

Full-time Faculty

If you are a Full-time faculty member at SAC and do not yet have access to Meta or need to update your role in the Curriculum process, please email the [Curriculum Office](#) and CC: your Department Chair. Please provide the following information:

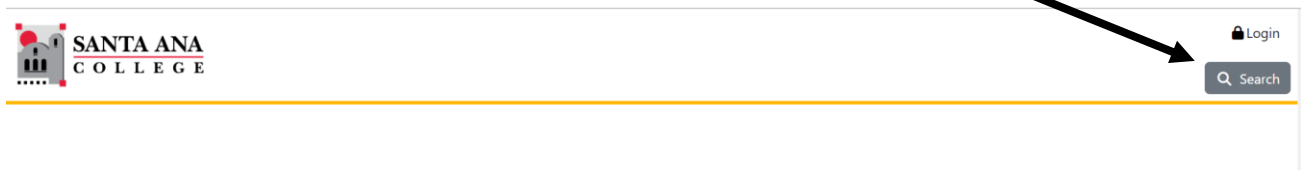
- Department
- Disciplines you will require access to (i.e. ACCT or ENGL)
- Role - Originator, Department Chair, Division Curriculum Representative, etc.

Adjunct/Part-Time Faculty

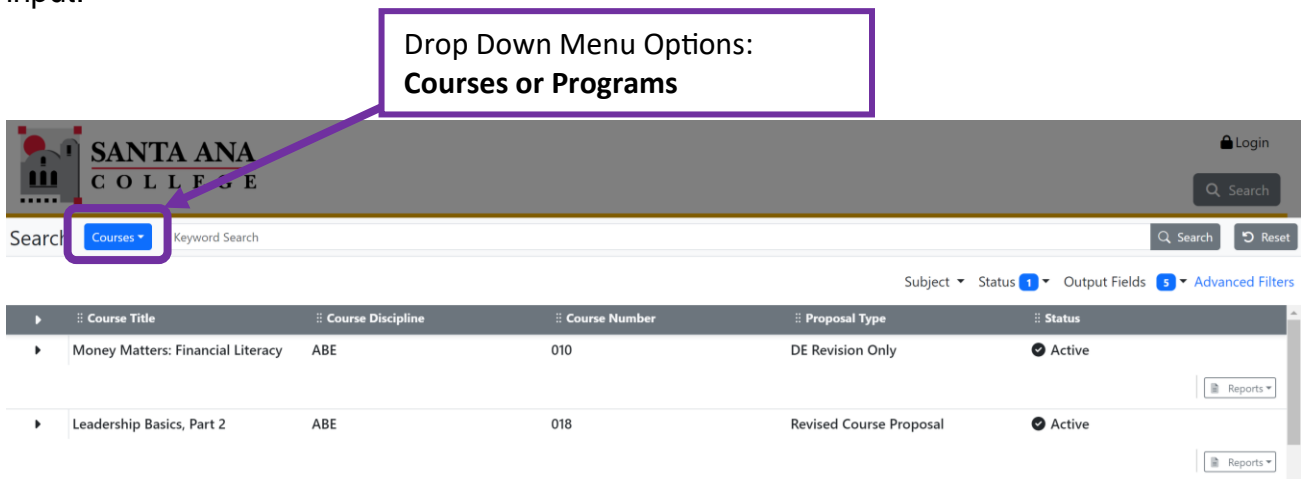
A. If you are an Adjunct faculty member at SAC and you will be creating or updating curriculum please email your Department Chair and request that they submit your need to the [Curriculum Office](#). The Department Chair will need to provide the following information to the Curriculum Office:

- Department
- Disciplines you will require access to (i.e. ACCT or ENGL)
- Role - Originator, Department Chair, etc.

B. If you want to access a Course Outline of Record or Program, you may do so at any time by going to: [SAC CurriQunet](#) and selecting **Search** in the upper right corner of the page.



A new search screen will appear where information about the course or program can be input.



Administrators

If you are an Academic Dean and will be assisting your division faculty with curriculum, please email [SAC Curriculum](#) and your access will be completed.

All other administrators are welcome to access CORs and program summaries at [SAC CurriQunet](#)

Classified Professionals

If you are a Division Administrative Assistant and will be assisting with division curriculum agendas, etc. Please email [SAC Curriculum](#) and CC: the Division Dean. Please include the Division you will be assisting.

All other professionals, for the exception of Graduation Specialists, who have view only permissions, can access CORs and program summaries at [SAC CurriQunet](#)