

Institutional Effectiveness & Assessment Committee

Purpose

The Institutional Effectiveness & Assessment (IE&A) Committee is the participatory governance committee responsible for reviewing all college planning efforts and making recommendations to College Council regarding systematic and integrated planning. The Institutional Effectiveness & Assessment Committee reviews the plans, goals, and strategies of college governance committees, including subcommittees and workgroups, to ensure alignment with the college's Comprehensive Educational Plan.

Charge

The Institutional Effectiveness & Assessment Committee:

- Coordinates the creation and implementation of the Comprehensive Educational Plan, and monitors progress for meeting its goals.
- Provides oversight and coordination for accreditation reports and processes.
- Supports program review processes.
- Oversees annual self-assessment by committees, including subcommittees and workgroups, and updates the Participatory Governance Handbook as needed.
- Updates and maintains annual and long-term planning calendars.

Meeting Frequency

The Institutional Effectiveness and Assessment Committee meets on a monthly basis on the first Wednesday of each month during the academic year from 1:00 to 3:00 pm.

Membership

- Faculty Co-chair (appointed by Academic Senate)
- Administrative Co-chair (appointed by President)
- One Dean from Academic Affairs, Student Services, and School of Continuing Education (appointed by Vice President of each area)
- Vice Presidents of Academic Affairs, Administrative Services, Student Services, and School of Continuing Education
- Director of Campus Budget and Accounting
- Research Analyst
- Three Classified Staff Members from Academic Affairs, Student Services, and School of Continuing Education (appointed by CSEA 579)
- Student Representative (appointed by Associated Student Government)
- Accreditation Liaison Officer
- Associate Dean, Research, Institutional Effectiveness, and Planning
- Program Review Subcommittee Chair
- Outcomes Assessment Subcommittee Chair
- Three Faculty Representatives (appointed by the Academic Senate) from Academic Affairs, Student Services, and School of Continuing Education

The Institutional Effectiveness & Assessment Committee is supported by the following Sub-Committees

- Accreditation
- Outcomes Assessment
- Program Review (Capstone Review Committee?)