

## Mission Statement Draft

The Curriculum and Instruction Council ensures the academic integrity of all credit and noncredit courses and programs at Santa Ana College by approving curriculum that is academically sound and providing guidance in formulating curricular, instructional, and academic policy that empowers students and is responsive to the evolving needs of the community.

## SAC CIC Statement of Purpose

The Curriculum and Instruction Council fulfills the state-mandated role of certifying the academic integrity of all credit and non-credit classes and programs. It is founded on a joint agreement between the Academic Senate and the Board of Trustees to consult collegially on all academic and professional matters. The Council is also part of the district shared governance framework and provides a forum for students, staff, and faculty to participate in formulating curricular, instructional, and academic policy.

## Notes and Examples

### Sample Mission Statements from Other Colleges

Reflecting the mission of De Anza College, the DA Curriculum Committee strives to ensure that De Anza's curriculum is academically sound, comprehensive, and responsive to the evolving needs and multiple perspectives of the community.

### **Mission and Purpose**

The CC is charged with facilitating **curriculum** development and approving **curriculum** proposals at **Fullerton College**, as well as general education, graduation, and other curricular policies, procedures, and requirements. Sep 6, 2018

### Curriculum Committee Mission Statement

The purpose of the Grossmont College Curriculum Committee is to ensure a curriculum that not only meets Title 5 Regulations, but also one that reflects the mission of Grossmont College and is academically sound, comprehensive, and responsive to the evolving needs of the community.

[https://www.grossmont.edu/faculty-staff/curriculum-committee/\\_assets/pdfs/curriculum-handbook.pdf](https://www.grossmont.edu/faculty-staff/curriculum-committee/_assets/pdfs/curriculum-handbook.pdf)

### Membership of Curriculum Council at Grossmont:

CURRICULUM COMMITTEE MEMBERSHIP 1 ADMINISTRATIVE CO-CHAIR, Vice President of Academic Affairs 1 FACULTY CO-CHAIR, Elected by the Curriculum Committee 13 MEMBERS APPOINTED BY THE ACADEMIC SENATE 1 Academic Senate Representative (filled by faculty co-chair) 2 CTE, Workforce Development 2 Arts, Languages, and Communication 1 Allied Health and Nursing 1 Counseling, Student Development and Matriculation 2 English, Social/Behavioral Sciences 1 Learning Resources 2 Mathematics, Natural Sciences, Exercise Science and Wellness 1 Disabled Students Programs and Services 1 Member at Large 1 ARTICULATION OFFICER OR DESIGNEE 2 DEANS APPOINTED BY COLLEGE VICE PRESIDENTS 1 EVALUATOR 1 INSTRUCTIONAL OPERATIONS SUPERVISOR 1 STUDENT SELECTED BY ASGC 21 TOTAL MEMBERS

### RESPONSIBILITIES OF CURRICULUM COMMITTEE MEMBERS @ GROSSMONT

1. The Curriculum Committee Division Representatives serve as a liaison between the Curriculum Committee and the departments in the division they represent. The division representative will: a. Serve as a consultant to departments in their division during curriculum development by answering questions, providing information, preparing the faculty for their visit to the curriculum meeting, etc. This is on an "as needed" basis. b. Bring questions from departments to the curriculum chair if uncertain of the answer. c. Inform and update the division members in the course of division meetings held during professional development week about curricular issues such as prerequisites, alignment issues, and curriculum deadlines. d. Inform and update the curriculum chair of curricular issues in their represented departments. e. Present the department's proposal if the department so chooses. 2. All members serving on the Curriculum Committee, including those who do not represent a specific division, have the following

responsibilities: a. Check proposals for issues including: i. Incorrect spelling and/or punctuation ii. Correct usage of Bloom's taxonomy in course objectives iii. Adequate explanations of why the modification/addition/deletion is necessary iv. Adequate explanations of fiscal impacts, general education requests, distance ed requests, content review issues v. Unforeseen impacts the proposal would have on departments across campus vi. Other issues that would affect other courses, programs, etc, at either college in the district b. Contact the Instructional Operations Supervisor at 644-7153 with issues that appear to be substantive so she can notify the department and division dean to make the necessary corrections prior to coming to the committee with the proposal. c. Come to the Curriculum Committee meeting ready to discuss the proposals and to bring up any issues with those proposals. d. Contact the Instructional Operations Supervisor at 644-7153 if unable to attend a meeting or if you will arrive late or leave early. The Chair can then be notified prior to the meeting if the committee will lack a quorum.