

Santa Ana College: Student Success & Equity Committee Meeting Minutes

Thursday, October 9, 2014

3:00 PM – 5:00 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair; Mary Huebsch, Co-Chair; Members – Beverly Birnbaum, Micki Bryant, Peggy Card-Govela, Mark Liang, Karen Dennis, Shelly Jaffray, Bonita Jaros, Annie Knight, Lynn Marecek, Karen Scott, Cathie Shaffer, Lilia Tanakeyowma and Martha Vargas.

Student: Briana Brennan and Danyelle Fernandez

Handouts: Agenda; Student Success & Equity Committee Roster; minutes from September 18th meeting; SAC SSSP Plan draft (emailed to committee members before meeting); SAC Student Equity Plan template; SAC Equity Task Force Roster Teams (draft); Funding Allocation Ratio for SAC and SCC (equity funds); Santa Ana College Fall 2013 Course Completion by Ethnicity with Santa Ana College Total and Accounting by course numbers; SAC Faculty Professional Development Task Force (draft)

I. Welcome & Introductions: Sara Lundquist & Mary Huebsch, Co-Chairs

- Review and approve Minutes: September 18, 2014

II. Critical Updates on Core Strategic Planning Items

- SSSP Report (due October 17) Committee members were emailed copies of the report draft before the SS&EC meeting today. The Student Success and Support Programs Report details new and continuing plans at SAC for providing core services for students. These services include assessment, orientation, educational planning, etc. The services are being made highly available to help students be successful. We are currently in Phase 1 of SSSP implementation with emphasis on the front end of services and at risk students. The at risk category includes students not making academic progress, students in basic skills classes, students who have not declared a major. The new requirements will affect all students in fall 2015. Briana commented that 3SP is very helpful to students especially regarding assisting them with transferring.
- BSI Update on recent meeting and annual report (due October 10) The BSI report required resigning due to budget updates by the Chancellor's Office. The report will be submitted before the new deadline of October 24th. A Call for Proposals for BSI funds has been sent out. These proposals are due to Mary by November 24th.
- Student Equity (Requirements/purpose, plan, budget, timeframe, workgroup, retreat, personnel)
 - a. Updated roster w/ timeline (for distribution and review): 5 mandated teams are convening for Access, Course Completion, Basic Skills/ESL, Degrees & Certificates, and Transfer. There is also a Data/Research and Overall Support Team. The teams will present draft plans on November 14th.
 - b. Preview of team toolkits: Nga Pham and Mark Liang are providing and previewing data for the equity teams. The highest achieving group is the baseline for each measure for equity. Bonnie noted that this equity work will also support our efforts to reach the Institutional Standards. The equity teams should be looking for the greatest equity differentials in their respective areas. We do not have the capacity to address every issue. Smaller groups may be mentioned but addressed later.
 - c. Role of research, support, and leadership team: The Data/Research and Overall Support team consists of Bonnie, Marisol Sanchez, Mark, Nga and Sara. The mandated teams must review and analyze baseline data, select goals for shrinking equity gaps, suggest activities for achieving the goals, and define expected

increments of progress towards achieving the goals. There are formulas for measuring disproportionate impact from the system office, but we will also look at local data. An announcement will be going out seeking a SAC Student Equity Coordinator. This will be a 3-year, full release position for a faculty member.

- d. Budget resolution and development: The allocation split was determined by FTES, number of Pell Grant recipients, and Poverty rate. The split is 73.8% for SAC and 26.2% for SCC. SAC's share for this year is \$1,188,918.47.

- College wide Student Success Update

- a. Recommendation regarding Technology/Innovation/Student Success Funding Pool (permanent/temporary funding): Sara reviewed the proposed funding mechanism for requesting funds for programs and centers that serve the entire college, e.g. the Math Center, the Learning Center, FEP, the Library, the Institutional Effectiveness Office. This new mechanism will be reviewed by the Planning & Budget Committee. Lilia noted that we have been talking about the need to fund these programs and centers in the SS&E Committee for some time. Transfer push across all eligible

- b. SAC Information/Resource Center—On the Mall. The Resource Center/Student Success Booth will be a permanent structure located near the coffee stand near the fountain. The Center will have collaborative staffing from the college community.

- c. Student-Success Centered Professional Development

III. Additional Items for Today or November:

- CalADE (California Association for Developmental Education) "Promoting Student Equity and Success," November 1, Anaheim Marriott. Note that the national conference for this group (NADE) will be in Anaheim in 2016.
- CCC Professional Development Clearing House Summit November 3rd, Hilton Orange County, Costa Mesa
- Faculty are encouraged to wear their caps on October 14th to highlight the due date during the week for filing December graduation petitions and CSU and IGETC petitions.

iv. Affiliated Group Reports/Action Items (not already covered)

- BSI (handled above)
- SSSP (including assessment)
- Transfer
- Scholarships

III. Committee Calendar for 2104-15 (Thursdays @ 3:00-4:30)

- Friday, November 14, 2014 (8:30: Breakfast; Meeting: 9:00-1:00)
- February 19, 2015
- March 19, 2015
- April 16, 2015

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.