



Santa Ana College

1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, March 18, 2019
2:00 pm
S-215

Present: M. Aguilar-Beltran, P. Canzona, C. Coyne, I. Hernandez (Student Representative), S. Jaffray, J. Lamb, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, B. Sos, D. Vu
Absent: D. Khalid, J. Macdonald, D. Mixer, L. Pedroza, J. Ross
Guest: M. Liang, D. Manning, B. Rocke, R. Shahbazian, M. Steckler, C. Truong, T. Winchell

I. PUBLIC COMMENTS

No public comments.

II. APPROVAL OF MINUTES

The Minutes of March 4, 2019 were approved.

Mover: C. Coyne

Seconded by: S. Jaffray

Ayes: C. Coyne, I. Hernandez (Student Representative), S. Jaffray, R. Ortiz, K. Patterson, C. Pierce, M. Pineda, K. Robinson, D. Roper, B. Sos, D. Vu

Nays: None

Abstentions: None

III. CURRICULUM

No curriculum items were reviewed.

IV. EXCUSED WITHDRAWAL (EW) NEW POLICY

New guidelines for Excused Withdrawal were presented and discussed in detail. The differences between Excused Withdrawal (EW) and Financial Withdrawal (FW) were also discussed.

V. ACADEMIC RENEWAL WITHOUT COURSE REPETITION

This was the first read of the proposed policy change. CIC members requested that a modification adding the verbiage “combined from both SAC and SCC” be added to the bullet point containing the language “and is limited to up to 30 units.”

VI. GRADE ALLEVIATION FOR PRE-TRANSFER ENGLISH/MATH LEVEL COURSES

This was the first read of the statement. English and Math will have further discussion in their respective departments and report back to this committee. It was suggested that the Grade Alleviation statement begin with a statement that references Title 5.

VII. CURRICULAR PROCESS – Claire Coyne

C. Coyne distributed a document for discussion of the curricular process. After discussion, she was asked to form a work-group of CIC committee member to draft suggested revisions to the SAC Curriculum and Instruction Handbook processes and procedures.

VIII.a. Accreditation Report

J. Lamb will be attending the annual ACCJC conference at the end of the month. When he returns, he will present on the formative vs. summative accreditation process.

VIII.b. Articulation Report

P. Canzona reported that she has not heard from CSU/IGETC on the courses submitted.

VIII.c. CurriQūnet META Update

B. Sos reported that CurriQūnet META's unit calculations are finally working properly and gave the go ahead to submit courses. He expressed gratitude for faculty's patience. He also reiterated that all programs be reviewed to ensure that the information transferred correctly. If corrections need to be made for units only, he asked that those programs be launched immediately as they will be placed in the consent portion of curriculum agenda. However, if programs require course(s) modifications, these will go undergo the two reading curriculum process.

VIII.d. Guided Pathways

K. Patterson encouraged all CIC members to attend the March 19th GP workshop. At this workshop, folders will be designed for each student. She asked faculty to show their creativity and be part of highlighting SAC to students.

IX. Multiple Measures

M. Aguilar-Beltran reported that changes are underway in Colleague to accommodate multiple measures. This task is being performed across all disciplines without any prerequisites being touched. She suggested that faculty consider the following two options either removing prerequisites from remedial courses, specifically Math and English. The other option is to keep prerequisites as is, which will trigger students to see a counselor and; thus, create a means to collect data for AB 705 & AB 1805. Discussion followed.

Mission Statement

Santa Ana College inspires, transforms and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Course without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Revised program with Catalog Changes

None to review

Program Deletion

None to review

Course SLO Revisions

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)

New Courses

None to review

Revised Courses

None to review

New Programs

None to review

Revised Programs

None to review

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III.c. **CURRICULUM ITEMS**
ACTION ITEMS (2nd READINGS)

New Courses

None to review

Revised Courses

None to review

New Programs

None to review

Revised Programs

None to review

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