



CURRICULUM and INSTRUCTION COUNCIL MINUTES

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
Vice President of Academic Affairs – Jeffrey Lamb
Acting Dean – Matthew Valerius
At Large Representative – Vacant
Business – Dori Dumon
Continuing Education – Henry Kim
Counseling – Lisa Macafee
Fine & Performing Arts – Jacqueline Schlossman
Humanities – Zachary Fish
Human Services – Wendy Wang
Kinesiology – Brian Sos
Library – Jaki King
Mathematics – Justin Tolentino
Health Sciences – Laura Derr
Sciences – Minhan Dinh-Mahavongtrakul
Social Sciences – Kristen Guzman
Student Representative – Victor Oliveros/Lorena Vargas,
Alternate
Student Services – Louise Janus
Technology – David Roper

Non-Voting Members:

Articulation Officer – Paula Canzona
Distance Education – Jaki King
Matriculation Representative – Maria Aguilar Beltran
Curriculum Specialist – Anh-Phuong Tran
Curriculum Specialist – Reyes Vazquez

Monday, December 2, 2024 | 2:00 PM | JSC – 219 -1, 2, 3 & 4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

Present: M. Aguilar-Beltran P. Canzona, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez (proxy for L. Derr), W. Wang

Absent: K. Guzman, J. Lamb, V. Oliveros, B. Sos

Guest: Via Zoom: J. Beltran, M. Busch, J. Camacho, L. Chavez, C. Coyne, E. Gomez, A. Gonis, R. Villalpando (in person), T. Winchell

The meeting was called to order by K. Robinson, CIC Chair, at 2:04 p.m.

I. Approval of Additions or Corrections to Agenda

No additions or corrections to agenda were made.

II. Public Comments

H. Kim expressed appreciation to the CIC committee members for their ongoing support. He highlighted the vital role of continuing education faculty in serving a diverse community of students, emphasizing their commitment to ensuring that the Course Outline of Record (COR) reflect the needs and characteristics of the communities they serve.

III. Approval of Minutes (Refer to Minutes from November 18, 2024)

The Minutes from November 18, 2024 were approved.

Mover: L. Macafee

Seconded by: H. Kim

Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. CIC Chair's Report

A. Spring Planning

K. Robinson stated that work with Govenet is ongoing as efforts continue to solve all curriQunet issues. She requested that any anomalies be reported to the Curriculum Office. Additionally, she noted that the career education process and required documentation will be included in the upcoming flex training.

K. Robinson stated that changes to Title 5, aimed at expanding education and accepting transfer courses from institutionally accredited institutions, will be discussed during the Spring semester.

VI. Discussion Items

A. Board Policy (BP) 4235 Credit for Prior Learning

Updated language was reviewed.

B. Administrative Regulation (AR) 4235 Credit for Prior Learning

M. Valerius discussed the agreed-upon updates to the AR with SCC. He noted that the high school agreement form will continue to be routed to the faculty department chair for approval.

Discussion ensued.

C. Coyne pointed out a correction needed under Reference(s) in the Title 5 Section, where “.5” is missing from the second reference to 55052.

K. Robinson asked CIC members to discuss the AR updates with their constituents and provide feedback at the February meeting.

K. Robinson and D. Peraza expressed their gratitude to the committee members, acknowledging their contributions to the success of students.

The meeting adjourned at 3:30 p.m.

IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Course Enrollment Maximums

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Course Distance Education Revisions Only

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

IV.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)

Item 1 first read was waived.

Mover: H. Kim
Seconded by: L. Janus
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 2 was tabled.

Items 3 – 35 and 38 – 39 first read was waived.

Mover: D. Dumon
Seconded by: J. Scholssman
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 36 – 37 were reviewed.

Items 40 – 43 first read was waived.

Mover: L. Macafee
Seconded by: H. Kim
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

New Courses

1. Learning 165, College Algebra Prep – Noncredit
 - a. Distance Education
 - b. Correspondence Education
2. Substantial Disabilities 100, American Sign Language (ASL) Vocabulary for Parents of Deaf and Nonverbal Children – Noncredit – **Tabled**
 - a. Distance Education
 - b. Correspondence Education

Revised Courses

3. Art 009, Art Lab
 - a. Distance Education
4. *Art 100, Introduction to Art Concepts
 - a. Distance Education

5. *Art 100H, Honors Introduction to Art Concepts
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
6. Art 106, Asian Art History
 - a. Distance Education
7. Culinary Arts 130, International Cuisine
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
8. Culinary Arts 200, Business Practices for Culinary Arts Professionals
 - a. Distance Education
9. Culinary Arts 201, Introduction to Hotel Management
 - a. Distance Education
10. Fire Academy 060B, Firefighter 1B - Hazardous Materials / WMD
 - a. Distance Education
11. Fire Academy 060C, Firefighter 1C - Wildland Firefighter 1
 - a. Corequisite
 - b. Distance Education
12. Fire Academy 084, Hazardous Materials First Responder Operational Level
 - a. FOMA
13. Fire Officer Training 008E, S-445 Incident Training Specialist
 - a. Prerequisite
 - b. FOMA
14. Fire Officer Training 035, Common Passenger Vehicle Rescue Technician Common Passenger Vehicle Rescue Technician (2021)
 - a. Prerequisite
 - b. FOMA
15. Fire Officer Training 044, Fire Investigation 1A: Fire Origin and Cause Determination
 - a. Corequisite
 - b. Distance Education
16. Fire Officer Training 045, Investigation 1B: Evidence and Documentation
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
17. Fire Officer Training 078A, S-130 Firefighter Training – Wildland
 - a. Prerequisite
 - b. Distance Education
18. Fire Officer Training 130A, Fire Inspector 1A: Duties and Administration
 - a. Prerequisite
 - b. Recommended Preparation
 - c. FOMA
19. Fire Officer Training 130C, Fire Inspector 1C: Field Inspection
 - a. Prerequisite
 - b. FOMA
20. Fire Officer Training 150A, Company Officer 2A: Human Resource Management for Company Officers
 - a. Prerequisite
 - b. FOMA

21. Fire Officer Training 150B, Company Officer 2B: General Administration Functions for Company Officers
 - a. Recommended Preparation
 - b. FOMA
22. Fire Officer Training 150C, Company Officer 2C: Fire Inspections and Investigations
 - a. Corequisite
 - b. FOMA
23. Fire Officer Training 205, Instructor I: Instructional Methodology
 - a. Recommended Preparation
 - b. FOMA
24. Fire Officer Training 206, Instructor II: Instructional Development
 - a. Prerequisite
 - b. FOMA
25. Fire Officer Training 207, Instructor III: Instructional Program Management
 - a. Prerequisite
 - b. FOMA
26. Fire Officer Training 273A, Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers
 - a. Prerequisite
 - b. FOMA
27. Fire Officer Training 273B, Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers
 - a. Prerequisite
 - b. FOMA
28. Fire Officer Training 273C, Chief Fire Officer 3C: General Administration Functions
 - a. Prerequisite
 - b. FOMA
29. Fire Officer Training 273D, Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers
 - a. Prerequisite
 - b. FOMA
30. Fire Officer Training 274A, Executive Chief Fire Officer 4A: Human Resource Management for Chief Fire Officers
 - a. Recommended Preparation
 - b. FOMA
31. Fire Officer Training 274B, Executive Chief Fire Officer 4B: Community & Government Relations
 - a. Prerequisite
 - b. FOMA
32. Fire Officer Training 274C, Executive Chief Fire Officer 4C: Administration
 - a. Prerequisite
 - b. FOMA
33. Fire Officer Training 274D, Executive Chief Fire Officer 4D: Emergency Services Delivery
 - a. Prerequisite
 - b. FOMA
34. Fire Officer Training 274E, Executive Chief Fire Officer 4E: Health and Safety Course Plan
 - a. Prerequisite
 - b. FOMA
35. Fire Technology 121, Physical Fitness for Public Safety Personnel
 - a. Corequisite
 - b. Distance Education

- 36. History 146, African American History from 1863 to the Present
 - a. Distance Education
- 37. History 150, Latin American Civilization to Independence
 - a. Distance Education
- 38. Nutrition and Food 101, The Food System and Career Opportunities
 - a. Distance Education
- 39. Nutrition and Food 121, Sports Nutrition
 - a. Distance Education

New Programs

- 40. Associate in Science in Modern Policing

Revised Programs

- 41. Associate in Arts in Community Social Services
- 42. ESL Core Capstone Certificate of Competency
- 43. ESL Enhanced Writing Capstone Certificate of Competency

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 1 and 44 – 45 were approved.

Mover: M. Valerius
Seconded by: W. Wang
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 1 with Correspondence Education was approved.

Mover: H. Kim
Seconded by: L. Macafee
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 44 – 45 with corequisites were approved.

Mover: L. Macafee
Seconded by: H. Kim
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 44 – 45 with General Education were approved.

Mover: M. Valerius
Seconded by: D. Dumon
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 46 was approved.

Mover: L. Macafee
Seconded by: Z. Fish
Ayes: D. Dumon, Z. Fish, L. Janus, J. King, L. Macafee, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: M. Dinh-Mahavongtrakul, H. Kim, D. Peraza, D. Roper

Item 46 with General Education, including Area 7, was approved.

Mover: M. Valerius
Seconded by: D. Dumon
Ayes: D. Dumon, Z. Fish, L. Janus, J. King, L. Macafee, D. Peraza, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: M. Dinh-Mahavongtrakul, H. Kim, D. Roper

Items 60 and 62 – 63 were tabled.

Items 47 – 59, 61, 64 – 95 were approved.

Mover: L. Macafee
Seconded by: M. Vasquez
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 47 – 59, 61, 64 – 95 with prerequisites, corequisites and recommended preparation were approved.

Mover: W. Wang
Seconded by: L. Janus
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 47 and 74 with General Education were approved.

Mover: L. Janus
Seconded by: W. Wang
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 77 with Honors was approved.

Mover: M. Valerius
Seconded by: J. King
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 96 was approved.

Mover: W. Wang
Seconded by: D. Dumon
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 97 – 115 were approved.

Mover: D. Dumon
Seconded by: M. Valerius
Ayes: M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, D. Roper, J. Schlossman, J. Tolentino, M. Valerius, M. Vasquez, W. Wang
Nays: None
Abstentions: None

New Courses

- 44. Environmental Studies 140L, Environmental Geology Lab
 - a. Corequisite
 - b. Cross-listing: GEOL 140L
 - c. Cal-GETC: Plan 2: Area 5C
- 45. Geology 140L, Environmental Geology Lab
 - a. Corequisite
 - b. Cross-listing: ENVR 140L
 - c. Cal-GETC: Plan 2: Area 5C
- 46. Psychology 190, Psychology of Human Sexuality
 - a. Distance Education
 - b. General Education: Plan 1: Area 4B, **Area 7A (added)**
 - c. Cal-GETC: Plan 2: Area 4

Revised Courses

- 47. Anthropology 125, Native Americans in the U.S.
 - a. Distance Education
 - b. Cross-listing: HIST 125
 - c. Cal-GETC: Plan 2: American Institutions, US – 1
- 48. *Biology 177, Human Genetics
 - a. Distance Education
- 49. *Biology 190L, Introductory Biotech Lab
 - a. Corequisite
 - b. Distance Education
- 50. *Biology 191, Biotech A: Basic Skills
 - a. FOMA
- 51. *Biology 192, Biotech B: Proteins
 - a. Prerequisite
 - b. FOMA

52. Biology 200, Human Ecology
 - a. Distance Education
 - b. Cross-listing: ENVR 200
53. Biology 214, Plant Diversity and Evolution
 - a. Prerequisite
 - b. FOMA
54. *Biology 259, Environmental Biology
 - a. Distance Education
 - b. Cross-listing: ENVR 259
55. Counseling 104, Personal and Goal Development for Educational Planning
 - a. Distance Education
56. *Counseling 111, Learning Skills Development
 - a. Distance Education
57. Criminal Justice Academies 007A, Gangs, Cults and Hate Crimes
 - a. Prerequisite
 - b. Distance Education
58. Criminal Justice Academies 008B, Corrections Supplemental Core Course
 - a. Recommended Preparation
 - b. Distance Education
59. Criminal Justice Academies 029E, Explosive Recognition and Response
 - a. Prerequisite
 - b. Distance Education
60. Criminal Justice Academies 038A, Less Lethal Weapons Update – **Tabled**
 - a. Prerequisite
 - b. Distance Education
61. Criminal Justice Academies 038D, Weapon Mounted Light Transition Course
 - a. Prerequisite
 - b. Distance Education
62. Criminal Justice Academies 055A, Driver Training/Force Option II – **Tabled**
 - a. Prerequisite
 - b. Distance Education
63. Criminal Justice Academies 083B, Arrest and Control Techniques (ACT) Instructor Training – **Tabled**
 - a. Prerequisite
 - b. Distance Education
64. Criminal Justice Academies 083D, Physical Training Instructor Course
 - a. Distance Education
65. Criminal Justice Academies 099B, Level 3 Modular Police Academy
 - a. Prerequisite
 - b. FOMA
66. Culinary Arts 203, Introduction to Food & Beverage Management
 - a. Distance Education
 - b. Cross-listing: MGMT 203
67. Culinary Arts 205, Hospitality Law
 - a. Distance Education
 - b. Cross-listing: PARA 205
68. Environmental Studies 140, Environmental Geology
 - a. Distance Education
 - b. Cross-listing: GEOL 140

69. Environmental Studies 200, Human Ecology
 - a. Distance Education
 - b. Cross-listing: BIOL 200
70. Environmental Studies 259, Environmental Biology
 - a. Distance Education
 - b. Cross-listing: BIOL 259
71. Fashion Design and Merchandising 136, Introduction to Stage Costume
 - a. Distance Education
 - b. Cross-listing: THEA 136
72. Fire Academy 060A, Basic Fire Academy- Fire Fighter 1A Structure
 - a. Prerequisite
 - b. Distance Education
73. Geology 140, Environmental Geology
 - a. Distance Education
 - b. Cross-listing: ENVR 140
74. *History 125, Native Americans in the U.S.
 - a. Distance Education
 - b. Cross-listing: ANTH 125
 - c. Cal-GETC: Plan 2: American Institutions, US – 1
75. Management 203, Introduction to Food & Beverage Management
 - a. Distance Education
 - b. Cross-listing: CULN 203
76. *Music 101, Music Appreciation
 - a. Distance Education
77. *Music 101H, Honors Music Appreciation
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
78. Music 136, Collegiate Choir
 - a. Distance Education
79. Music 141, Instrumental Ensembles
 - a. Distance Education
80. Music 173, Beginning Rhythms in Percussion and Drums
 - a. Distance Education
81. Occupational Studies 305, Advanced Pediatric Practice for the Occupational Therapy Assistant (OTA)
 - a. Prerequisite
 - b. Distance Education
82. Occupational Studies 403, Leadership for the Occupational Therapy Assistant (OTA)
 - a. Prerequisite
 - b. Distance Education
83. Occupational Studies 412, Capstone Seminar
 - a. Prerequisite
 - b. Distance Education
84. Occupational Therapy Assistant 120, Level I Fieldwork Part A
 - a. Prerequisite
 - b. FOMA
85. Paralegal 205, Hospitality Law
 - a. Distance Education
 - b. Cross-listing: CULN 205

- 86. Pharmacy Technology 052, Body Systems II
 - a. Distance Education
- 87. Physics 109, Survey of General Physics
 - a. Prerequisite
 - b. Distance Education
- 88. Physics 210, Principles of Physics I
 - a. Prerequisite
 - b. FOMA
- 89. Physics 211, Principles of Physics II
 - a. Prerequisite
 - b. FOMA
- 90. Physics 217, Engineering Physics I
 - a. Prerequisite
 - b. FOMA
- 91. Physics 227, Engineering Physics II
 - a. Prerequisite
 - b. FOMA
- 92. Physics 237, Engineering Physics III
 - a. Prerequisite
 - b. FOMA
- 93. Physics 279, College Physics I
 - a. Prerequisite
 - b. FOMA
- 94. Physics 289, College Physics II
 - a. Prerequisite
 - b. FOMA
- 95. Theatre Arts 136, Introduction to Stage Costume
 - a. Distance Education
 - b. Cross-listing: FDM 136

New Programs

- 96. Survey of International Business Certificate of Achievement

Revised Programs

- 97. Associate in Arts in Liberal Arts American Studies Emphasis
- 98. Associate in Arts in Liberal Arts Arts, Humanities and Communications Emphasis
- 99. Associate in Arts in Liberal Arts Business and Technology Emphasis
- 100. Associate in Arts in Liberal Arts Kinesiology and Wellness Emphasis
- 101. Associate in Arts in Liberal Arts Mathematics and Science Emphasis
- 102. Associate in Arts in Liberal Arts Social and Behavioral Sciences Emphasis
- 103. Associate in Science in Automotive Technology
- 104. Associate in Science in Biotechnology
- 105. Associate in Science in Occupational Therapy Assistant
- 106. Bachelor's in Science in Occupational Studies
- 107. Biotechnology Lab Assistant Certificate of Achievement
- 108. Biotechnology Laboratory Technician Certificate of Achievement
- 109. Drone Technology Certificate of Achievement
- 110. Engine Service Option Certificate of Achievement
- 111. Human Resources Management Certificate of Achievement
- 112. Lighting Design and Technology Certificate of Achievement

113. Mopar Advanced Systems Certificate of Achievement
114. Mopar Fundamentals Certificate of Achievement
115. QC/QA Microbiology Technician Certificate of Achievement