-time funding in the enacted budget is limited but provides some flexibility. Districts remaining retention & enrollment, COVID Block Grant and deferred Maintenance monies can be used for any of these three purposes. <p>FY22.23 Year-End Budget Report highlights:</p> <ul style="list-style-type: none"> • Fund 11 – Allocated Budget - \$100M, spent about \$99M or 98%. Leaving a \$1M balance. • Fund 13 – Allocated Budget - \$8.4M, spent about \$6.3M or 75%. Leaving a \$2M balance. <p>FY23.24 Adopted Budget Summary highlights:</p> <ul style="list-style-type: none"> • Fund 11 – Budget about \$118M. Part of this budget includes the \$7.2M Supplemental Retirement Program (SRP) and rate increases for the Student Centered Funding Formula (SCFF) metrics. SCC received approximately \$3M. These monies will help with increased utility costs, increased 13XX and 14XX expenses and computer replacement costs. • Fund 13 – Budget about \$7.2M. This budget includes the carryover dollars from Fund 11 and Fund 13 from last year. Target growth for SAC is 5.67% (per FY23.24 Adopted Budget). If this goal is reached SAC will then grow above 20,000 FTES and qualify for large college status (\$1M in additional revenue). <p>FY23.24 Expenditure Report Including Discussion of New Line Items</p> <ul style="list-style-type: none"> • Fund 13 Expenditure Plan – Carryover Funds for FY23.24 has a budget of about \$7M. The report pointed out new line items such as Campus-wide Program Accreditation Costs, International Student Operating Budget, Instructional Service Agreements, and other Costs for the Fire Technology Department. Currently the budgets are frozen until the September 11th Board meeting. These amounts will be reflected in the accounts after the Board meeting. 	
5. SCFF REPORTS	DISCUSSION/COMMENTS	
	<p>FTES Metrics – Mark DeAsis shared SAC Production Data of SCFF Components report.</p> <p>Dr. Daniel Martinez stated that Aaron Voelcker from SCC, Nga Pham from the District Office, and himself will be validating the SCFF metrics numbers. The numbers come from MIS therefore the report numbers may not match MIS’ numbers. They will share their findings with the Executive Management and can bring them to this committee as well. It would be interesting to know how well our numbers match the MIS numbers.</p> <p>Robert Manson shared a report showing supplemental allocation numbers.</p>	

6. OLD BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
7. NEW BUSINESS	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	Membership for Current Academic Year – Changes/Revisions were made. They are reflected on page 2 of this agenda.	
8. STUDENT UPDATE	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
9. SACTAC	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
10. ACCREDITATION	DISCUSSION/COMMENTS	ACTIONS/FOLLOW UPS
	None	
11. FUTURE AGENDA ITEMS		
GENERAL INFORMATION		
	Physical Resources Committee (rscdd.edu)	
NEXT MEETING	October 3, 2023	

Submitted by Maria Cardona