MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, February 10, 2020
2:00 pm
S - 215

Present: P. Canzona, R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu

Absent: M. Aguilar-Beltran, J. Lamb, TBA (Student Representative)

Guest: S. Clark, C. Kushida, F. Ortiz, M. Taylor, C. Truong, B. Virgoe

I. PUBLIC COMMENTS
S. Clark announced that starting next year, the Guided Pathways (GP) core team will be reorganized. Stakeholders across campus will be asked to join the team which includes a representative from the Curriculum and Instruction Council (CIC).

II. APPROVAL OF MINUTES
The Minutes from December 2, 2019 were approved.

Mover:	D. Khalid
Seconded by:	C. Pierce
Ayes:	R. Castillo, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays:	None
Abstentions:	None

The Minutes from December 12, 2019 were approved.

Mover:	J. Macdonald
Seconded by:	D. Khalid
Ayes:	R. Castillo, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays:	None
Abstentions:	None

III. CURRICULUM
See comments and approvals in subsequent pages.

IV. DIGITAL MEDIA – S. Clark
S. Clark presented a proposal that aligns Art courses related to digital media under the newly created Digital Media discipline. She explained that three (3) semesters prior, a pilot program was conducted where the

courses in question were aligned with the Television/Video Communications discipline. The pilot was a success, and FTEs grew by forty-seven percent (47%) in the first year.

S. Clark shared the Chancellor's Office Digital Media Curriculum Module demonstrating the courses in question line-up with the module. She presented statistical data, student survey responses showing support, and other colleges that have similar courses and programs. Discussion followed. Faculty noted that Animation courses should be included in the proposal to model the state's proposed curriculum shift.

B. Sos mentioned that SAC does not have a documented process for dealing with reorganization that may be driven by curriculum changes. He asked for feedback from the departments on the concerns and impact of moving curriculum from one department to another.

V.a.   Accreditation Report

F. Ortiz stated that the Accreditation Steering Committee meets the first Wednesday of each month from 3:30 p.m. to 5:00 p.m. He also mentioned that the Accreditation team will be forming four (4) teams. Members of the SAC community will be asked to assist with the various standards.

M. Grant stated that she is chairing Standard 2A with B. Sos and will be seeking help from faculty. She asked CIC members to encourage adjunct faculty to get involved. The Accreditation visit is scheduled during Spring 2022. The report is due Fall 2021.

V.b.   Articulation Report

No report provided.

V.c.   currIQūnet META Update

R. Vazquez reported that progress is finally occurring as it pertains to the catalog module. The Curriculum Office staff expressed gratitude to the Technical Committee Members, F. Ortiz and A. Colon, for their assistance and support.

B. Sos reiterated that Student Learning Outcome (SLOs) revisions only are due to the Curriculum Office queue by March 11, 2020. Discussion followed.

A video with instructions on how to launch SLOs is housed in the SAC website. Curriculum Office staff will email the link to all CIC members.

V.d.   Guided Pathways (GP)

S. Clark announced that Student Success team leads will be assigned during the Spring semester.

VI.   OTHER

K. Patterson stated that a process needs to be created to maintain the accuracy of the Career and Academic Pathway (CAP) offerings for the online application, catalog, and website as well as program maps. It should be triggered by any major changes such as creating or deleting a certificate or program.

B. Sos asked if CIC has reviewed the process students petitioning to substitute a course/waive a course in the past. Discussion ensued. B. Sos will review current petition to substitute course/waive a course form with Technical Committee. Recommendations will be brought forth for discussion and approval.

Meeting adjourned at 3:38 p.m.

Mission Statement
Santa Ana College inspires, transforms and empowers a diverse community of learners.
Vision Statement
I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community
Course is shared with SCC
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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 3 were approved.

Mover: K. Robinson
Seconded by: C. Pierce
Ayes: R. Castillo, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, D. Peraza, C. Pierce,
                  K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays: None
Abstentions: None

Revised Course without Catalog Changes
None to review

Revised Courses with Minor Catalog Changes
None to review

Course Deactivations
1. High School Subjects – English 040, California High School Exit Exam Language Arts Preparation – Noncredit
2. High School Subjects – Math 140, California High School Exit Exam Math Preparation – Noncredit

Removal of Deactivated Courses from General Education Plans
None to review

Removal of Deactivated Courses from Programs
None to review

Revised programs – TOP Code Change Only
3. Associate of Arts in Elementary Education (Pre-Professional)

Program Deletion
None to review

Course SLO Revisions
None to review

Program SLO Revisions
None to review

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 4 – 11 were presented and discussed.

New Courses
4. Criminal Justice Academies 034E, Continued Professional Training for Peace Officers
   a. Prerequisite
5. Criminal Justice Academies 038C, Firearms-Sighting Systems
   a. Prerequisite
6. Criminal Justice Academies 038D, Weapon Mounted Light Transition Course
   a. Prerequisite

Revised Courses
7. Criminal Justice Academies 007A, Gangs, Cults and Hate Crimes
   a. Prerequisite
8. Vocational – Business 574, Computer Hardware & Software: A+ Preparation – Noncredit
   a. Recommended Preparation
9. Vocational – Business 576, Computer Basics: Systems and Networking Essentials – Noncredit
   a. Recommended Preparation

New Programs
None to review

Revised Programs
10. Associate of Arts in Modern Languages
11. Associate of Arts for Transfer in Spanish

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III.c. **CURRICULUM ITEMS**
ACTION ITEMS (2ⁿᵈ READINGS)
Item 12 was approved.
Item 13 was tabled.

Mover:	C. Coyne
Seconded by:	D. Khalid
Ayes:	R. Castillo, C. Coyne, M. Grant, D. Khalid, M. Kimmel, J. Macdonald, J. Mathis, K. Patterson, D. Peraza, C. Pierce,
	K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Nays:	None
Abstentions:	None

New Courses
12. Biology 187, Intro to Work Experience-Occupational
    a. ~~Distance Education~~ – **Removed**

Revised Courses
13. Biology 212, Animal Diversity and Ecology – **Tabled**
    a. Prerequisite

New Programs
None to review

Revised Programs
None to review

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