

**Participatory Governance Committee  
Goal-Setting and Assessment  
Santa Ana College**

In accordance with our Participatory Governance Handbook:

*At the start of each academic year, participatory governance committees are to set attainable and measurable goals, which are then reviewed and assessed at the end of the academic year. Participatory governance committees shall adhere to accreditation standards as they relate to the specific charge of the committee and maintenance of adequate records (meeting minutes). Assessment of these goals are reported to College Council each year.*

Once approved, goals are to be posted to the respective committee webpages.

	Goal	Measurable Outcome and Method of Assessment	Link to Committee or College Strategic Goal	Completion Date	Responsible Group or Subcommittee	Results / Findings / Conclusions
1.						
2.						
3.						
4.						
5.						
6.						

**Goals** should be:

- *Specific* (clear and concise),
- *Measurable* (how would success be measured or assessed?),
- *Achievable* (challenging, but possible),
- *Relevant* (goal fits within the (sub) committee or strategic goals of the college),
- *Time-bound* (attainable within a reasonable time-frame).