

Rancho Santiago Community College District BOARD POLICY

Chapter 4 Academic Affairs

BP 4240 Academic Renewal Reference: Title 5 Section 55046

Previously recorded substandard academic performance may be disregarded if it is not reflective of a student's demonstrated ability. The Chancellor shall establish procedures that provide for academic renewal.

Adopted: July 21, 2014 & Reviewed: May 7, 2018

Rancho Santiago Community College District ADMINISTRATIVE REGULATION

Chapter 4 Academic Affairs

AR 4240 Academic Renewal Reference(s): Title 5 Section 55046

Students may petition to have their academic record reviewed for academic renewal of substandard academic performance.

- To be eligible, the student must have completed at least 15 units with a 3.0 G.P.A or 24 units with a 2.0 G.P.A. or higher in sessions subsequent to the substandard work. All lower division units from all colleges attended will be counted from the semester immediately following the substandard work. ~~These semesters cannot contain any substandard grades.~~
- The substandard academic renewal work will not count toward graduation or certification, and the permanent academic record shall be annotated in such a manner that all work remains legible. Up to 30 units below "C" work at the Colleges may be disregarded in the computation of the grade point average. **The student may choose the 30 units of substandard grades to disregard.**
- After an associate degree, certificate or general education certification is posted, academic renewal without course repetition is not accepted. Subsequent awards and certification are not eligible for academic renewal. **Students approved for Academic Renewal Without Course Repetition are not eligible for Academic Honors.**
- Academic Renewal Without Course Repetition is solely the policy of the Rancho Santiago Community College District and may not necessarily be followed by other institutions.
- Academic Renewal Without Course Repetition may be granted ~~only once~~ **multiple times by Santa Ana College and/or Santiago Canyon College but is limited to a total of 30 units** by either College, but not both ~~the Rancho Santiago Community College District~~. For courses designated as non-repeatable (Title 5, §55041), only the first two substandard grades may be excluded in computing the student's grade point average (Title 5, §55042(c)). The petition is submitted to Admissions and Records. **Adopted: September 17, 2018**
- **A student who was awarded a substandard grade ("D", "F" or "NP") in pre-transfer level English or Math course(s) may repeat such course(s) provided that he or she has not already attempted the same course on three prior occasions. If the student received a grade of "C" or better or "P" in a transfer level English (CSU GE area A2 or IGETC GE area 1A approved course,) or Math (CSU GE area B4 or IGETC GE 2A approved course), the highest grade earned shall be used when computing the student's cumulative grade point average. However, no more than two substandard grades for the same course may be alleviated and excluded from the student's GPA (as per Title 5 section 55042 and 55046). Additionally, when course repetition under this section occurs, the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history. A student who has received three substandard grades for the same course may repeat it one more time upon approval of a filed petition documenting extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.**

Santa Ana College Academic Renewal

- ∅ To be eligible, the student must have completed at least 15 units with a 3.0 GPA or 24 units with a 2.0 GPA or higher in sessions subsequent to the substandard work. All lower division units from all colleges attended will be counted from the semester immediately following the substandard work. ~~These semesters cannot contain any substandard grades.~~
- The substandard academic renewal work will not count toward graduation or certification, and the permanent academic record shall be annotated in such a manner that all work remains legible. Up to 30 units combined of below “C” work from all institutions attended may be disregarded in the computation of the grade point average. **The Student may pick and choose the 30 units of substandard grades to disregard.**
- ∅ After an associate degree or general education certification is posted, academic renewal without course repetition is not accepted.
- ∅ Academic Renewal Without Course Repetition is solely the policy of the Rancho Santiago Community College District and may not necessarily be followed by other institutions.
- ∅ Academic Renewal Without Course Repetition may be granted ~~only once~~ **multiple times by Santa Ana College and/or Santiago Canyon College but is limited to a total of 30 units.** ~~by either College, but not both~~ **the Rancho Santiago Community College District.**
- ∅ **A student who was awarded a substandard grade (“D”, “F” or “NP”) in pre-transfer level English or Math course(s) may repeat such course(s) provided that he or she has not already attempted the same course on three prior occasions. If the student received a grade of “C” or better or “P” in a transfer level English (CSU GE area A2 or IGETC GE area 1A approved course,) or Math (CSU GE area B4 or IGETC GE 2A approved course), the highest grade earned shall be used when computing the student’s cumulative grade point average. However, no more than two substandard grades for the same course may be alleviated and excluded from the student’s GPA (as per Title 5 section 55042 and 55046). Additionally, when course repetition under this section occurs, the student’s permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history. A student who has received three substandard grades for the same course may repeat it one more time upon approval of a filed petition documenting extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.**

Santiago Canyon College Academic Renewal

1. To be eligible, the student must have completed at least 15 units with a 3.0 G.P.A or 24 units with a 2.0 G.P.A. or higher in sessions subsequent to the substandard work. All ~~lower-division~~ units from all colleges attended will be counted from the semester immediately following the substandard work. ~~These semesters cannot contain any substandard grades.~~
2. The substandard academic renewal work will not count toward graduation or certification, and the permanent academic record shall be annotated in such a manner that all work remains legible. Up to 30 units below "C" work at Santiago Canyon College/Santa Ana College may be disregarded in the computation of the grade point average. **The student may choose the 30 units of substandard grades to disregard.**
3. After an associate degree or general education certification is posted, academic renewal without course repetition is not accepted. Subsequent awards and certification are not eligible for academic renewal. **Students approved for Academic Renewal Without Course Repetition are not eligible for Academic Honors.**
4. Academic Renewal Without Course Repetition is solely the policy of the Rancho Santiago Community College District and may not necessarily be followed by other institutions.
5. Academic Renewal Without Course Repetition may be granted ~~only once~~ **multiple times by Santa Ana College and/or Santiago Canyon College but is limited to a total of 30 units.** by either College, but not both ~~the Rancho Santiago Community College District.~~ For courses designated as non-repeatable (Title 5, §55041), only the first two substandard grades may be excluded in computing the student's grade point average (Title 5, §55042(c)). The petition is submitted to ~~Admissions and Records.~~
6. **A student who was awarded a substandard grade ("D", "F" or "NP") in pre-transfer level English or Math course(s) may repeat such course(s) provided that he or she has not already attempted the same course on three prior occasions. If the student received a grade of "C" or better or "P" in a transfer level English (CSU GE area A2 or IGETC GE area 1A approved course,) or Math (CSU GE area B4 or IGETC GE 2A approved course), the highest grade earned shall be used when computing the student's cumulative grade point average. However, no more than two substandard grades for the same course may be alleviated and excluded from the student's GPA (as per Title 5 section 55042 and 55046). Additionally, when course repetition under this section occurs, the student's permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history. A student who has received three substandard grades for the same course may repeat it one more time upon approval of a filed petition documenting extenuating circumstances. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student.**

As a result of AB 705 our English and Mathematics Departments have adopted new pathways for course completion. These new pathways do not include some pre-transfer level courses. Our current students will not have the opportunity to alleviate substandard grades through our current repeat policy effective Fall 2019. The Counseling, English and Mathematics Departments have discussed this dilemma and have created this new policy.

- Santa Ana College's CIC asked District Counsel for review of this policy to ensure we are abiding by Title 5 regulations. The following language proposed in this document is what District Counsel has outlined for us to include.
- This policy will also help student's GPA when determining Financial Aid eligibility, scholarships, etc.