



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, March 1, 2021
2:00 pm
Zoom Meeting

Present: P. Canzona, R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Absent: S. Bautista, J. Lamb, J. Macdonald, TBA (Student Representative)
Guest: S. Clark, D. Deluna, K. Dower, K. Guzman, J. Isbell, C. Kushida, M. Lange, M. Liang, H. Nguyen, F. Ortiz, A. Ramirez, P. Traslavina, R. Valles, T. Verduzco, B. Virgoe, T. Winchell

I. PUBLIC COMMENTS

B. Sos stated that documents related to Ethnic Studies will be added to agenda and discussed, should time allow it.

J. Tolentino asked if it was too late to make changes to the upcoming catalog. He addressed certain courses that were missing. C. Emley also asked if it too late to make changes to the 2021-2022 catalog.

II. APPROVAL OF MINUTES

The Minutes from February 8, 2021 were approved.

Mover: K. Patterson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: C. Pierce

III. CURRICULUM

See comments and approvals in subsequent pages.

IV. CURRICULUM and INSTRUCTION COUNCIL (CIC) HANDBOOK

a. Mission Statement

B. Sos asked for comments on the mission statement. Discussion ensued. A workgroup was created with J. Tolentino taking the lead. K. Patterson and C. Emley will join the task force. Anyone else interested is to contact J. Tolentino.

b. Membership

B. Sos briefly discussed the composition of the current CIC membership and requested feedback. D. Khalid asked that the School of Continuing Education (SCE) be allowed to increase their voting membership to at least 3 members, which would include an administrator. Discussion followed with the request that an at-large representative be elected. Faculty members expressed the need for the Vice President of Academic Affairs (VPAA) to attend every CIC Meeting but not be a voting member.

c. Roles and Responsibilities

B. Sos highlighted areas of roles and responsibilities within the CIC membership. He requested that members of the committee discuss the roles and responsibilities with their constituents and provide feedback at the next meeting.

Discussion followed.

V. FIRST READ: ADMINISTRATIVE REGULATION 4232: PASS/NO PASS POLICY

P. Canzona reported that SAC and SCC are working simultaneously on the proposed changes to Administrative Regulation (AR) 4232, Pass/No Pass. She provided a brief synopsis of the policy's changes and past practice. The changes to the AR are to ensure that the policy in the printed catalog and AR are consistent with each other.

VI. DISCUSSION: ADMINISTRATIVE REGULATION 4227: REPEATABLE COURSES

B. Sos presented Administrative Regulation (AR) 4227, Repeatable Courses, Title 5, section §55253, College Credit and Repetition and Title 5, section §58161, Apportionment for Course Enrollment. He focused on language pertaining to occupational work experience that may be problematic.

Discussion followed.

VII. DISCUSSION: CORRESPONDENCE EDUCATION for OLDER ADULTS

Due to time constraints, item was not discussed during the general session. D. Khalid was asked to email faculty and provide a summary of the proposed Correspondence Education (CE) for Older Adults courses. Item will be listed as first read in the March 15, 2021 CIC Agenda.

VIII.a. ACCREDITATION REPORT

No report provided.

VIII.b. ARTICULATION REPORT

No report provided.

VIII.c. curriQūnet META UPDATE

B. Sos mentioned that he will be requesting Governet to provide an option for listing disciplines on the Course Outline of Record (COR). Currently, prefixes are used, which may be problematic when courses are assigned to program. Once the logistics are worked out with Governet, he will test in the sandbox. More information will follow.

VIII.d. GUIDED PATHWAYS (GP)

No report provided.

Mission Statement

Santa Ana College inspires, transforms and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

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IX. OTHER

B. Sos reported that he has fixed incorrect units, behind the scenes, in courses that were not consistent with Administrative Regulation (AR) 4023, Units and Hours and Board Policy (BP) 4023, Hours and Units. The changes were discussed at the February 22, 2021 Technical Committee Meeting prior to being made.

Meeting adjourned at 4:18 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None

Program Deletion

None

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised programs

None to review

Program Deletion

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Item 1 was presented and discussed.

New Courses

None to review

Revised Courses

1. *Mathematics 170, Pre-Calculus Mathematics
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

Revised Programs

None to review

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III.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 2 – 3 were approved for the June addendum (2020-2021 catalog).

Mover: C. Coyne
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

Items 2 – 3 were approved.

Mover: D. Khalid
Seconded by: C. Coyne
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

Items 2 – 3 with distance education were approved.

Mover: D. Khalid
Seconded by: K. Patterson
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

Item 4 was approved for the 2021-2022 catalog.

Mover: K. Patterson
Seconded by: C. Coyne
Ayes: C. Emley, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, J. Tolentino
Nays: None
Abstentions: R. Castillo, C. Coyne, M. Grant, K. Robinson, D. Roper, B. Sos

Item 4 was approved.

Mover: K. Patterson
Seconded by: C. Emley
Ayes: R. Castillo, C. Coyne, C. Emley, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, J. Tolentino, B. Sos
Nays: None
Abstentions: M. Grant, D. Roper

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Item 4 with prerequisite was approved.

Mover: C. Pierce
Seconded by: K. Patterson
Ayes: R. Castillo, C. Coyne, C. Emley, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza,
C. Pierce, K. Robinson, J. Tolentino, B. Sos
Nays: M. Grant
Abstentions: D. Roper

Item 4 with distance education was approved.

Mover: C. Pierce
Seconded by: K. Patterson
Ayes: R. Castillo, C. Coyne, C. Emley, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza,
C. Pierce, K. Robinson, J. Tolentino, B. Sos
Nays: None
Abstentions: M. Grant, D. Roper

Item 5 was approved.

Mover: K. Patterson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Tolentino, B. Sos
Nays: None
Abstentions: None

Item 5 with prerequisite was approved.

Mover: K. Patterson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Tolentino, B. Sos
Nays: None
Abstentions: None

Item 5 with distance education was approved.

Mover: K. Patterson
Seconded by: D. Khalid
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, C. Pierce, K. Robinson, D. Roper, J. Tolentino, B. Sos
Nays: None
Abstentions: None

Items 6 – 9 were tabled.

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Item 10 was approved for the June addendum (2020-2021 catalog).

Mover: K. Patterson
Seconded by: M. Kimmel
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

Item 10 was approved.

Mover: D. Khalid
Seconded by: M. Kimmel
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

New Courses

2. Criminal Justice Academies 050A, Building a Public Safety Drone Program
 - a. FOMA
3. Criminal Justice Academies 050B, Drones for First Responders
 - a. FOMA

Revised Courses

4. Digital Media 121A, Fundamentals of Typography
 - a. Prerequisite
 - b. Distance Education
5. *English 061, Introduction to Composition
 - a. Prerequisite
 - b. Distance Education
6. English 104, Language and Culture – **TABLED**
 - a. Distance Education
 - b. Cross Listing: ANTH 104
7. English 104H, Honors Language and Culture – **TABLED**
 - a. Prerequisite
 - b. Distance Education
 - c. Cross Listing: ANTH 104H
8. English Multilingual for Students 110, Introduction to the Essay – **TABLED**
 - a. Prerequisite
 - b. Distance Education
9. English Multilingual for Students 112, Advanced Composition – **TABLED**
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

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Revised Programs

10. Basic Law Enforcement Academy Certificate of Achievement

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