RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT

Santa Ana College
1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, May 6, 2019
2:00 pm
S-215

Present: P. Canzona, S. Jaffray, D. Khalid, J. Lamb, D. Mixer, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, J. Ross, B. Sos, D. Vu

Absent: M. Aguilar-Beltran, C. Coyne, I. Hernandez (Student Representative), J. Macdonald, L. Pedroza

Guest: M. Grant, C. Kushida, M. Liang, F. Ortiz, J. Steffens, C. Truong

I.   PUBLIC COMMENTS

K. Robinson disseminated copies of the Business Division's Curriculum Committee Minutes of August 21, 2018 to clarify that G. Shweiri, Business Division faculty member, moved to approve the deletion of ENTR 108, 109 and 174.

II.   APPROVAL OF MINUTES

The Minutes of April 22, 2019 were approved.

Mover:	S. Jaffray
Seconded by:	J. Ross
Ayes:	S. Jaffray, D. Khalid, D. Mixer, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, J. Ross, B. Sos, D. Vu
Nays:	None
Abstentions:	None

III.   CURRICULUM

See comments and approvals in subsequent pages.

IV.   currIQūnet WORKFLOW – John Steffens

J. Steffens reported that the Curriculum Office worked with the Business Division to ensure the workflow was working properly. During this meeting, the Business Division requested a change in the workflow that included viewing rights for the Division Curriculum Committee Members and the Division Curriculum Committee Chair while courses and programs are in the secretary's queue.

M. Grant expressed concerns with the current workflow. She stated that secretaries should not be forwarding curriculum before approval of the Division Curriculum Committee Members and Division Curriculum Committee Chair. Discussion ensued. The new curriculum workflow was approved. The new workflow will be implemented and tested during the summer to ensure minimal impact. Once the workflow is working properly, B. Sos will email faculty so that they may begin to launch courses.

V. **GRADE ALLEVIATION for PRE-TRANSFER ENGLISH/MATH LEVEL COURSE POLICY – Maribel Pineda**
Second Reading – Item was TABLED.

VI.a. **ACCREDITATION REPORT**
No report provided.

VI.b. **Articulation Report**
P. Canzona reported that almost all courses submitted for articulation have been approved. Courses that were not approved will be resubmitted.

VI.c. **currIQūnet META Update**
B. Sos commented that challenges with META continue.

VI.d. **Guided Pathways**
J. Lamb stated that GP will implement a pilot of a single CAP which announces and publicizes services for new incoming students commencing Fall 2019 but also rolling out all CAPs via the application and some informational sessions. A full report will be provided at the next CIC meeting.

VII. **CIC 2019-2020 Meeting Calendar and Deadlines**
B. Sos requested that CIC members review the proposed CIC meeting dates and deadlines in their respective areas. He requested feedback at the next meeting.

Meeting adjourned at 3:58 p.m.

Mission Statement
Santa Ana College inspires, transforms and empowers a diverse community of learners.
Vision Statement
I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community
*Course is shared with SCC
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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Course without Catalog Changes
None to review

Revised Courses with Minor Catalog Changes
None to review

Course Deactivations
None to review

Removal of Deactivated Courses from General Education Plans
None to review

Removal of Deactivated Courses from Programs
None to review

Revised program with Catalog Changes
None to review

Program Deletion
None to review

Course SLO Revisions
None to review

Program SLO Revisions
None to review

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1ˢᵗ READINGS)
Items 1 – 12 were presented and discussed.

1ˢᵗ Reading for item 13 was waived.

Mover:	S. Jaffray
Seconded by:	K. Patterson
Ayes:	S. Jaffray, D. Khalid, D. Mixer, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, J. Ross, B. Sos, D. Vu
Nays:	None
Abstentions:	None

Item 13 was approved for catalog 2019-2020.

Mover:	K. Patterson
Seconded by:	S. Jaffray
Ayes:	S. Jaffray, D. Khalid, D. Mixer, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, J. Ross, B. Sos, D. Vu
Nays:	None
Abstentions:	None

New Courses
1. Vocational – Food 200, Line Cook Training - Noncredit
2. Vocational – Food 210, ServeSafe Food Protection Manager Certification Exam Preparation, Review, & Practice - Noncredit

Revised Courses
3. *Computer Science 120, Introduction to Programming
   a. Distance Education – **ONLY**
4. Criminal Justice 148, Report Writing for Criminal Justice Personnel
   a. Prerequisite
5. Entrepreneurship 140, Fashion E-Commerce
   a. Distance Education – **ONLY**
6. *Geography 101, Physical Geography
   a. Distance Education – **ONLY**
7. HS Subjects - Social Sciences 215, Introduction to Economics
   a. Distance Education – **ONLY**
8. Kinesiology Professional 202, Introduction to Personal Training
   a. Distance Education – **ONLY**
9. Nutrition and Food 112, Food Service Nutrition
10. Pharmacy Technology 072B, Pharmacy Technology Externship Inpatient
    a. Prerequisite
11. Pharmacy Technology 072C, Pharmacy Technology Externship Sterile Products
    a. Prerequisite
12. Psychology 180, Introduction to Lifespan Psychology
    a. Distance Education – **ONLY**

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New Programs

None to review

Revised Programs

13. Associate in Science in Nursing-Registered Nursing Degree

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III.c.   CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

New Courses
None to review

Revised Courses
None to review

New Programs
None to review

Revised Programs
None to review

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