



SANTA ANA COLLEGE

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
 Vice President of Academic Affairs – Jeffrey Lamb
 Dean – Matthew Morin
 At Large Representative – Vacant
 Business – Vacant
 Continuing Education – Henry Kim
 Counseling – Lisa Macafee
 Fine & Performing Arts – Vacant
 Humanities – Zachary Fish
 Human Services – Wendy Wang
 Kinesiology – Brian Sos
 Library – Jaki King
 Mathematics – Justin Tolentino
 Health Sciences – Laura Derr
 Sciences – Minhan Dinh-Mahavongtrakul
 Social Sciences – Kristen Guzman
 Student Representative – Brie Acuna
 Student Services – Louise Janus
 Technology – David Roper

Non-Voting Members:

Articulation Officer – Paula Canzona
 Distance Education – Jaki King
 Matriculation Representative – Maria Aguilar Beltran
 Curriculum Specialist – Anh-Phuong Tran
 Curriculum Specialist – Reyes Vazquez

CURRICULUM and INSTRUCTION COUNCIL MINUTES

Monday, April 21, 2025 | 2:00 PM | JSC – 219 -1, 2, 3 & 4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

Present: B. Acuna (student representative), M. Aguilar-Beltran, P. Canzona, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin (via Zoom), D. Peraza, K. Robinson (proxy for Business), W. Wang

Absent: D. Roper, B. Sos, J. Tolentino

Guest: K. Taylor, T. Vu, Via Zoom: M. Adame, M. Busch, J. Camacho, V. Castaneda, M. Macintyre

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:06 p.m.

Assembly Bill (AB) 2449 allows members of legislative bodies to participate remotely if there is “just cause” or “emergency circumstances. M. Morin notified the membership that he would attend the meeting virtually due to “just cause”.

CIC membership voted and approved M. Morin’s virtual attendance.

Mover: K. Guzman
Seconded by: L. Derr
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

I. Approval of Additions or Corrections to Agenda
 No additions or corrections to agenda were presented.

II. Public Comments
 No public comments were made.

III. Approval of Minutes
 The Minutes from March 24, 2025 were approved.

Mover: L. Macafee
Seconded by: L. Janus
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Accessibility Updates

K. Taylor addressed the council to highlight the core principles of the Disabled Student Programs and Services (DSPS). She discussed the importance of collaboration in supporting all students, both those registered with DSPS and those who are not. K. Taylor emphasized the DSPS philosophy, its integration with curriculum, and the key issues affecting students, with a focus on human access and addressing the natural supports that enhance student success.

K. Taylor explained that Assembly Bill (AB) 1885 introduces a Student Success Completion Grant aimed at enhancing financial aid support for students. Commencing with the 2025–2026 academic year, students enrolled in 9 or more units and considered full-time based on their DSPS Academic Accommodation Plan, will be eligible to receive \$1,298 per semester, or the quarterly equivalent, as outlined in AB 1885.

K. Taylor informed the council that under Assembly Bill (AB) 2821, Postsecondary Education: Students with Disabilities, all school districts will be required to implement Disability Access and Compliance Training (DACT) for all employees, including management, faculty, and classified professionals, starting in the 2026–2027 academic year.

A discussion followed, during which faculty members advocated for compensating students for their time and contributions to the development of DACT. Questions were also raised about whether the Professional Development (PD) coordinators had been engaged to support the structure of DACT, and if potential funding was available to support faculty participation.

VI. Chair's Report

A. CCN Division Leads

D. Peraza announced that the Curriculum and Instructional Council (CIC) is seeking faculty division leads and faculty members to support and contribute to Phase IIB of the Common Course Numbering (CCN) initiative, with completion targeted for Fall 2025. Division leads will receive 1.5 LHE as compensation, while faculty working on CCN templates will be compensated with 0.5 LHE. D. Peraza will provide the necessary training. He asked CIC members to help identify interested faculty.

Faculty interested in contributing to the statewide templates should submit their nominations to C. Coyne, Academic Senate President.

K. Robinson reported that CIC approved Administrative Regulation (AR) 4235, Credit for Prior Learning, at its March 10, 2025, meeting. SCC is revisiting the regulation at its CIC committee meeting on April 21st to consider additional modifications. The proposed changes focus on incorporating apprenticeship and work-based learning.

M. Morin distributed the updated Administrative Regulation (AR) with the proposed revisions via email. K. Robinson requested that committee members consult with their respective constituencies and bring feedback to the next CIC meeting.

Discussion ensued.

K. Robinson gave a brief update on program maps and encouraged faculty to connect with M. Macintyre, who is leading the initiative.

VII. First Read

A. Curriculum Process Review

K. Robinson asked committee members whether they had received feedback from their constituents regarding the potential pause on quadrennial course reviews. She clarified that Career Education courses, along with new and revised courses, would not be affected by the pause. The proposed hold aims to ensure that upcoming initiatives from the Chancellor's Office are fully integrated into the Course Outline of Record (COR), providing clear guidance and preventing faculty from having to revise their quadrennials again to accommodate future updates.

Discussion ensued.

Meeting adjourned at 3:54 p.m.

IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Item 1 was approved.

Mover: L. Macafee

Seconded by: M. Dinh-Mahavongtrakul

Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Biology 139, Health Microbiology

Course Enrollment Maximums

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Course Distance Education Revisions Only

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

IV.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 2 – 22 were discussed.

New Courses

None to review

Revised Courses

2. Adult Basic Education 010, Money Matters: Financial Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
3. Adult Basic Education 018, Leadership Basics, Part 2 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
4. *Adult Basic Education 023, Adult Basic Education Reading – Noncredit
 - a. Distance Education
 - b. Correspondence Education
5. *Adult Basic Education 024, Adult Basic Education Writing – Noncredit
 - a. Distance Education
 - b. Correspondence Education
6. Adult Basic Education 036, Effective Writing for the Workplace – Noncredit
 - a. Distance Education
 - b. Correspondence Education
7. Adult Basic Education 044, Leadership Basics Part 1 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
8. Adult Basic Education 046, Attitudes for Success – Noncredit
 - a. Distance Education
 - b. Correspondence Education
9. Adult Basic Education 111, Spanish Literacy for Adults – Noncredit
 - a. Distance Education
 - b. Correspondence Education
10. Adult Basic Education 112, Beginning Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
11. Adult Basic Education 113, Intermediate Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
12. Adult Basic Education 114, Advanced Spanish Literacy – Noncredit
 - a. Distance Education
 - b. Correspondence Education
13. Criminal Justice Academies 006C, Controlling Force
 - a. Prerequisite
14. Criminal Justice Academies 029B, Bomb Technician Introduction
 - a. Prerequisite
 - b. Distance Education

15. Criminal Justice Academies 029C, Active Bomber Course
 - a. Prerequisite
 - b. Distance Education
16. Criminal Justice Academies 029D, Homemade Explosive Course
 - a. Prerequisite
 - b. Distance Education
17. Criminal Justice Academies 034E, Continued Professional Training for Peace Officers
 - a. Prerequisite
 - b. Distance Education
18. Criminal Justice Academies 038C, Firearms-Sighting Systems
 - a. Prerequisite
 - b. Distance Education
19. Criminal Justice Academies 042A, Crisis Intervention Training I
 - a. Prerequisite
 - b. Distance Education
20. Criminal Justice Academies 060B, Motorcycle Enforcement Update Course
 - a. Prerequisite
21. Counseling 170, Social Work and Human Services Related Field Experience Seminar
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education

New Programs

None to review

Revised Programs

22. Engine Performance Option Certificate of Achievement

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 23 – 38 were approved.

Mover: L. Macafee
Seconded by: W. Wang
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

Items 23 – 38 with prerequisites, corequisites and recommended preparation were approved.

Mover: H. Kim
Seconded by: J. King
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

Item 38 with general education was approved.

Mover: K. Guzman
Seconded by: K. Robinson
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

Items 39 – 40 were approved.

Mover: H. Kim
Seconded by: L. Janus
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

Item 41 was approved.

Mover: H. Kim
Seconded by: L. Janus
Ayes: B. Acuna, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, W. Wang
Nays: None
Abstentions: None

New Courses

None to review

Revised Courses

23. Engineering 105, Solidworks Advanced Solid Modeling
 - a. Prerequisite
 - b. Distance Education
 - c. Cross Listing: MNFG 105
24. Fire Academy 062, Basic Incident Command Systems
 - a. FOMA
25. Fire Academy 079A, S-339 Division/Group Supervisor- ALL RISK
 - a. Prerequisite
 - b. FOMA
26. Fire Officer Training 050, Community Emergency Response Team
 - a. FOMA
27. Fire Officer Training 078B, S-215 Urban Wildland Interface Firefighting
 - a. Recommended Preparation
 - b. FOMA
28. Fire Officer Training 078D, ICS 223-10, Wildland Line EMT
 - a. Recommended Preparation
 - b. FOMA
29. Fire Officer Training 150E, Company Officer 2E: Wildland Incident Operations for Company Officers
 - a. Prerequisite
 - b. FOMA
30. *Geography 101, Introduction to the Natural Environment
 - a. Distance Education
31. *Geography 130, Introduction to Weather and Climate
 - a. Distance Education
32. Manufacturing Technology 105, Solidworks Advanced Solid Modeling
 - a. Prerequisite
 - b. Distance Education
 - c. Cross Listing: ENGR 105
33. Manufacturing Technology 111, Basic Mechanical Blueprint Reading
 - a. Distance Education
 - b. Cross Listing: ENGR 111
34. Manufacturing Technology 116, QC Operations with Verisurf Software
 - a. Recommended Preparation
 - b. Distance Education
35. Manufacturing Technology 130B, CATIA II
 - a. Prerequisite
 - b. Distance Education
36. Manufacturing Technology 175, Mastercam - 3D Geometry, 3D Surfaces
 - a. Prerequisite
 - b. Distance Education
37. Manufacturing Technology 178, Mastercam Lathe
 - a. Prerequisite
 - b. Distance Education

- 38. Psychology 219, Introduction to Research Methods in Psychology
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
 - d. General Education: Plan 1: 4B

New Programs

- 39. Acute Care Nursing Assistant Certificate of Completion – Noncredit
- 40. Human Resources Assistant Certificate of Completion – Noncredit

Revised Programs

- 41. Nursing Assistant Certificate of Completion – Noncredit