



1530 W. 17<sup>th</sup> St, Santa Ana, CA 92706

**MINUTES**  
**CURRICULUM AND INSTRUCTION COUNCIL**  
**Monday, February 28, 2022**  
**2:00 pm**  
**Zoom Meeting**

**Present:** P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, B. Sos, M. Taylor, J. Tolentino  
**Absent:** TBA (Student Representative)  
**Guest:** L. Chavez, C. Kushida, J. McAdam, F. Ortiz, L. Sergeyeva, M. Steckler, W. Wang

Meeting was called to order by C. Coyne, CIC Chair, at 2:06 p.m.

**I. Approval of Additions or Corrections to Agenda**

No additions or corrections to Agenda were made.

**II. Public Comments**

No public comments were made.

**III. Approval of Minutes**

The Minutes from February 7, 2022 were approved.

**Mover:** D. Khalid

**Seconded by:** C. Emley

**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino

**Nays:** None

**Abstentions:** None

**IV. Curriculum**

See comments and approvals in subsequent pages.

**V. MATH 082/084 Update**

J. Tolentino stated that the Math Department, to maintain compliance with AB705, is on a path to understand and explore possible repercussions for courses and programs, throughout disciplines, that may be affected if Math 082 and 084 are no longer offered. The concern the Math Department shared is that the impact report, within META, is not providing a full picture of the full impact (i.e., Math courses as requisites). He asked that anyone with concerns contact J. Tolentino or D. Vu.

Discussion ensued.

## **VI. CIC Handbook Update – Division Curriculum Committee**

C. Coyne shared the CIC Handbook website from City College of San Francisco and expressed the desire of having something similar. She mentioned that K. Robinson has volunteered to oversee the workgroup to update the CIC Handbook. Anyone interested, please contact K. Robinson.

C. Coyne stated that last semester, she, and K. Robinson attended department curriculum committee meetings to understand divisions' practices. She outlined the processes, in a PowerPoint Presentation, that a faculty originator follows from originating and modifying courses and programs to the point where they reach the Division Curriculum Committee level.

Discussion followed.

C. Coyne further explained that in the Fall, CIC is slammed with curriculum. To ensure that due diligence is applied, a proposal to divide courses and programs will be suggested to ensure all curriculum is reviewed by every member of CIC.

## **VII. Meeting Time**

C. Coyne discussed the potential of CIC Meeting's time change from 2:00 p.m. to 1:30 p.m. which would align with other shared governance committees. The meeting time change, if approved, would commence Fall 2022. She encouraged CIC members to discuss with their individual constituents and provide feedback at the next meeting.

## **VIII. Reports and Updates**

### **a. Accreditation**

C. Coyne stated that she, along with K. Robinson, will be interviewed by members of the ACCJC Accreditation Committee on Wednesday, March 9<sup>th</sup> from 10:00 a.m. to 10:50 a.m. She invited CIC representatives, if available, to be part of the interview process. She explained that it is a great opportunity to experience and be a part of the accreditation process.

J. Lamb added that the accreditation committee will mainly focus on sustainability as the primary topic. Integrated planning and outcome assessment may also be part of their inquiry.

### **b. 2022-2023 Catalog**

F. Ortiz reported that meetings with Governet continue to ensure timelines are being met. He explained that the process has run into a snag, specifically related to District Office support. These issues are beyond his control; thus, the digital version of the catalog may not be available until August. The pdf version of the catalog is still slated for April.

Meeting adjourned at 3:10 p.m.

#### Mission Statement

*Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

#### Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

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**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE**  
**No items were approved.**

**Revised Courses without Catalog Changes**

None to review

**Program Deletion**

None to review

**Revised Courses with Minor Catalog Changes**

None to review

**Course Deactivations**

None to review

**Removal of Deactivated Courses from General Education Plans**

None to review

**Removal of Deactivated Courses from Programs**

None to review

**Course Student Learning Outcomes (SLOs) Revisions Only**

None to review

**Course Materials Revisions Only**

None to review

**Revised programs**

None to review

**Program Deletion**

None to review

**Program SLO Revisions**

None to review

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### III.b. CURRICULUM ITEMS

#### **DISCUSSION ITEMS** (1<sup>st</sup> READINGS)

Items 1 – 8 were discussed. Correspondence Education was inadvertently omitted from items 1 and 2.

#### **New Courses**

None to review

#### **Revised Courses**

1. \*High School Subjects - Social Sciences 218, U.S. History 1: Colonization to Industrialization – Noncredit
  - a. Distance Education
2. \*High School Subjects - Social Sciences 219, U.S. History 2: Shaping of Modern America – Noncredit
  - a. Distance Education
3. Vocational – Automotive 668, Introduction to Automotive Vehicle Systems – Noncredit
  - a. Distance Education
4. Vocational – Business 340, Career Exploration – Noncredit
  - a. Distance Education
5. Vocational – Health 102, Certified Nursing Assistant (CNA) Training – Noncredit
  - a. Prerequisite
  - b. Distance Education

#### **New Programs**

None to review

#### **Revised Programs**

6. Associate of Science in Nursing Degree Pre-Nursing for the Bachelor's Degree in Nursing
7. Nursing Assistant Certificate of Completion – Noncredit
8. Vocational Construction Technology Certificate of Completion – Noncredit

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**III.c. CURRICULUM ITEMS**  
**ACTION ITEMS (2<sup>nd</sup> READINGS)**  
**Items 9 – 11 were approved.**

**Mover:** D. Khalid  
**Seconded by:** M. Kimmel  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**Items 9 – 11 with prerequisites were approved.**

**Mover:** D. Khalid  
**Seconded by:** L. Pedroza  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**Items 9 – 11 with Distance Education were approved.**

**Mover:** L. Pedroza  
**Seconded by:** D. Khalid  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**Items 12 was approved.**

**Mover:** C. Emley  
**Seconded by:** L. Pedroza  
**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino  
**Nays:** None  
**Abstentions:** None

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## Items 12 was approved for the 2022-2023 catalog.

**Mover:** C. Emley

**Seconded by:** D. Khalid

**Ayes:** C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino

**Nays:** None

**Abstentions:** None

### **New Courses**

None to review

### **Revised Courses**

9. American Sign Language 116, Introduction to Deaf Studies
  - a. Distance Education
10. \*English As a Second Language 510, ESL: English for Work 1 – Noncredit
  - a. Distance Education
11. Fire Academy 031, Fire Specialist Academy, Vehicle Rescue and Extrication
  - a. Prerequisite
  - b. Distance Education

### **New Programs**

None to review

### **Revised Programs**

12. Associate of Science in Nursing-Registered Nursing

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