# Santa Ana College: Student Success Committee Meeting Minutes

## Thursday, November 14, 2013

## 3:00 p.m. – 5:00 p.m.

**Attendees:** Sara Lundquist, Co-Chair; Mary Huebsch, Co-Chair; Members – Beverly Birnbaum, Micki Bryant, Peggy Card-Govela, Mark Liang, Nilo Lipiz, Brenda Lopez, Lynn Marecek, Nga Pham, Soumia (May) Ruiz, Karen Scott, Cathie Shaffer, George Sweeney, Martha Vargas and Julia Vercelli.

Handouts:  Agenda; minutes from October 17th meeting; *Access, Success, and Completion A Primer for Community College Faculty, Administrators, Staff, and Trustees* by Terry O'Banion; RSCCD Research graphs for fall 2008-fall 2012 (Successful Course Completion, Fall to Fall Persistence, # of Degrees Awarded, Transfers to 4-Yr Universities, Certificates Awarded); Santa Ana Partnership Scorecard for 11-12 & 12-13 & goals for 13-14; SAC Student Success Committee Participatory Governance Year-End Assessment 2012-13; BSI Strand A Recommendations and information about newly funded proposals (November, 2013)

**I. Welcome** Sara Lundquist & Mary Huebsch, Co-Chairs:

**II. Policy and Practice Review:  Progress Reports Regarding the Student Success Act Requirements and Opportunities, including "Access, Success, and Completion" reflections (for dialogue & action)** Committee members were given copies of *Access, Success, and Completion A Primer for community College Faculty, Administrators, Staff, and Trustees* by Terry O'Banion.

A.  Student Success Act Implementation Timeline:  Key Items

a.  Online Orientation:  Progress Report, Timeframe--Micki Bryant reported that the new online orientation should be ready to pilot in spring 2014 with full implementation in summer or fall 2014. The online orientation will provide at least one opportunity to communicate about SAC resources with new students. Students will have a lower priority for registration if they have not participated in some form of orientation. Students can return to the online orientation to review material and access hot links to items of interest. Students involved in special programs, e.g. Adelante, will continue to receive orientation and other services they are already receiving. The committee discussed the importance of the role of the entire SAC community in orienting students, e.g. Ask Me buttons or SAC shirts could be worn by

faculty and staff, student ambassadors or others could be part of the orientation process. SAC is hosting a College Access Academy on Decmeber 5-6 for 9<sup>th</sup> grade students in Santa Ana.

b. Preliminary education plans:  Current/planned efforts—We don't know how many students do not have an education plan at present. Early Decision students have a preliminary ed plan (1-2 semesters). Students who enroll in Counseling 107 or 116 complete a fuller ed plan for up to 6 semesters. The requirement of having an ed plan applies to new students.

c. Degree and certificate audit (certificate recognition): This process is underway with SCC. The target is to catch up with SCC by the end of January. This will apply to all California certificates and degrees for Plan A. Plans B and C are not yet ready for implementation. Piloting of degree and certificate audit will take place during summer 2014. Tracking will be done in SARS for appointments, ed plans, etc. Mark Liang will work on creating separate files for Adelante students. The audit will be available to staff in Phase 1 and to students in Phase 2. We anticipate a lot of attainment of degrees and certificates during the first year that degree and certificate audit are implemented. Note that only RSCCD courses will be included in this process for the time being.

d. Early Alert (currently optional and individualized): This process has been discussed at College Council and is being discussed with the Academic Senate. Early Alert is part of the Student Success Act and must be fully implemented in a systematized approach. The present system is easy for faculty to use and may be used more than once during the semester; however, it is only being used by 5-10% of faculty. Committee members remarked that it is difficult to gauge when it is too early or too late to contact students. Also, some students are not responding to the early alert notifications. Cathie Shaffer suggested that it may be helpful to publicize success stories of students who were contacted by early alert. It may be helpful to have a joint SSC-Academic Senate Taskforce to address full implementation of Early Alert.

e. Unsatisfactory progress sanctions (enrollment priority, financial aid) Note: 100 + units are also sanctioned.

f.

**III. Completion by Design:  Pathways & Success Models**
  A. Academic sequences within disciplines (acceleration & redesign--results to date) We briefly discussed the importance of math for college success, not just math and science success. Students who participated in last summer's "Bridge to Engineering" have been particularly strong MESA students this fall. An advantage of the Math Department's redesign of the elementary algebra-intermediate algebra sequence is that this program will be brought to scale quickly as it will be fully implemented after a one-year pilot.
  B. Enrolled non-completers (discussion of emerging new strategies)
  C. Pathways from SAUSD & the School of Continuing Education
  D. Assessment and Placement Pilots:  Proposed pilot projects
      a. ERWC – ELA ?
      b. Boot Camps:  SAC and SCE will sponsor English and math boot camps in all feeder high schools before students participate in Early Decision. George's experience has been that these boot camps can help boost placement by 1-2 levels in math.

  B. Revisiting and Setting Completion Goals for SAC (data scan and dialogue) (Tabled until next meeting.)

**IV. Winter Convocation:  February 7, 2014 (8am-noon)**
      a. President's Student Success Message & Update
      b. Faculty Panel – Completion strategies (credit & non-credit)
      c. Student Voices:  Making it to the finish line at SAC
      d. Cross-discipline conversations on student learning
President Martinez will discuss our goals for student success at the convocation. Nga may provide a packet with SAC data that can be discussed in the cross-discipline conversations.

**V. Committee Reports**
  A. BSI
      a. Mary shared recently approved proposals for SAC credit. Julia Vercelli will provide approved proposals for non-credit. Nga Pham invited all BSI project leaders to meet with her as soon as possible to develop research plans for BSI projects.
      b. We discussed these BSI Strand A recommendations:
  1) *Santa Ana College should provide support from the general fund for the Math Center, the Learning Center, and the Freshman Experience Program. These centers and this program provide a proven means to success for Santa Ana College students. (Approved 10/2/2013)*
  2) *Santa Ana College should prioritize offering enough math, English, and EMLS courses each semester to match student placements in these courses and to support student demand for these courses. Successful completion of these foundational courses is essential if students are to succeed in transfer level and CTE courses.*

*Strand A members also request that Santa Ana College hire a fulltime researcher to assist faculty with the evaluation of basic skills projects and other college projects related to student success*

Regarding 1): resource allocations are due now within the divisions. Requests for these college-wide services should be prioritized in all the division portfolios. Last year, Sara submitted an interdisciplinary request for these services on behalf of the SSC.

Regarding 2):  Mark Liang is completing a study that will help determine how many seats are needed to accommodate students who need math and English courses. Deans Jaffray and Carrera are working on improving the management of math and English seats. A work group will be convened to consider this topic.

Regarding the request for a researcher:  SCE

a. Matriculation (including assessment as well as forthcoming plan requirements for matriculation & equity) Tabled until next meeting.
b. Transfer: Tabled until next meeting.
c. Scholarship: Tabled until next meeting.

## VIII. Proposed Revised Meeting Calendar (11/14/13)
November 14 – 3:00-4:30 pm, S-215
February 27 – 3:00-4:30 pm, S-215 (New Date)
April 24 – 3:00-4:30 pm, S-215

### *Student Success Philosophy*
*Work across Santa Ana College to insure that all courses, academic and student support services needed are available to all students at critical junctures in their completion journeys. This requires coordinated college wide efforts to strategically organize assets.*

### *Santa Ana College Mission Statement*
*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.*