



1530 W. 17<sup>th</sup> St, Santa Ana, CA 92706

**MINUTES**  
**CURRICULUM and INSTRUCTION COUNCIL**  
**Monday, April 10, 2023**  
**2:00 pm**  
**Campus Location: Digital Media Center, Room 103**

- Present:** M. Aguilar- Beltran, P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel (Student Representative), Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, K. Robinson, B. Sos, M. Taylor, J. Tolentino, W. Wang
- Absent:** J. Mathis, L. Pedroza
- Guest:** D. Hostetter, M. Liang, J. Lopez-Garcia, A. Macias, D. Roper

The meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

**I. Approval of Additions or Corrections to Agenda**

Presentation on name change from Diesel to Diesel Electric Transportation Technology was added to agenda.

**II. Public Comments**

No public comments were made.

**III. Approval of Minutes**

The Minutes from March 20, 2023 were approved.

**Mover:** M. Taylor

**Seconded by:** W. Wang

**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, B. Sos, M. Taylor, J. Tolentino, W. Wang

**Nays:** None

**Abstentions:** None

**IV. Curriculum**

See comments and approvals in subsequent pages.

**V. Administrative Regulations and Board Policies – First Reading**

The Administrative Regulations and Board Policy were reviewed and discussed. Correspondence Education was added to AR 4105's title.

- a. **AR 4105 – Distance Education**
- b. **AR 4230 – Grading and Academic Record Symbols**
- c. **AR 4236 – Advanced Placement Credit**
- d. **BP 4230 – Grading**

## **VI. AB 1705 Update**

M. Aguilar-Beltran mentioned that, when it comes to AB 1705, SAC has two options: continue to use default Multiple Measures (MM) placement rules OR continue to use default MM placement rules with limited remedial courses AND have a clear definition and process for restricting access to remedial courses for students exempt from the law. She further mentioned that Math, or any other courses that reference remedial Math courses as requisites, need to be removed and/or a statement needs to be added where it identifies an equivalency such as “prerequisite: intermediate algebra or equivalent or a qualifying profile base on MM”. She further mentioned that the only exception to remedial courses is where a specific accreditation agency requires it.

Discussion ensued.

## **VII. Reports and Announcements**

Informational Item

### **a. Quadrennials and CTE Programs – Due October 16, 2023**

### **b. Meeting Announcements**

- **April 24<sup>th</sup> – Centennial Education Center, Rooms F-101/F-102**
- **May 22<sup>nd</sup> – Room A-130**

## **VIII. Other**

D. Roper and J. Lopez-Garcia stated that by 2035, one hundred percent (100%) of commercial trucks sold in California must be fully electric. The current Diesel name is mostly associated with air pollution; however, renaming the department to Diesel Electric Transportation Technology (DETT), will ensure new technology is incorporated in courses and programs to address the new California laws. With this change, SAC will be at the forefront of this technology in Orange County. The new department name will identify and guide the current and future trajectory of curriculum. SAC students will be prepared for the new generation of technicians which will support emerging zero emission technologies in California and will be ready to work. The name changed will also provide opportunities to create new partnerships.

R. Vazquez solicited the assistance of faculty to update their respective programs on a regular basis. As our college moves into an online catalog, updating programs is becoming more crucial.

J. Lamb encouraged faculty to convert Certificates of Proficiency, non-transcripted, to Certificates of Achievement, transcripted.

The meeting was adjourned at 3:14 p.m.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

**IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE  
Item 1 was approved.**

**Mover:** M. Taylor

**Seconded by:** W. Wang

**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales,  
K. Guzman, H. Kim (for D. Khalid), J. Lamb, B. Sos, M. Taylor, J. Tolentino, W. Wang

**Nays:** None

**Abstentions:** None

**Revised Courses without Catalog Changes**

None to review

**Revised Courses with Minor Catalog Changes**

None to review

**Course Deactivations**

None to review

**Removal of Deactivated Courses from General Education Plans**

None to review

**Course Student Learning Outcomes (SLOs) Revisions Only**

None to review

**Course Materials Revisions Only**

None to review

**Revised programs**

None to review

**Program Deletion**

1. Crafts – Ceramics Certificate of Achievement

**Program SLO Revisions**

None to review

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## IV.b. CURRICULUM ITEMS

### **DISCUSSION ITEMS** (1<sup>st</sup> READINGS)

Items 2 – 13 were discussed.

#### **New Course**

2. Political Science 206, Global Issues
  - a. Distance Education
  - b. General Education: Plan A: B2 & D2, Plan B: D; Plan C: Area 4

#### **Revised Courses**

3. Art 133, Introduction to Gallery Production
  - a. Distance Education
4. Art 134, Intermediate Gallery Production
  - a. Prerequisite
  - b. Distance Education
5. Art 135, Advanced Gallery Production
  - a. Prerequisite
  - b. Distance Education
6. English For Multilingual Students 105, Grammar for Better Writing II
  - a. FOMA
7. English For Multilingual Students 106, College Reading and Writing II
  - a. FOMA
8. French 201H, Honors Intermediate French I
  - a. Prerequisite
  - b. Honors
  - c. Distance Education
9. \*French 202, Intermediate French II
  - a. Prerequisite
  - b. Distance Education
10. French 202H, Honors Intermediate French II
  - a. Prerequisite
  - b. Honors
  - c. Distance Education
11. Nursing-Continuing Education 145, Advanced Cardiac Life Support
  - a. Prerequisite
12. Nursing-Registered 105, Cooperative Work Experience-Occupational
  - a. Corequisite
13. \*Philosophy 111, Introductory Logic
  - a. Distance Education

#### **New Programs**

None to review

### 10+1

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## Revised Programs

None to review

### 10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

#### IV.c. CURRICULUM ITEMS

##### **ACTION ITEMS (2<sup>nd</sup> READINGS)**

**Items 14 – 30 were approved.**

**Mover:** M. Taylor  
**Seconded by:** W. Wang  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang  
**Nays:** None  
**Abstentions:** None

**Items 14 – 30 with prerequisites and recommended preparation were approved.**

**Mover:** M. Taylor  
**Seconded by:** W. Wang  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang  
**Nays:** None  
**Abstentions:** None

**Item 15 with Honors was approved.**

**Mover:** M. Taylor  
**Seconded by:** W. Wang  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang  
**Nays:** None  
**Abstentions:** None

**Items 14 – 30 with Distance Education were approved.**

**Mover:** M. Taylor  
**Seconded by:** W. Wang  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang  
**Nays:** None  
**Abstentions:** None

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

## Items 14 – 30 with Correspondence Education were approved.

**Mover:** M. Taylor

**Seconded by:** W. Wang

**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, L. Esquivel, Z. Fish, G. Gonzales, K. Guzman, H. Kim (for D. Khalid), J. Lamb, D. Peraza, B. Sos, M. Taylor, J. Tolentino, W. Wang

**Nays:** None

**Abstentions:** None

### New Courses

None to review

### Revised Courses

14. Communication Studies 102, Public Speaking
  - a. Distance Education
15. Communication Studies 102H, Honors Public Speaking
  - a. Prerequisite
  - b. Honors
  - c. Distance Education
16. Criminal Justice Academies 038B, Basic SWAT Course
  - a. Prerequisite
  - b. Distance Education
17. Criminal Justice Academies 039B, First Aid Refresher
  - a. Distance Education
18. Criminal Justice Academies 040B, Post Critical Incident Response for Peer Support
  - a. Prerequisite
  - b. Distance Education
19. Criminal Justice Academies 069C, Prison Rape Elimination Act (PREA) Training
  - a. Prerequisite
  - b. Distance Education
20. \*English As a Second Language 301, Beginning Low – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
21. \*English As a Second Language 302, Beginning High – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
22. \*English As a Second Language 303, Intermediate Low – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education

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23. \*English As a Second Language 304, Intermediate High – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
24. \*English As a Second Language 305, Advanced Low – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
25. \*English As a Second Language 306, Advanced High - Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
26. \*English As a Second Language 510, English for Work 1 – Noncredit
  - a. Distance Education
  - b. Correspondence Education
27. \*English As a Second Language 520, English for Work 2 – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
28. \*English As a Second Language 530, American English Pronunciation – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
29. \*English As a Second Language 570, Conversation 1 – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education
30. \*English As a Second Language 580, Conversation 2 – Noncredit
  - a. Recommended Preparation
  - b. Distance Education
  - c. Correspondence Education

### **New Programs**

None to review

### **Revised Programs**

None to review

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate