

Santa Ana College: Student Success Committee Meeting Minutes
Thursday, February 27, 2014
3:00 p.m. – 5:00 p.m

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair; Mary Huebsch, Co-Chair; Members – Beverly Birnbaum, Micki Bryant, Peggy Card-Govela, Shelly Jaffray, Mark Liang, Lynn Marecek, Teresa Mercado-Cota, Gwen Morgan-Bezell, Karen Scott, Cathie Shaffer, and Martha Vargas.

Handouts: Agenda; minutes from November 14th meeting; Student Success Committee description; AR5055 Enrollment Priorities; Strategic Plan for Increasing CTE Completion at SAC; Santa Ana College Strategic Plan Update: Winter 2014 (Strategic Plan Area: Student Achievement); Winter Convocation Workshop Evaluation & Spring 2014 Professional Development Preview; SAC Credit Successful Course Completion Snapshot: Winter 2014; BSI Report: Academic Motivation Among Santa Ana College Students Using the Academic Motivation Scale (Spring 2012-Spring 2013) by Rick Castillo

I. Welcome Sara Lundquist & Mary Huebsch, Co-Chairs

II. Update on Tools and Strategies

- Cynosure online orientation: Micki reported on progress in building the online orientation process at SAC. Initially, this process is for new students and students who have had a break of three or more years in enrollment only. In addition to the initial orientation, “chapters” may be sent to students as needed, e.g. a “transfer chapter” or link after students complete 30 units. The online orientation will be available April 1st, when the general application period opens.
- Degree audit: This process is being tested now. It can select a program and run a student’s academic progress through the program requirements or even respond to a general question such as “Do we have a program student x has earned?” The entire catalog must be mapped into Degree Audit to include transfer plans, certificate requirements, and associate’s degree requirements. Auditing for Associates Degrees for Transfer (ADTs) will also need to be included. We anticipate a big spike in eligibility for certificates. These may be awarded automatically. Degrees will not be awarded automatically as automatic awarding may impact a student’s eligibility for financial aid.

- CTE Completion Center: The Career Center is being rebranded to emphasize CTE completion through the efforts of Bart Hoffman, Kimberly Mathews, and Sandy Morris. In a pilot study this spring, CTE students are receiving support services to assist them with completion and undecided students will learn about CTE program options. We may institute additional events to celebrate CTE completion. Launch board will be implemented to provide visibility for completers outside the completion categories recognized by the Chancellor's Office, e.g. the number of students who become welders.
- Year-long enrollment is being considered as a possible pathway option. This option is already available in FEP and Fast Track. It gives students guaranteed enrollment in a pathway for a full year and helps to ensure both completion and persistence. Peggy mentioned that students have told her they prefer to have their entire first year planned out. Creating this "pathways culture" will require support throughout the college.

III. Policy and Practice Review: Progress Reports Regarding the Student Success Act Requirements and Opportunities, including "Access, Success, and Completion" reflections (for dialogue & action)

- **Governance retreat/update:** At the winter College Council, the Council considered improving planning by making some changes to participatory governance committees, including membership size and composition as well as meeting frequency. Gwen noted that every aspect of the current membership of the SSC touches students. Cathie and Lynn suggested the SSC meet more often.
- **SAC Strategic Plan:** The College Council also suggested linking particular sections of the Strategic Plan to participatory governance committees. Sara, with input from Linda Rose, has drafted measurable objectives, strategies for action, primary committee & SAC leads, timeframes and progress updates for Theme I: Student Achievement. This plan will be considered further by College Council and the SSC.
- **Student Success & Equity Plans:** Both the Student Success Plan and updated Student Equity Plan are due to the Chancellor's Office on October 17, 2014. The SSC may be the most appropriate committee to develop both of these plans. Sara suggested embedding SAC's equity analysis within our Strategic Plan. It was suggested that we rename the committee the "SAC Student Success and Equity Committee".

- **Efforts to Improve Student Placement:** Math boot camps will be held after initial math placement tests are given at three local high schools in April. The camps will be followed by math placement retesting. The SAC English Department is considering direct articulation of students in senior English into SAC English courses based on senior grades. Students placing into English N50 will continue to have an opportunity to be re-evaluated using a writing sample. New pathways are being created to assist students with learning disabilities.
- **New A.R. & B.Ps:** Sara noted that the updated versions related to the Student Success Act were now in force.

IV. Winter Convocation: February 7, 2014

- **Convocation evaluation data/Professional Development (handout)**
- **Snapshot of longitudinal course success by departments (handout)** Some departments saw an increase in course completion from the 2010 baseline and other departments saw a decline. Some departments, e.g. math, have been asked to add late-starting classes to help boost enrollment. Student success in these classes may be affected if there are issues with finding adequate classrooms and well-qualified instructors. We also continued our discussion from the last meeting on whether or not participation in online Early Alert should be mandatory for instructors. Mary will ask John Zarske if the Academic Senate is still considering this issue.

V. Meeting Calendar

The next scheduled SSC meeting is April 24 – 3:00-4:30 pm, S-215

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.