



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, February 7, 2022
2:00 pm
Zoom Meeting

Present: P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, B. Sos, M. Taylor, J. Tolentino
Absent: TBA (Student Representative)
Guest: D. Bailey, L. Chavez, A. Gonis, C. Kushida, F. Ortiz, M. Steckler

Meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

A motion to amend the agenda and add the Associate of Science in Nursing-Registered Nursing to revised programs first read was made.

Mover: L. Pedroza
Seconded by: C. Emley
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

Motion Passed.

I. Public Comments

No public comments were made.

II. Approval of Minutes (Refer to

The Minutes from November 29, 2021 were approved.

Mover: C. Emley
Seconded by: D. Khalid
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino
Nays: None
Abstentions: None

III. Curriculum

See comments and approvals in subsequent pages.

IV. Reports and Updates

a. Accreditation

J. Lamb stated that the site visit is scheduled for March 8th and 9th. The Accreditation team is looking at two core inquiries – integrated planning and sustainability. One of the core inquiries is leaning, potentially, towards an improvement plan or recommendation and the other inclining towards a commendation.

J. Lamb mentioned that the Accreditation team has been working on a response to the potential inquiries and will be prepared when the visiting team arrives.

b. 2022-2023 Catalog

F. Ortiz commented that the edits to the “white pages” of the catalog are due by February 11th. He stated that the goal is to have a live digital catalog by mid-April along with a printable version to ensure compliance with programs that require a hard copy of the catalog.

c. CIC Handbook

C. Coyne noted that CIC approved the Mission Statement; however, there were some areas of the roles and responsibilities that needed more discussion. She will disseminate the working copy once again. She also asked CIC members to continue the conversation with their respective areas for additional comments or suggestions and report back to the committee.

C. Coyne asked for CIC members to volunteer in a committee that will work on putting processes that are currently being followed; but are not in writing. She provided some scenarios where a written process would be beneficial. She asked for volunteers.

d. Meeting Time

C. Coyne commented that a request to change the meeting time from 2:00 p.m. to 1:30 p.m. was brought forward by some CIC members. She requested that members consider the time change possibility and bring back any concern or recommendations to the next meeting. The time change, if approved, would commence in Fall 2022.

Discussion ensued.

Meeting adjourned at 2:28 p.m.

Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

**Course is shared with SCC*

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 7 were approved.

Mover: D. Khalid

Seconded by: L. Pedroza

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, M. Grant, D. Khalid, M. Kimmel, J. Lamb, M. Lange, J. Mathis, L. Pedroza, D. Peraza, D. Roper, B. Sos, M. Taylor, J. Tolentino

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Criminal Justice Academies 098-036B, Mobile Field Force Instructor Course
2. Manufacturing Technology 198-01, Introduction to Medical Device Quality
3. Manufacturing Technology 198-03, QC1 Quality Inspection
4. Manufacturing Technology 198-117, QC Operations with PC-DMIS CMM-1
5. Nursing-Continuing Education 150, Registered Nurse Competency Refresher Course
6. Nursing-Continuing Education 198-150, Registered Nurse Competency Refresher Course

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

7. English For Multilingual Students 105, Grammar for Better Writing II

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 8 – 10 were discussed. Item 11 was added by approved motion and discussed.

New Courses

None to review

Revised Courses

8. American Sign Language 116, Introduction to Deaf Studies
 - a. Distance Education
9. *English As a Second Language 510, ESL: English for Work 1 – Noncredit
 - a. Distance Education
10. Fire Academy 031, Fire Specialist Academy, Vehicle Rescue and Extrication
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

Revised Programs

11. Associate of Science in Nursing-Registered Nursing – **Added**

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III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)
No courses were approved.

New Courses

None to review

Revised Courses

None to review

New Programs

None to review

Revised Programs

None to review

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