

## English 066: The Route to Writing Success Freshman Composition Lab.

**Ticket #73812****T-Th 12:20 – 1:45PM****ROOM: D-107**

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Instructor: **Rachel Sosta**Phone: **(714) 564-6566**Office: **D-427**E-Mail: [sosta\\_rachel@sac.edu](mailto:sosta_rachel@sac.edu)Office Hours: **M/W: 8:00am – 8:30am**  
**11:00am – 12:15pm**  
**T/Th: 9:00am – 9:45am**

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**Course Description:** 1 Lab Unit. Laboratory exercises are designed to explore and understand the reading process, the writing process, grammar, and punctuation rules in order to successfully complete English 101. This class must be taken concurrently with an English 101 course. **This section of 066 is specifically linked to English 101, section 70713. Enrollment in both classes is mandatory.**

### **Student Learning Outcomes (SLOs)**

- Students will utilize various reading strategies to comprehend and analyze texts.
- Students will work through the stages of the writing process (prewriting, drafting, revising, and editing) to create polished final drafts.
- Students will provide constructive feedback on other students' writing and use feedback during the revision process.

### **About the Course**

This course is designed to serve as support for English 101. In English 066, we will be working on putting into practice the ideas and techniques we discuss in English 101. Likewise, you will get one-on-one help from me and collaborate with your classmates to increase your skills and confidence in your. Finally, you will get a little grammar instruction and practice in this class. This class will only give you what you put into it, so come ready to work, collaborate, and ask questions, and improve your English 101 grade in the process!

### **Required Texts and Materials**

*The Color Purple*, Alice Walker*Easy Writer*, Andrea A. Lunsford, 7<sup>th</sup> edition*Grammar Review* (provided)*Lined paper for in-class writing****A stapler***

A laptop for in-class research and drafting

Recommended: College dictionary such as *Webster's Collegiate* or *Random House*

**Grading**

Email Assignment	20 points
Meta Responses	
Paragraph	15 points
3 Essays (20 points each)	60 points
Research Paper	40 points
Drafting Checks	
Paragraph	15 points
3 Essays (20 points each)	60 points
Research Paper	40 points
Reading Annotations	100 points
In-class writings	100 points
Grammar work (5 sections, 15 points each)	75 points
Grammar Quizzes (5 quizzes, 15 points each)	75 points
MLA Practice (various activities)	100 points
In-Class Writing Workshops	
Paragraph	20 points
3 Essays (40 points each)	120 points
Research Paper	60 points
General Participation	100 points
<b>TOTAL</b>	<b>1000 points</b>

700 and above = **Pass**

699 and below = **No Pass**

**Grading Criteria for 066 Assignments**

Written work done for English 066 will be graded on effort, thoroughness, and timeliness. Any out-of-class work must be typed in basic MLA format, and as will English 101 assignments, I do not accept late work.

**Extra Credit**

Occasionally I might give small assignments worth extra credit points. These points will only be applied to your grade at the end of the semester **if you have earned a passing grade (700+ points)**. Extra credit cannot help you pass the class; you must—and CAN!—earn a passing grade on your own merit.

**Late Work**

All assignments *must* be turned in on time. There are no exceptions to this rule. If you are absent the day an assignment is due, you must find a way to get a copy of the assignment to me before the end of that day's class session. Should you choose to email your assignment (only if you are absent when an assignment is due), **please attach the assignment in a format that I can open (.doc, .docx, .rtf, .pdf, or .txt), or I cannot give you credit for that assignment.**

**Make-Up Exams & Tests**

Do not be absent on the day of an exam or test because I do not give make-ups. If, however, you know you are going to be absent for a test or exam, contact me as soon as you become aware of the situation. For a compelling reason, I *may* arrange a way for you to take the test or exam *prior* to the time it is being given in class. This arrangement will be determined case-by-case.

**Participation**

English 066 is a collaborative lab class. In order to get the most out of the course, full participation is required. Participation includes being in class (on time), being prepared for class (with class materials, completed writing assignments, and completed readings), asking and answering questions in class, listening actively and respectfully, being on task during small group discussions and peer review, and turning in work on time.

**Attendance**

In order to stay paced with the class and have every chance of success, you are expected to attend all sessions of the classes in which they are enrolled. You are allowed 2 unexcused absences; **missing more than 2 class meetings may result in the loss of some of your participation points (if you're not in class, you can't participate!); missing 4 class meetings may result in a loss of all participation points. Missing more than 4 class meetings will result in an instructor drop.** You should also report to class on time, as repeated tardiness will accumulate as unexcused absences (**two tardies/early departures = 1 absence**). Please report absences to the instructor with an email ASAP (it is up to you to request any missed handouts). Consult your syllabus/classmates for missed information, lectures, etc.

**If you wish to withdraw from the class, it is your responsibility to take care of this.**

- **The last day to Drop the course with no grade is 9/8/19.**
- **The last day to Withdraw with a “W” is 11/17/19.**

**IMPORTANT:** If you wish to withdraw from this course and do not do so by the date listed above or in the schedule of courses, you will receive a regular letter grade in this course. If you plan to drop/withdraw from this course, please let me know as soon as possible. **If you withdraw from this class, you must also withdraw from English 101.**

**Emailing and Office Hours**

I encourage you to email me or come to my office hours with any questions, concerns you have.

**Email:** If you would like to email me, please include your **name, class, and class meeting time** in the **subject line** of the email. Please also include your name in the body of the email. If you do not let me know who you are and which class you're in, there is a possibility that I will not be able to answer respond. I will answer your email as quickly as possible, but please be aware that it may take me up to 48 hours to respond. If you have not heard from me within 48 hours, please resend your email.

**Office Hours:** My office hours are listed on the first page of the syllabus. These are open times that I have set aside FOR YOU, so do not hesitate to take advantage of them. You do not need an appointment: I will see students on a first come/first served basis.

**Cell Phones and Electronic Devices**

While in class, you are expected to have your cell phone turned off or placed on “silent.” Moreover, while in class, your attention should be on class material and discussion; therefore, you may not answer your phone, text message, or use other electronic entertainment devices while in class. **Each use of such devices will result in a “tardy” for that class session.** If you are expecting an “emergency” call or need to be reachable during class, please come talk with me right away.

**Recording Policy**

Throughout the semester, we may be reading, writing on, and discussing some controversial, possibly even personal topics. This class is meant to be a safe place where you can express your thoughts and feelings about these topics without fear of exposure. Because it is important to respect the privacy of both your instructor and your fellow classmates, no audio or visual recording will be permitted in class without the express consent of the instructor or a documented DSPS accommodation request.

**Plagiarism and Cheating**

(Adapted from SAC catalog) “Students at Santa Ana College are expected to be honest and forthright in their academic endeavors. To falsify the results of one’s research, to steal the words or ideas of another, or to cheat on an examination, corrupts the essential process by which knowledge is advanced.

Academic dishonesty is seen as an intentional act of fraud, in which a student seeks to claim credit for the work or efforts of another without authorization, or uses unauthorized materials or fabricated information in any academic exercise. Assignments that demonstrate academic dishonesty may receive an F grade, and the student may be referred to the dean of the division for further disciplinary action.” I will not tolerate plagiarism or cheating in its various forms. Such occurrences of cheating will be dealt with immediately and as harshly as the district permits.

**Disabled Students**

Your success in this course is important to me. Santa Ana College and I are committed to providing reasonable accommodations for all individuals with disabilities. If you have a disability that may have some impact on your ability to do well in this course, I encourage you to speak with me as soon as possible. Also, please contact Disabled Student Programs & Services so that we can all collaborate on your classroom accommodations in a timely manner. **DSP&S is located in VL-203**, and their phone number is **(714) 564-6264**. The DSP&S office requires documentation of your disability in order to receive reasonable accommodations. If you do not have documentation, they will work with you to acquire it. I look forward to supporting you to meet your learning goals.

**Title IX Statement**

Title IX is a federal civil rights law that prohibits sex discrimination in education. This includes sexual harassment, sexual assault, and rape. Violations of Title IX, as well as violence or threats of violence on campus or online, are taken very seriously so that victims are provided with proper support and violators are properly disciplined. **As a faculty member, I am required by law to report all such violations.** If you have been a victim of sexual misconduct and would prefer to talk to someone confidentially, I encourage you to take advantage of the psychological services offered at SAC’s Health and Wellness Center. You can contact the Center at (714) 564-6216 or visit them in person in VL-211.

**Santa Ana College Mission Statement**

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

**Santa Ana College English Department Mission Statement**

The Santa Ana College English Department provides numerous opportunities for our students to develop and improve the reading, critical thinking, and writing skills required to succeed at their chosen careers, to meet the rigors of the writing demands at four-year transfer institutions, and to foster lifelong learning and an appreciation of literature.

Class policies and grading are subject to change at the instructor’s discretion.

## Tentative Course Schedule and Assignments

Date	Assignments
<b>Week 1</b>	
8/27	In-Class: Introduction to the class; review of class policies and syllabus; in-class reading time
8/29	Readings: <i>Easy Writer (EW)</i> : “Reading and Listening Analytically, Critically, and Respectfully,” pp. 42-48 (7a-e) (“ <i>Analyzing and Reading Critically</i> ” in green version) In-Class: Practice active reading; create calendar; hand out Email Assignment
<b>Week 2</b>	
9/3	In-Class: Discuss the in-class film /“The College Fear Factor”; hand out calendar
9/5	Assignments: <b>Email Assignment due by 11:59pm in my inbox</b> In-Class: Practice with prewriting; hand out Reading Annotations assignment; reading and journals time
<b>Week 3</b>	
9/10	In-Class: Review Paragraph Assignment; discuss assignment with classmates; begin working on assignment
9/12	In-Class: Work on paragraph; consult with professor and classmates
<b>Week 4</b>	
9/17	Assignments: <b>Rough Draft of Paragraph Assignment due at beginning of class</b> In-Class: <b>Workshop for Paragraph Assignment; MLA practice</b>
9/19	In-Class: Practice with introductions and thesis statements; work on paragraph and consult with classmates/instructor
<b>Week 5</b>	
9/24	In-Class: <b>Meta response for Paragraph Assignment</b> ; review Essay #1; discuss assignment with classmates; begin working on assignment
9/26	Assignments: <b>Essay #1 (intro paragraph) due at the beginning of class</b> In-Class: <b>Workshop Essay #1 intro paragraph; practice with in-text citations</b>

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**Week 6**

- 10/1 In-Class: Work on Essay #1; consult with classmates/instructor; **in-class writing #1**
- 10/3 In-Class: **Practice with brackets and ellipses**; work on Essay #1; voluntary instructor conferences for Paragraph Assignment

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**Week 7**

- 10/8 In-Class: **Practice with works cited format**; review Essay #2; discuss assignment with classmates; begin working on assignment
- 10/10 Assignments: **Essay #2 (intro and outline) due at beginning of class**  
In-Class: **Workshop Essay #2**; work on Essay #2 and consult with classmates

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**Week 8**

- 10/15 In-Class: **Practice with transitions**; Midterm Exam practice; practice with summarizing and paraphrasing (time permitting)
- 10/17 In-Class: Grade check in class; plan 2<sup>nd</sup> 8 weeks; *The Color Purple* Reading time/work on Essay #2

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**Week 9**

- 10/22 Assignments: **2<sup>nd</sup> Rough Draft of Essay #2 due at the beginning of class**  
In-Class: **Workshop Essay #2**; plan 2<sup>nd</sup> 8 weeks
- 10/24 In-Class: **Meta response for Essay #2; practice with Works Cited format**; discuss assignment with classmates; begin work on assignment

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**Week 10**

- 10/29 In-Class: Discuss run-ons; **practice with run-ons; in-class writing #2**
- 10/31 In-Class: **Practice with embedded quotations**; work on Essay #3

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**Week 11**

- 11/5 Assignments: **2<sup>nd</sup> Rough Draft of Essay #3 due at the beginning of class**  
In-Class: **Practice with transitions; Workshop Essay #3**; work on essay
- 11/7 In-Class: **Meta response for Essay #3; practice with brackets and ellipses**; discuss/work on research paper

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**Week 12**

- 11/12 In-Class: Discuss pronouns; **practice with pronouns**; work on research paper
- 11/14 In-Class: **In-Class Writing #3**; work on research outlines; consult with professor and classmates
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**Week 13**

- 11/19 In-Class: Discuss commas; **practice with commas**
- 11/21 In-Class: **In-class writing #4**; final exam practice; work on research paper; consult with professor and classmates

**Week 14**

- 11/26 In-class: **Individual Conferences with the Instructor (D-427)**  
**BRING 1<sup>st</sup> Rough Draft of your Final Research Paper (Conferences will be from 8am-3:45pm)**
- 11/28 **Thanksgiving—No Class (work on your paper and study for your final!!)**

**Week 15**

- 12/3 Assignments: **Rough draft #1.5 of Research Paper due at the beginning of class**  
In-Class: **Workshop Research Paper**; work on research paper; consult with professor and classmates
- 12/5 In-Class: Work on research paper; consult with professor and classmates

**Week 16**

- 12/10 Assignments: **Rough draft #3 of Research Paper due at the beginning of class**  
In-Class: Peer review of Research Paper
- 12/12 In-Class: **Meta Response for Research Paper**; final survey

*“A man who does not read good books has no advantage over the man who cannot read them.”—Mark Twain*

*“I find television very educating. Every time someone turns on the set I go into the other room and read a book.”  
—Groucho Marx*

*“The difference between the almost right word and the right word is really a large matter—it’s the difference between the lightening bug and the lightning.”—Mark Twain*

*“Education is the ability to listen to almost anything without losing your temper or self-confidence.”—Robert Frost*

*“It is the mark of an educated mind to be able to entertain a thought without accepting it.”—Aristotle*

*“You can approach the act of writing with nervousness, excitement, hopefulness, or even despair the sense that you can never completely put on the page what’s in your mind and heart. You can come to the act with your fists clenched and your eyes narrowed, ready to kick ass and take down names. You can come to it because you want a girl to marry you or because you want to change the world. Come to it any way but lightly. Let me say it again: you must not come lightly to the blank page.”—Stephen King*

**THANK YOU AND HAVE A GREAT SUMMER!**

## Grades

As college students, it's YOUR responsibility to keep track of your grade. Because of this, I will not be handing out progress reports or answering the question, "What am I getting in this class?" To aid you in your efforts to keep track of your grade in this class, I'm providing you with a grade spreadsheet. Record your grades as you get them so you always know "what you're getting" in this class (also, ALWAYS hold on to your returned work in case there is ever a discrepancy between what you have recorded and what I have recorded). **Remember, this class is Pass/No Pass; 700+ points is a passing grade.**

To figure out your current grade in this class, add up the total number of points you've earned so far, and divide that number by the total points possible so far. Multiply that number by 100, and the result is your percentage. (For example, if you have currently earned 225 and there have been 250 points possible so far, you would divide 225 by 250. The result would be .9. Then, multiply .9 by 100, and you get 90—90% is what you would be currently getting in the class.)

### Essays/Paragraphs (250 points)

Email Assignment	_____	/20
Paragraph Meta	_____	/15
Essay #1 Meta	_____	/20
Essay #2 Meta	_____	/20
Essay #3 Meta	_____	/20
Research Paper Meta	_____	/40
Paragraph Draft Check	_____	/15
Essay #1 Draft Check	_____	/20
Essay #2 Draft Check	_____	/20
Essay #3 Draft Check	_____	/20
Research Paper Draft Check	_____	/40
<b>Total:</b>	<b>_____</b>	<b>/250</b>

### In-Class Writing (100 points)

In-Class Writing #1	_____	/25
In-Class Writing #2	_____	/25
In-Class Writing #3	_____	/25
In-Class Writing #4	_____	/25
<b>Total:</b>	<b>_____</b>	<b>/100</b>

### Reading Annotations (100 points)

Annotations Check #1	_____	/20
Annotations Check #2	_____	/20
Annotations Check #3	_____	/20
Annotations Check #4	_____	/20
Annotations Check #5	_____	/20
<b>Total:</b>	<b>_____</b>	<b>/100</b>

(See next page for the rest of the work)



**Grammar (150 points)**

Section #1	_____ /15
Section #2	_____ /15
Section #3	_____ /15
Section #4	_____ /15
Section #4	_____ /15
Section #5	_____ /15
Quiz #1	_____ /15
Quiz #2	_____ /15
Quiz #3	_____ /15
Quiz #4	_____ /15
Quiz #5	_____ /15
<b>Total:</b>	<b>_____ /150</b>

**MLA Practice (100 points)**

Basic MLA Format	_____ /10
Practice with Quotations	_____ /20
Works Cited Practice	_____ /20
Brackets and Ellipses	_____ /10
Block Quotations Practice	_____ /10
Embedding Quotations	_____ /20
Transitions Practice	_____ /10
<b>Total:</b>	<b>_____ /100</b>

**Writing Workshops (200 points)**

Paragraph Assignment	_____ /20
Essay #1	_____ /40
Essay #2	_____ /40
Essay #3	_____ /40
Research Paper	_____ /60
<b>Total:</b>	<b>_____ /200</b>

**Participation \_\_\_\_\_ /100**

(Not available until after the end of the semester)

**Extra Credit**

Activity Name	Points Earned
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**(Remember, this is only applied if you earn a passing grade of 70% or better)**

**TOTAL GRADE: \_\_\_\_\_ /1000**