

Santa Ana College: Student Success & Equity Committee Meeting Minutes
Thursday, February 18, 2016
3:00 PM – 4:45 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair; George Sweeney, Co-Chair; Members Maria Aguilar Beltran, Micki Bryant, Jeffrey Burke, Micki Bryant, Maria Camarena, Jazmin Ceja, Josh Dorman, Mary Huebsch, Shelly Jaffray, Annie Knight, Mark Liang, Lynn Marecek, Christopher Muniz, Elaine Pham, Christina Romero, Sarah Salas, Susan Salgado, Angela Sardan, Cathie Shaffer, Lilia Tanakeyowma, Jinhee Trone, Martha Vargas

Handouts: Agenda; Student Success & Equity Committee roster; draft minutes from November 12th meeting; BOG fee waiver documents (Icanaffordcollege.com brochure, Fall 2016—Losing the BOG fee Waiver with spring academic standing, Priority Registration & BOG Fee Waiver Appeal draft form); Convocation Survey feedback; Flex Workshop survey feedback; Santa Ana Partnership Early College/College Now documents (Fall 2015 Final Student Count and Grades Earned, Spring 2016 courses); Students Phase I & II Early Decision: SAC Applications (as of 2/5/16); Student Equity Planning Timeline and Agenda; 2016 Strengthening Student Success Conference Call for Proposals; RFA for New Grant Awards in the California Community Colleges Basic Skills and Student Outcomes Transformation Program.

- I. **Welcome: Sara Lundquist & George Sweeney, Co-Chairs.**
Notify Mary Huebsch of any changes to the November 12 minutes.

- II. **Update/Discussion of Major Student Success & Equity Bodies of Work**
 - a. Student Success and BOGW Eligibility: Robert Manson shared brochures and information about fall 2016 BOG Fee Waiver impacts. About 500 current SAC BOG students may lose their fee waivers in the fall. SAC students that may be impacted are being notified, and an appeals process is being developed. Students should be encouraged to appeal if they lose their waivers. Students who lose their fee waivers at one college can obtain the waivers in another district.
How can we follow up with students who may lose their waivers? Suggestions:
 1. Peer mentors could call all students on the waivers to make sure they are aware of the fee waiver requirements
 2. Emphasize the need for advisement with students: students will need clear information about what constitutes sufficient improvement in their grades to reapply for the waiver. It is also critical that students receive information at the right time.
 3. Relationships work (Cathy): faculty, staff, administrators can reach out to students to provide support and information
 4. Lynn: If full-time faculty know about specific students who need support, they can have a powerful impact.
 5. Contact George if you want to be involved in a group that supports unaffiliated students.

- b. Convocation Debrief and Next Steps:
 - 1. The convocation and breakout groups were well received. Participants wanted to hear more student voice and view more data. We will develop one-page messages related to the 6 student success factors and send them out from the President's Office (Mary). How do we get more student voice, especially the voice of first year students?
 - 2. Commitment data from the convocation is not ready yet. We will spotlight commitments in future activities. This was not a standalone activity.
 - 3. A "mini" version of the convocation will be held in the spring for those who could not attend the convocation.
- c. Update and Consultation Items:
 - 1. BSI considered urgent requests at the February 17th meeting. Additional requests will be submitted with Equity and 3SP proposals. Cabinet is considering additional ways to integrate planning. An RFA has been released for grant applications for the Basic Skills and Student Outcomes Transformation Program. Colleges can request up to 1.5 million over three years.
 - 2. Student Success (3SP)
 - 1. MIS data reporting is being tightened for education plans, orientations, and other services.
 - 2. Special projects are taking place across campus to get counselors out to students. These include counselors in the Learning Center & Math Center, counselor class visits in basic skills & EMLS classes, workshops for undecided majors in the Career Center, help with preparing for the math placement exam in the Assessment Center, follow up with students on probation or at risk for probation. A list of deployments of counselors will be sent out (Micki).
 - 3. Electronic ed plans will be piloted in fall 2016 and rolled out in spring 2017. Time of release of ed plans into the SAC Portal is TBD. (Note that the Portal will be accessed with a single sign on for all college topics.)
 - 4. There has been a 200% increase in AD-Ts. Business Administration & Psychology have the most degrees.
 - 3. Equity
 - 1. Impact Assessment Update: Data are being reviewed with an eye toward what might be impactful going forward. This includes data on students placed by their high school ERWC (Expository Reading & Writing Course).
 - 2. Activities that support disproportionately impacted students are being planned. These include development of an UMOJA program and Cross Cultural activities. Finding adequate spaces for these activities and for other student needs is difficult due to construction.
 - 3. Planning Timeline (and stakeholder meetings): An Equity Plan meeting will be held to discuss the 2016-17 plan. Topics include the evolving overall perspective, cross-coordination of activities in the 5 domains, creation of more effective activities, and our

overall direction The goal is to have a framework ready for presentation at the May 10 Academic Senate meeting.

4. Lilia is putting together a team for cross-cultural activities. Included will be branding of SAC's cross-cultural work
- d. Food Insecurity: Christina discussed efforts through the SAC Foundation to provide short term and long term solutions to our students' food needs. We need to develop a permanent plan for deploying food options along with fundraising support to sustain a program. It is important not to convey a deficit-based message when providing this support for students. The Foundation already addresses one time student needs through the Urgent Action Fund. This new effort involves more than food. Rather it will address any items that interrupt someone's ability to focus on college. As part of this effort, a "hub" is being developed to offer such things as enrollment access; social services resources; information about scholarships, financial aid, etc. Goal: normalize seeking support. Send additional ideas to Christina.
- e. Student Success & Equity – Professional Development
 1. March 14-16 (attendance)
 2. October 5-7 (RP/Proposals) The 2016 Strengthening Student Success Conference will be at the Hyatt Regency Orange County in Garden Grove. Proposals are due March 15th.
 3. NADE (The National Association for Developmental Education) and National Mathematics Summit (AMATYC) are at the Anaheim Marriott March 16-18.

III. Additional Topics
SAC Open House/Expo—Saturday, March 12

IV. **Committee Meeting Dates**

Sept. 17, 2015	Feb 18, 2016
Tues. Oct. 13, 2015	March 17, 2016
Nov. 12, 2015	April 14, 2016

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.