



COLLEGE COUNCIL MINUTES

Wednesday, December 10, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/85299852520?pwd=HHxi9fGZhmIEBZe9jYEqHXs6F8w2dQ.1>

Meeting ID: 852 9985 2520 / One tap mobile: +1669444917, 85299852520# US

College Council Voting Members:

Annebelle Nery	Lorena Chavez	Kimberly Ramirez	Sarah Salas	Claire Coyne
Vaniethia Hubbard	Jennifer De La Rosa	Nathaniel Castro	Sean Small	Maria A Beltran
Bart Hoffman		Cindy Pastrana	Lithia Williams	Mathew Beyersdorf
Jim Kennedy		ASG – 4th Rep TBD	Jimmy Nguyen	Susan Hoang
Jeff Lamb			Monica Macmillen	Jill Kapil
			Liliana Oropeza	Jennifer Meloni
				Alejandro Moreno
				Merari Weber

Voting Members-Alternates:

Jessica Avalos-CSEA

Liaisons & Guests Present:

Michael Jensen	Maria Briseno	Tanisha Burrus	Norma Castillo	Shannon Kaveney
Chantal Lamourelle	Daniel Martinez	Matt Morin	Bill Reardon	Ethereal Reyes
Leisa Schumacher	Linda Tapia	Greg Toya	Mark Reynoso	Jennifer Valencia
Paul Vernola	Bob Simmons	Caralou Rosen	Anthony Pagan	Parisa Samaie
Patricia Tejada	Janet Deussenberry	Ernie Gomez	Elisabeth Chavez	Matt Valerious
Krystle Taylor	Ellen Campbell	Mark DeAsis	Kim Smith	Kimberly Perna
Andrea Picchi	Michelle Kimmel	Dahiana Crabill	Brenda Estrada	Lorena Valencia
Beck Miller	Armando Soto	Maria Dela Cruz	Mary Steckler	Tim Vu
Jennie Beltran	Young Kim	Pilar Traslavina	Marvin Gabut	Mary Hegarty
Hung Nguyen				

1.0 Procedural Matters

1.1 Call to Order: Jeff Lamb called the meeting to order at 9:03 a.m. President Nery joined shortly thereafter.

1.2 Approval of Agenda: Motion by Claire Coyne; second by Matthew Beyersdorf and approved without opposition or abstentions.

1.3 Approval of Minutes – November 12, 2025: Motion by Alejandro Moreno; second by Bart Hoffman and approved with an addition noted by Susan Hoang regarding Flex Week proposal status for Continuing Education and Credit.

1. 4 Action Items:

- **Reorganization Requests (4) – 1st Read:**

Rising Scholars Program Reorganization: Motion to approve the first reading (bypassing a second reading) by Bart Hoffman; second Kimberly Ramirez and motion passed with no objections or abstentions.

Basic Needs/Welcome Center Reorganization: Motion by Alejandro Moreno; second by Bart Hoffman; followed by Claire Coyne who moved to approve the first reading; second by Alejandro Moreno; approved with no objections or abstentions.

Child Development Apprenticeship – Administrative Clerk (Part-time → Full-time): Motion by Claire Coyne;

seconds by Sarah Salas and amended to approve the first reading; motion passed.

Child Development Apprenticeship – New Student Services Specialist (Grant-Funded): Motion by Alejandro Moreno; second by Bart Hoffman. Motion passes for first reading only; item will return in February 2026 for second reading.

- **Request to Apply for Grant (2) – 1st Read:**

Early Childhood Education Apprenticeship Expansion (CAI): Motion by Bart Hoffman; second by Alejandro Moreno. Amended to approve on first reading; motion passed.

Request to Apply – Legal Interpreting, Translation & Technology (CAI Implementation): Motion by Matthew Beyersdorf; second by Bart Hoffman. Amended to approve on first reading; passed by consensus. Dean Anthony Pagán to complete the standardized form for records.

- **IE&A Committee Charge and Membership – 1st Read:** Motion by Alejandro Moreno; second by Sarah Salas. Motion passed for first reading and anticipated second reading in spring 2026. All are to send comments to co-chairs Daniel Martinez and Claire Coyne.

2.0 Informational Items

2.1 President’s Board Report

a. The link was provided for review.

b. Time, Place & Manner / Free Speech Resources: Ethereal Reyes and Young Kim presented draft A-frame signage and a web page. Feedback collected: refine Spanish phrasing, add Vietnamese translation, test with students, and add a 60-second explainer video. Interim plan during break: publish the current (word-heavy) page with QR code and print a limited number of A-frames (4 for SAC, 4 for CEC) with corrected Spanish; Vietnamese version to follow. Final drafts return in February.

c. SAC Website Implementation Update: Young Kim and Kimberly Perna reviewed feedback intake via the ITS web request form; use of vanity URLs; accessibility/user testing with students (including DSPS); potential schedule adjustments with alternate go-live dates if needed; and a Phase 2 opt-in “Faculty Profile Pages” concept to be vetted with Academic Senate; possible Senate presentation.

d. Baccalaureate – BS in Public Safety Management (CJA): CJA faculty (Tim Vu) shared an overview aimed at mid-career sworn/non-sworn personnel; exploring emphasis tracks (e.g., technology, emergency management); alignment with POST and credit for prior learning; letters of support from the Orange County Training Managers Association and the Orange County Chiefs & Sheriffs; likely CCCCO application August 2026; target first cohort Fall 2028.

e. Board Policies & Administrative Regulation (BP & AR):

1st Reviews:

BP 4040 – First review; no action required at College Council.

AR 4102 Career Technical Education Programs – First review; will return for second review.

2nd Reviews:

AR 2325 Teleconferenced Meetings – Approved; moves to Chancellor’s Cabinet and District Council.

AR 7133 Management Holidays – Approved (updates reflect negotiated holidays and winter break language).

BP 2015 Student Member – Jennifer De La Rosa will provide this item to ASG.

Postponed/Redirected:

AR 3501 Campus Security & Access – Postponed indefinitely and referred to the SAC Facilities & Safety Committee for comprehensive review (including updated accreditation references).

AR 7400 Travel – Third review postponed to next College Council meeting to incorporate feedback (reimbursement equity, cash advance considerations).

2.2 District Committee Reports

2.2.1 District Council (DC): Annabelle Nery reported on the December 21st meeting, which included the approved updates to the Assistant Vice Chancellor, Fiscal Services job description and Assistant Director, Orange County Center of Excellence; noted formation of a districtwide workgroup for TOP-to-CIP code conversion.

2.2.2 Fiscal Resources Committee (FRC): Bart Hoffman reported on the November 19th meeting topics of FTES recalculation split: 71.92% SAC / 28.08% SCC; district Faculty Obligation Number requires minimum 10 FT

faculty hires in addition to backfills; SAC planned 12 FON + 2 non-FON; AR 7400 tabled; next meeting Jan 21.

2.2.3 Human Resources Committee (HRC): Annabelle Nery reported on the December 3rd meeting, which included the review of the EEO Plan modules; climate survey rollout feedback (timing/confidentiality); recruitment timeline aiming for March Board; compensation for intersession faculty work and HR overtime to expedite onboarding; and upcoming January 31st LAX job fair.

2.2.4 Physical Resources Committee (PRC): Bart Hoffman reported on the November 12th meeting, which included real estate and facilities updates; AR 3501/3501.1 referenced for future review.

2.2.5 Planning & Organizational Effectiveness Committee (POE): Claire Coyne reported on the November 19th meeting, which included approved Planning Design Manual changes; discussed district resource allocation requests (Business Services, ITS, HR). The next meeting will be December 17th.

2.2.6 Sustainable RSCCD Committee (SRC): Bart Hoffman reported on the November 19th meeting, which included a review of the 41-page district sustainability report (FYs 2023–2024) and Earth Day planning (April 22, 2026).

2.2.7 Technology Advisory Group (TGA): No report provided.

3.0 Reporting Committees

3.1 Academic Senate (AS): Claire Coyne reported on the November 25th meeting, which included the topics of Intertribal Educational Advisory Council recognized by OC Supervisor Vicente Sarmiento, and Awards for Excellence administrative lead requested and assigned to Eden Andom.

3.2 Facilities & Safety Committee (F&S): Bart Hoffman reported on the November 118th meeting, which included the recommendation to dissolve the long-dormant Campus Maintenance Subcommittee; item to return to College Council for deactivation with historical context.

3.3 Institutional Effectiveness & Assessment Committee (IE&A): Daniel Martinez reported on the working draft of the revised charge and membership of IE&A. The second reading is targeted for spring. The next meeting is planned February 4, 2026.

3.4 Planning and Budget Committee (P&B): Bart Hoffman reported on the December 2nd meeting, which included Budget priorities revisions in progress; categorical funds discussion to continue with District representation. The next meeting is planned for February 3, 2026.

3.5 Student Equity and Achievement Program Committee (SEAP): Tanisha Burrus provided her report via the meeting chat and noted the 2025–2028 SEAP plan is planned for RSCCD Board review and approval on Monday next week.

3.6 Santa Ana College Technology Advisory Committee (SAC TAC): No report provided.

3.7 Guided Pathways Steering Committee (GPSC): XX reported on the Peer Success Coaches scaling; positive retention impacts and English to join Math in spring 2026.

3.8 Enrollment Management Committee (EMC): Mark DeAsis reported on the Subgroups (Supplemental, Success Allocation) formed; dashboard development underway; schedule projection tool to be vetted in February.

3.9 Data Committee (DC): Daniel Martinez reported on Data literacy webinar series continues; provided resources in the meeting chat and noted the next meeting is planned for February 17, 2026.

4.0 Oral Reports

4.1 ASG – SAC & SCE: Kimberly Ramirez reported on SAC's President's town hall and Fuel for Finals held; SSPC conference participation; Earth Day planning underway. Cindy Pastrana reported on SCE's welcome week, CPL day, and office hours. She concluded her report noting that the next meeting is planned for January 2026.

4.2 Classified: Sarah Salas provided no new updates to share since the last meeting on November 12th, but noted Progress on ratifications of reorgs and MOUs. The next CSEA chapter meeting is planned for December 16th.

4.3 Cabinet: No reports provided.

4.4 Public Information Office: No report provided.

4.5 Professional Development (Quarterly): No report provided.

4.6 Other: Veterans Resource Center holiday toy drive (deliveries to Child Development Center) and Save-the-Date Information for the upcoming reopening of the John Acuna Veterans Resource Center in March 2026. ceremony planned for March.

5.0 Next Meetings and Adjournment

5.1 February 11, 2026 9:00-11:00 a.m.
5.2 Meeting adjourned at 11:15 a.m.

Zoom