Technology Advisory Committee (SACTAC)

Minutes

Jan. 22, 2025, 3:00pm-4:30pm

Present: John Steffens, Adam Morgan, Mary Steckler, Jason Sim, Jimmy Nguyen, Marvin Gabut, Ron Gonzalves, Jennifer Hoeger, Christina Wagner.

Absent: Hugh Nguyen, Mark Turner, Abby Sandoval, Jose Lopez Mercedes, and Luis Pedroza.

Guests: Parisa Samaie and Dane Clacken.

1. Approval of the agenda [action]
   a. Motion to approve Jennifer Hoeger
   b. Second Adam Morgan
   c. No Abstention
   d. Motion to pass unanimously

2. Approval of the minutes from Oct. 30 [action]
   a. Motion to approve Adam Morgan
   b. Second, Mary Steckler
   c. No Abstention
   d. Motion to pass unanimously

3. Public comment

4. AI [information]
   a. John Steffens – Ocelot Project Colleague integration went live with only two integration points in pending status. Students can ask a question using the system like "What is my student ID?" and more and will be prompted to login. The completion semester/year for this phase will be Spring 2025. Build-out of custom knowledge bases is the next phase. Noncredit may want their knowledge base transferred from Blackbelt.
      i. Ocelot has translations built into the system, such as Spanish and Vietnamese.
      ii. SCC is not renewing their Ocelot license.
   b. Jason Sim – SAC will team up with NVIDIA so we can train on their AI platforms.

5. Integrated Technology Plan [information]
   a. John Steffens: Need to review the Integrated Technology Plan and complete the related activities outlined in the committee goals worksheet. Marvin agreed to lead activity 1.2. Christina agreed to lead activity 1.3. John agreed to lead activity 4.1. March 26th, 2025 is the goal to complete the revisions and present them to the committee.

6. Reports [information]
    a. ASG – no students
    b. Student Services – no report
    c. Distance Ed. – Marvin Gabut
        i. Updating projects reports like Adam Howard. Using the spreadsheet as a template to manage projects.
        ii. 77 ZTC projects
        iii. 58 peer online projects
        iv. ODP projects

    d. Student Information Support – John Steffens
        i. Business System Analyst position has been filled.
        ii. Dynamic Forms: working with administrative services, honors transfer program and others.
        iii. Starfish work is continuing with new referrals for some affinity centers live for Spring. Kiosks check-in system: looking into **card swipe** hardware.
        iv. Sent out the EDUCAUSE survey and Research is analyzing the results.

    e. Information Technology Services – Ron Gonzalves
        i. Working on the next Technology Replacement Plan for 25/26.
        ii. Trying to get the purchasing for the current year finalized. March 21st is the deadline.
        iii. EVP projects are on the way.
        iv. At CEC, 30 classrooms will be modernized.
        v. Proposing to upgrade the DUNLOP amphitheater.
        vi. Working on FMRs necessary for funding.
        vii. Working on conferences rooms at the district office with new hyflex equipment.
        viii. Windows 11 project, 52% are complete. 3300 computers to upgrade but have 1500 left to upgrade.
        ix. The music lab is now in (A) building.
        x. Finished the computer repair move at Remington with new classrooms, and computers.
        xi. Moving the fashion lab from the T building to the Villages
        xii. Infrastructure updates – Dane Clacken:
            1. The first set of phones have been upgraded at the district and noncredit. SCC and SAC will be upgraded on subsequent weekends.
            2. The new remote portal system (app stream) will be completed soon.
                a. Integrates with SSO and MFA.
            3. ServiceNow will go live at the end of February to replace the current ITS ticket system.

    f. Library – Dr. Samaie
        i. Update on the library lockers

    g. Noncredit – Jennifer Hoeger
        i. Trying to get the website cleaned to transfer to OMNI.

h. Other – none

The meeting ended at 4:11 pm.