



SANTA ANA COLLEGE

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
 Vice President of Academic Affairs – Jeffrey Lamb
 Dean – Matthew Morin
 At Large Representative – Vacant
 Business – Vacant
 Continuing Education – Henry Kim
 Counseling – Lisa Macafee
 Fine & Performing Arts – Vacant
 Humanities – Zachary Fish
 Human Services – Wendy Wang
 Kinesiology – Brian Sos
 Library – Jaki King
 Mathematics – Justin Tolentino
 Health Sciences – Laura Derr
 Sciences – Minhan Dinh-Mahavongtrakul
 Social Sciences – Kristen Guzman
 Student Representative – Brie Acuna
 Student Services – Louise Janus
 Technology – David Roper

Non-Voting Members:

Articulation Officer – Paula Canzona
 Distance Education – Jaki King
 Matriculation Representative – Maria Aguilar Beltran
 Curriculum Specialist – Anh-Phuong Tran
 Curriculum Specialist – Reyes Vazquez

CURRICULUM and INSTRUCTION COUNCIL MINUTES

Monday, May 5, 2025 | 2:00 PM | JSC – 219 -1, 2, 3 & 4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

- Present:** B. Acuna (student representative), P. Canzona, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, L. Macafee, M. Morin, D. Peraza, K. Robinson (proxy for Business Division), J. Tolentino, W. Wang
- Absent:** M. Aguilar-Beltran, K. Guzman, J. King, J. Lamb, D. Roper, B. Sos
- Guest:** Via Zoom: L. Chavez, M. DeAsis, S. Freeman, E. Gomez, A. Gonis, R. Herrera, M. Macintyre, B. Villegas, T. Vu, C. Wagner

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:06 p.m.

- I. Approval of Additions or Corrections to Agenda**
 No additions or corrections to agenda were presented.

- II. Public Comments**
 No public comments were made.

- III. Approval of Minutes**
 The Minutes from May 5, 2025 were approved.

Mover: L. Macafee

Seconded by: L. Derr

Ayes: B. Acuna, L. Deer, M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, L. Macafee, M. Morin, D. Peraza, K. Robinson, J. Tolentino, W. Wang

Nays: None

Abstentions: None

- IV. Curriculum**
 See comments and approvals in subsequent pages.

- V. Chair's Report**
 D. Peraza stated Meta updates will begin in June. D. Peraza will update duties possible candidates. He will resend email with leads in training for Common Course Numbering (CCN).

VI. First Read

A. Renaming Academic Probation to Academic Notice

Implementation of student-friendly vocabulary for academic standing vernaculars used in student-facing communications while upholding the RSCCD Administrative Regulation (AR) 4250 and Title 5 regulations. Santa Ana College Renaming Survey presented showing 30.1% prefer name change to Academic Notice. Survey also showed 50.4% of students who have received notice of academic probation did not seek out assistance or resources.

B. Renaming Academic Dismissal to Academic Pause

Updating local academic naming conventions while implementing academic consequences and progress, detailed in Title 5. Proposed terminology Academic Probation to Academic Notice; Academic Dismissal to Academic Pause. New terminology will not change processes outlined in RSCCD AR 4250. Revision will promote support and encouragement. Approval will be implemented into college's 2025-2026 Catalog. K. Robinson suggested renaming 'probation' to 'pause' or 'snooze'. She verified the new and revised courses would not be affected by new student-friendly terminology. She also recommended accessible certifications to all students, including DSPS. Terminology pending change at SCC; proposal to have both campuses with cohesive terminology. Santa Ana College Renaming Survey was presented showing 39% prefer name change to Academic Break.

C. 2025-2026 CIC Calendar

The calendar was discussed. Members were asked to provide input at the next scheduled meeting.

D. Administrative Regulation (AR) 4103, Work Experience Education

K. Robinson proposed individualized programs based to fit student needs. She also suggested a special TOP Code to be used for credit and non-credit for work experience. Pending revision by Santiago Canyon College.

E. Administrative Regulation (AR) 4235, Credit for Prior Learning

M. Morin stated possible revision in Other Learning Modes; omit 'to' avoiding confusion. Pending revision by Santiago Canyon College.

F. Academic Regulation (AR) 4240, Academic Renewal

P. Canzona adding CalGETC information. K. Robinson stated Academic Renewal (AR) will omit substandard grades without course repetition; however, AR will be noted in transcripts. She also stated petitioned AR will not be granted if degree, certification, or GE certification had been previously awarded. Pending revision by Santiago Canyon College.

VII. Action Items

A. Curriculum Process Review

K. Robinson moved to have Curriculum Process Review be snoozed for one year.

Mover: H. Kim

Seconded by: Z. Fish

Ayes: B. Acuna, L. Deer, M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, L. Macafee, M. Morin, D. Peraza, K. Robinson, J. Tolentino, W. Wang

Nays: None

Abstentions: None

VIII. Other

B. Acuna stated students are requesting more online English courses. Students are in circumstantial situations making in-person courses non-optional. D. Peraza suggested students contact faculty for this request. L. Macafee recommended more time allotted for online faculty hours. P. Canzona listed any catalog changes must be submitted by September. B. Acuna requested information in assessing minimum qualifications to keep students on track. H. Kim requested more communication during summer. Due to contract, faculty is not available for the summer. K. Robinson suggested applying for summer hours for faculty accessibility. R. Vazquez reminded CIC curriculum does not have to be forwarded for edits or approvals during summer schedule.

Discussion followed.

Meeting adjourned at 3:40 p.m.

IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Course Enrollment Maximums

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Course Distance Education Revisions Only

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

IV.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 1 – 31 were discussed.

New Courses

1. High School Subjects - Natural Sciences 166, Introduction to Healthcare Sciences
 - a. Distance Education
 - b. Correspondence Education

Revised Courses

2. *Adult Basic Education 025, Adult Basic Education Math
 - a. Distance Education
 - b. Correspondence Education
3. Art History C1100, Survey of Art from Prehistory to the Medieval Era
 - a. Recommended Preparation
 - b. Distance Education
4. Art History C1200, Survey of Art from the Renaissance to Contemporary
 - a. Distance Education
5. Economics C2001, Principles of Microeconomics
 - a. Prerequisite
 - b. Distance Education
6. Economics C2002, Principles of Macroeconomics
 - a. Prerequisite
 - b. Distance Education
7. English C1003, Critical Thinking and Writing through Literature
 - a. Prerequisite
 - b. Distance Education
8. English C1003H, Critical Thinking and Writing through Literature – Honors
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
9. French 211, Intermediate Conversation and Composition I
 - a. Prerequisite
 - b. Distance Education
10. French 214, Intermediate Conversation and Composition II
 - a. Prerequisite
 - b. Distance Education
11. History C1001, United States History to 1877
12. History C1001H, United States History to 1877 – Honors
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
13. History C1002, United States History since 1865
 - a. Distance Education

14. History C1002H, United States History since 1865 – Honors
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
15. High School Subjects 031, High School Equivalency Test Preparation - Noncredit
 - a. Distance Education
 - b. Correspondence Education
16. High School Subjects 035, High School Equivalency Test Preparation – Reading - Noncredit
 - a. Distance Education
 - b. Correspondence Education
17. High School Subjects 036, High School Equivalency Test Preparation – Writing - Noncredit
 - a. Distance Education
 - b. Correspondence Education
18. High School Subjects 037, High School Equivalency Test Preparation – Mathematics - Noncredit
 - a. Distance Education
 - b. Correspondence Education
19. High School Subjects 038, High School Equivalency Test Preparation – Social Studies - Noncredit
 - a. Distance Education
 - b. Correspondence Education
20. High School Subjects 039, High School Equivalency Test Preparation – Science - Noncredit
 - a. Distance Education
 - b. Correspondence Education
21. *Spanish 195B, Advanced Conversational Spanish
 - a. Prerequisite
 - b. Distance Education
22. Spanish 202H, Honors Intermediate Spanish II
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
23. *Spanish 213, College Spanish Composition
 - a. Prerequisite
 - b. Distance Education

New Programs

24. Artificial Intelligence (AI) for Business Certificate of Achievement
25. Associate in Science in Artificial Intelligence (AI) for Business
26. Associate in Science in Drone Technology

Revised Programs

27. 21st Century Leadership Certificate in Competency - Noncredit
28. Associate in Arts in Theater Arts – Technical Theater
29. Associate in Science Administration of Justice for Transfer
30. Associate in Science in Engineering Mechatronics
31. Engineering Mechatronics Certificate of Achievement

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 32 – 53 were approved.

Mover: H. Kim
Seconded by: W. Wang
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, L. Macafee, M. Morin, D. Peraza, K. Robinson, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 43 – 51 with prerequisites and corequisites were approved.

Mover: W. Wang
Seconded by: L. Janus
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, L. Macafee, M. Morin, D. Peraza, K. Robinson, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 32 – 42 with Correspondence Education were approved.

Mover: H. Kim
Seconded by: L. Janus
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

Revised Courses

- 32. Adult Basic Education 010, Money Matters: Financial Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
- 33. Adult Basic Education 018, Leadership Basics, Part 2 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
- 34. *Adult Basic Education 023, Adult Basic Education Reading – Noncredit
 - a. Distance Education
 - b. Correspondence Education
- 35. *Adult Basic Education 024, Adult Basic Education Writing – Noncredit
 - a. Distance Education
 - b. Correspondence Education

36. Adult Basic Education 036, Effective Writing for the Workplace – Noncredit
 - a. Distance Education
 - b. Correspondence Education
37. Adult Basic Education 044, Leadership Basics Part 1 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
38. Adult Basic Education 046, Attitudes for Success – Noncredit
 - a. Distance Education
 - b. Correspondence Education
39. Adult Basic Education 111, Spanish Literacy for Adults – Noncredit
 - a. Distance Education
 - b. Correspondence Education
40. Adult Basic Education 112, Beginning Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
41. Adult Basic Education 113, Intermediate Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
42. Adult Basic Education 114, Advanced Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
43. Criminal Justice Academies 006C, Controlling Force
 - a. Prerequisite
44. Criminal Justice Academies 029B, Bomb Technician Introduction
 - a. Prerequisite
 - b. Distance Education
45. Criminal Justice Academies 029C, Active Bomber Course
 - a. Prerequisite
 - b. Distance Education
46. Criminal Justice Academies 029D, Homemade Explosive Course
 - a. Prerequisite
 - b. Distance Education
47. Criminal Justice Academies 034E, Continued Professional Training for Peace Officers
 - a. Prerequisite
 - b. Distance Education
48. Criminal Justice Academies 038C, Firearms-Sighting Systems
 - a. Prerequisite
 - b. Distance Education
49. Criminal Justice Academies 042A, Crisis Intervention Training I
 - a. Prerequisite
 - b. Distance Education
50. Criminal Justice Academies 060B, Motorcycle Enforcement Update Course
 - a. Prerequisite
51. Counseling 170, Social Work and Human Services Related Field Experience Seminar
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
52. Engineering 158, Basic Machining Concepts and Operations
 - a. Cross Listing: MNFG 158

53. Manufacturing Technology 158, Basic Machining Concepts and Operations

a. Cross Listing: ENGR 158

New Programs

None to review

Revised Programs

None to review