



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, May 2, 2022

2:00 pm

Zoom Meeting: <https://cccconfer.zoom.us/j/7145646993>

Present: P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang
Absent: M. Grant, M. Lange, K. Robinson, TBA (Student Representative)
Guest: L. Chavez, C. Kushida, K. Nelson, H. Nguyen, F. Ortiz

Meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

I. Approval of Additions or Corrections to Agenda

No additions or corrections to the agenda were made.

II. Public Comments

No public comments were made.

III. Approval of Minutes

The Minutes from April 18, 2022 were approved.

Mover: D. Khalid

Seconded by: J. Mathis

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, D. Khalid, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. 2022-2023 CIC Meeting Calendar

2022-2023 CIC Calendar was approved as presented.

Mover: C. Emley

Seconded by: D. Khalid

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

VI. Families of Courses Statement

C. Coyne shared a draft of the course family statement. She explained that, currently, the COR has short statement that identifies courses within a family. To bring more clarity to students and the college community, the statement was created to provide a better understanding. The statement will be added to the upcoming catalog, with a list of course identified by families.

Discussion followed.

The statement will be brought for approval at the next scheduled meeting.

VII. Bachelor's Degree Taskforce – Interest Form

C. Coyne reported that a taskforce comprised of faculty and administrators was put together, as part of participatory governance, to create an interest form for the bachelor's degree.

C. Coyne explained the vetting process which includes completing the form, submitting it to CIC to address curricular concerns, Academic Senate, College Council, Board of Trustees and finally the Chancellor's Office. She also stated that the form will be included in the CIC website.

Discussion ensued.

VIII. Reports and Announcements

a. Orange County (OC) Regional Consortium Opportunity

F. Ortiz stated that an OC regional consortium opportunity has become available to faculty in neighboring colleges, including SAC. This is a faculty retreat that will create space for up to 40 Career Education (CE) and General Education (GE) faculty innovators across all the OC colleges and across disciplines, to learn about student job opportunities in the post pandemic economy and the implications for Career Education in OC. Faculty will receive a \$3,000 stipend for participating. Meetings will likely be held virtually. He hoped that a faculty member would volunteer for the opportunity. C Emley volunteered.

b. Catalog Proof Update

F. Ortiz stated that the 2022-2023 catalog final proof will be emailed to all. He requested that all corrections be submitted by the May 17th deadline. He also mentioned that we are still waiting for final program approvals from the Chancellor's Office and ACCJC subsequently.

IX. Other

C. Coyne encouraged CIC members to attend the Curriculum Institute which will be held from July 6 -9, 2022. She stated that the institute provides important and informative information pertaining to curriculum. Anyone interested in attending should reach out to the Professional Development Committee.

Meeting adjourned at 3:00 p.m.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
No courses or programs to approve

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 1 – 15 were discussed.

New Courses

None to review

Revised Courses

1. Adult Basic Education 018, Leadership Basics, Part 2
 - a. Distance Education
 - b. Correspondence Education
2. Adult Basic Education 044, Leadership Basics Part 1
 - a. Distance Education
 - b. Correspondence Education
3. Adult Basic Education 111, Spanish Literacy for Adults
 - a. Distance Education
 - b. Correspondence Education
4. Adult Basic Education 112, Beginning Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
5. Adult Basic Education 113, Intermediate Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
6. Adult Basic Education 114, Advanced Spanish Literacy
 - a. Distance Education
 - b. Correspondence Education
7. Communication Studies 145, Group Dynamics
 - a. Distance Education
8. Digital Media 125, Cooperative Work Experience- Occupational
 - a. Distance Education – **ONLY**
9. High School Subjects - Natural Sciences 185, Earth Science 2
 - a. Distance Education
10. High School Subjects - Natural Sciences 188, Earth Science 1
 - a. Distance Education
 - b. Correspondence Education
11. *High School Subjects - Natural Sciences 196, Health Science
 - a. Distance Education
 - b. Correspondence Education
12. High School Subjects - Social Sciences 228, World History
 - a. Distance Education
 - b. Correspondence Education
13. Music 111, Music Theory and Musicianship I
 - a. Distance Education

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

New Programs

14. Musical Theatre Teaching - Dance Emphasis Certificate of Achievement

Revised Programs

15. Musical Theatre Teaching Certificate of Achievement

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 16 – 32 were approved.

Mover: D. Khalid
Seconded by: M. Taylor
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 16 – 32 with prerequisites, recommended preparation were approved.

Mover: D. Khalid
Seconded by: D. Dumon
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 16 – 32 with Correspondence Education were approved.

Mover: D. Khalid
Seconded by: D. Dumon
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 16 – 32 with Distance Education were approved.

Mover: D. Khalid
Seconded by: M. Taylor
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Items 33 was approved.

Mover: D. Khalid

Seconded by: D. Peraza

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

New Courses

None to review

Revised Courses

16. *Business 222, Business Writing
 - a. Prerequisite
 - b. Distance Education
17. Dance 180, Professional Studio Practices
 - a. Recommended Preparation
18. Digital Media 240, Agency Film Production
 - a. Distance Education
19. High School Subjects - Natural Sciences 170, Biology 1A – Noncredit
 - a. Distance Education
 - b. Correspondence Education
20. High School Subjects - Natural Sciences 171, Biology 1B – Noncredit
 - a. Distance Education
21. *High School Subjects - Natural Sciences 190, Physical Science 1 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
22. *High School Subjects - Natural Sciences 191, Physical Science 2 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
23. High School Subjects - Social Sciences 224, World Geography 1A – Noncredit
 - a. Distance Education
 - b. Correspondence Education
24. High School Subjects - Social Sciences 225, World Geography 1B – Noncredit
 - a. Distance Education
 - b. Correspondence Education
25. Learning 095, Supervised Tutoring – Noncredit
 - a. Distance Education
26. Photography 150, History of Photography
 - a. Distance Education
27. Theatre Arts 105, Theatre History 1
 - a. Distance Education

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

28. *Theatre Arts 111, Intermediate Acting
 - a. Prerequisite
 - b. Distance Education
29. Theatre Arts 114, Acting for the Camera II
 - a. Recommended Preparation
 - b. Distance Education
30. Theatre Arts 137, Costume Design and History
 - a. Distance Education
31. Theatre Arts 138, Costume Periods and Styles
 - a. Distance Education
32. Theatre Arts 250, Advanced Theatre Production
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

Revised Programs

33. Associate of Arts in Community Social Services

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate