

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

FACULTY INSTITUTE

Fall 2015 – Spring 2016

FLEX WEEK AUGUST 17 – 21, 2015

Monday, August 17, 2015

DISTRICT OFFICES

8:00 a.m. – 12 Noon District Office/Board Room 107

District Orientation

Judyanne Chitlik, Assistant Vice-Chancellor, Human Resources

- **Welcome by Chancellor** – Dr. Raúl Rodríguez
- **HR Orientation**
- **Payroll Process**, Diane Kincheloe, Payroll Manager
- **Benefits**, Diane Loya, Benefits Analyst
- **District Safety and Security/Title IX**, Alistair Winter, Chief Safety and Security
- **SchoolsFirst Federal Credit Union**
- **Tour of the District Offices**

12 Noon – 1:00 p.m. **Luncheon with the Chancellor**

1:00 p.m. – 3:00 p.m. **Afternoon Session**

- **Welcome by College Presidents – College Mission and Goals**
Dr. Erlinda Martinez, Santa Ana College
Dr. John Weispfenning, Santiago Canyon College
- **Welcome by Academic Senate Presidents- Introduction to the Academic Senate/Participatory Governance**
Dr. Elliott Jones, Santa Ana College
Corinna Evett, Santiago Canyon College
- **Welcome by the Faculty Association of the Rancho Santiago Community College District (FARSCCD)**
Dr. Barry Resnick, President
Dr. Steve Eastmond, Chief Negotiator
- **Admissions and Records**
Tuyen Nguyen, Assistant Dean of Admissions and Records/SCC
Mark Liang, Dean of Enrollment and Support Services/SAC
 - How to Access Rosters/Grades
 - How to Add and Drop Students
 - Wait Lists

4:00 p.m. – 4:30 p.m. **Welcome Reception with the Board of Trustees** District Office/Board Room 107

Tuesday, August 18, 2015

Santa Ana College

1:00 p.m. – 2:00 p.m. **Tour of Campus and Facilities** Cesar Chavez Building/Room A-130

Dr. Cher Carrera, Dean of Science and Mathematics Division

2:00 p.m. – 4:00 p.m. **Classroom/Student Management**

Dr. Sara Lundquist, Vice-President of Student Services

- **Setting Expectations for Student Behavior**
- **Keeping Students Focused/Maintaining Classroom Decorum**
- **Student Code of Conduct**
- **Disruptive Students**
- **DSPS**

Santiago Canyon College

8:30 a.m. – 3:00 p.m. **Equity Institute: Building an Equity Core at SCC** Building E/Room 303

Wednesday, August 19, 2015

ACADEMIC SENATE RETREATS

Santiago Canyon College Building E/Room 203

9:00 a.m. – 12 Noon Senate Meeting

12:30 p.m. – 1:15 p.m. Faculty Potluck

1:15 p.m. – 3:00 p.m. Faculty Forum

3:00 p.m. – 4:00 p.m. **Tour of Campus and Facilities** Building E/Room 203

Dr. John Hernandez, Vice-President of Student Services

Santa Ana College Johnson Center/The Spot/Room U-102

9:00 a.m. – 11:00 p.m. Senate Meeting

11:30 a.m. – 12:30 p.m. Lunch

1:00 p.m. – 3:00 p.m. Senate Meeting

Thursday, August 20, 2015

Department/Division Meetings (TBD by specific Departments)

Please contact your Department Chair or Division Deans for meeting time and location

Friday, August 21, 2015

COLLEGE CONVOCATIONS

Santa Ana College

8:00 a.m. – 10:00 a.m. Phillips Hall Theatre/Building P

Catered Lunch at 12 Noon/Johnson Center

Santiago Canyon College

10:30 a.m. – 12 Noon Humanities Building/H-106

Catered Lunch to immediately follow Convocation

1:00 p.m. – 2:00 p.m. **Discussion: Setting Expectations for Classroom Decorum** Building E/Room 204

Dr. Aracely Mora, Vice-President of Academic Affairs

Dr. John Hernandez, Vice-President of Student Services

- **Classroom and Student Management**
- **Student Code of Conduct**
- **Disruptive Student Behavior**
- **Academic Dishonesty**

SEPTEMBER 2015 MEETING

Friday, September 11, 2015

DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Board Room 107

Tenure Review Process and Faculty Portfolios

John Didion, Executive Vice-Chancellor of Human Resources and Educational Services

Judyanne Chitlik, Assistant Vice-Chancellor of Human Resources

Dr. Barry Resnick, FARSCCD President

Dr. Steve Eastmond, FARSCCD Chief Negotiator

Shelly Jaffray, Dean of Humanities and Social Sciences

Dr. Marilyn Flores, Dean of Arts, Humanities, and Social Sciences

- **Tenure Review Process**
- **Self-Evaluation**
- **Creation of Faculty Portfolios**
- **Faculty Panel/ Q&A/ Myths and Misconceptions in the Tenure Review Process**

OCTOBER 2015 MEETING

Friday, October 16, 2015

Santa Ana College

9:00 a.m. – 12 Noon Cesar Chavez Building/ Room A-210

- **Discussion: Best Practices in Teaching and Learning Techniques with 2014-2015 Faculty Cohorts**
Eve Kikawa, Dean of Fine and Performing Arts/SAC
Dr. Elliott Jones, Academic Senate President, SAC

Santiago Canyon College

9:00 a.m. – 12 Noon Building E/Room 204

- **Discussion: Best Practices in Teaching and Learning Techniques with 2014-2015 Faculty Cohorts**
Dr. Aracely Mora, Vice-President of Academic Affairs/SCC
Corinna Evett, Academic Senate President, SCC

NOVEMBER 2015 MEETING

Friday, November 13, 2015

Santa Ana College

9:00 a.m. – 12 Noon Cesar Chavez Building/Room A-210

Cherylee Kushida, Coordinator of Distance Education/SAC

- **On-Line/Educational Technology/Distance Education**
- **Learning Management Systems**
- **Using Technology (Review of On-Line Resources at SAC)**
- **Blackboard**

Santiago Canyon College

9:00 a.m. – 12 Noon Building E/Room 204

Scott James, Coordinator of Distance Education/SCC

- **On-Line/Educational Technology/Distance Education**
- **Learning Management Systems**
- **Using Technology**
- **Blackboard**

DECEMBER 2015 MEETING

Friday, December 4, 2015

DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Board Room 107

- **End of Semester Debrief Discussion**
Dr. Aracely Mora, Vice-President of Academic Affairs/SCC
Dr. John Hernandez, Vice-President of Student Services/SCC
Dr. Sara Lundquist, Vice-President of Student Services/SAC
Corinna Evett, President of the Academic Senate/SCC
Dr. Elliott Jones, President of the Academic Senate/SAC
- **Turning in Grades**
Tuyen Nguyen, Assistant Dean of Admissions and Records/SCC
Mark Liang, Dean of Enrollment and Support Services/SAC

12 Noon – 1:00 p.m. **Lunch with the Chancellor**

FLEX WEEK FEBRUARY 1 – 5, 2016

Monday, February 1, 2016

9:00 a.m. – 12:00 p.m. **Santiago Canyon College** Building E/Room 204

- **Innovative Teaching Strategies That Promote Student Success**
Discussion of On-Course and other strategies to assist student of all levels of preparation
Dr. Aracely Mora, Vice President of Academic Affairs/SCC
Corinna Evett, President of the Academic Senate/SCC
- **Instructional & Student Support Services Site Visit**
Tour and learn about the following areas: MASH Center, STAR Center, Tutoring Center, Academic Success Center, Counseling, Transfer Center, Library, Writing Center & BSI.
Dr. Aracely Mora, Vice President of Academic Affairs/SCC
Corinna Evett, President of the Academic Senate/SCC

9:00 a.m. – 11:00 a.m. **Santa Ana College** Cesar Chavez Building/Room A-130

- **Instructional Support Services/Basic Skills/Student Equity**
Shelly Jaffray, Dean of Humanities and Social Sciences/SAC
Dr. Sara Lundquist, Vice-President of Student Services/SAC
- **Instructional Support Services**
Luis Pedroza, Librarian/SAC
Kathy Walczak, Learning Center Coordinator

- **Basic Skills/Relationship to all Disciplines/BSI Overview**
Mary Huebsch, Professor of Speech Communications/SAC

Wednesday, February 3, 2016

ACADEMIC SENATE RETREATS

Santiago Canyon College Building E/Room 203
9:30 a.m. – 2:30 p.m.
Corinna Evett, President of the Academic Senate/SCC

Santa Ana College Room/TBD
9:30 a.m. – 12:30 p.m.
Dr. Elliott Jones, President of the Academic Senate/SAC

Thursday, February 5, 2016

Department/Division Meetings (TBD by specific Departments)
Please contact your Department Chair or Division Dean for time and location.

Friday, February 6, 2016

COLLEGE CONVOCATIONS

Santa Ana College
8:00 a.m. – 10:00 a.m. Phillips Hall Theatre/Building P

Santiago Canyon College
10:30 a.m. – 12 Noon Santiago Canyon College/Room H-106

Department/Division Faculty Meeting (TBD by specific Division)
Please contact your Division Dean for time and location.

FEBRUARY 2016 Meeting

Friday, February 19, 2016

SANTA ANA COLLEGE

9:00 a.m. – 12 Noon Cesar Chavez Building/Room A-130

Accreditation and Institutional Effectiveness

Dr. Bonita Jaros, Coordinator of Institutional Effectiveness/Accreditation Liaison Officer/SAC
Aaron Voelcker, Dean of Institutional Effectiveness, Library and Learning Support Services Division/SCC

- **Faculty Role and Responsibilities**

MARCH 2016 MEETING

Friday, March 11, 2016

DISTRICT OFFICES

9:00 a.m. – 12 Noon District Offices/Boardroom 107

Interdisciplinary Discussion

Vice-President of Academic Affairs/SAC
Dr. Aracely Mora, Vice-President of Academic Affairs/SCC
Corinna Evett, President of the Academic Senate/SCC
Dr. Elliott Jones, President of the Academic Senate/SAC

