



SANTA ANA COLLEGE

INSTITUTIONAL EFFECTIVENESS AND ASSESSMENT

Minutes

May 5, 2021

2:00 – 3:00pm

Zoom- <https://cccconfer.zoom.us/j/95391461015>

RSCCD Mission: The mission of the Rancho Santiago Community College District is to provide quality educational programs and services that address the needs of our diverse students and communities.

Santa Ana College Mission: Santa Ana College inspires, transforms, and empowers a diverse community of learners.

Santa Ana College Vision Themes: I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

Virtually Present: Jaki King, Cristina Miranda, Dr. Saied Eidgahy, Dr. Fernando Ortiz, Dr. Jarek Janio, Dr. Jeffrey Lamb, Dr. Vaniethia Hubbard. Monica Zarske, Justin Tolentino, Kim Smith, Carol Seitz, Mary Steckler, Mike Everett, Suzanne Freeman, Tyler Johnson

- I. Introductions: Justin Tolentino began meeting at 2:02pm: No guests
- II. Information:
 - A. Minutes from April 14, 2021 meeting: Presented as informational
- III. Discussion:
 - A. Santa Ana College Planning Taskforce Update
 - i. Justin requested volunteers from the taskforce – None at meeting but instructed members to email Justin Tolentino if interested.
 - B. Participatory Governance Taskforce Update: The following recommendations were made for the handbook and for individual committees to take action within their meetings:
 - i. Goal setting for direction at the beginning of the year
 - ii. Aligning goals from reporting committees in line with the plans we have set as a college
 - iii. Dr. Saeid Eidgahy on term limits of committee chairs -possibly remove or have an alternate
 - iv. Memberships/term limits are defined per committee
 - v. Monica Zarske- Soft-limit on term limit. Rotate for more opportunity
- IV. Action Items:
- V. Subcommittee Reports
 - A. Outcomes Assessment – Dr. Jarek Janio – Provided update on SLO statement transfer- SLO office hours will be ending in the month of May and will come back in the Fall. May 21- will be moderating webinar.

B. Accreditation – Monica Zarske

- i. Provided update on Accreditation work: Senate is doing second read this month (May)
- ii. Editing and reading is continuing on the ISER document.
- iii. Working to organize, label, add link information
- iv. Final review in July and ACCJC in August

C. Program Review – Jaki King

Jaki King shared an update on Program Review work/Committee

- i. Every program for fall 2020 is complete- May 10 to have all presentations complete
- ii. Looking to explore if program maps can be integrated to Nuventive
- iii. Goal 2021 program reviews to be done in Nuventive

D. Enrollment Management- Dr. Jeffrey Lamb

Dr. Lamb shared an update on Enrollment management work:

- i. Discussed presentation from Ad-Astra showed enrollment reports for scheduling intervention
- ii. Goal is to improve overall efficiency of our schedule
- iii. Presented district goal document – Enrollment Management plan goals to colleges goals.
- iv. Next steps are to have subcommittee ask questions regarding obstacles: Are we creating or removing obstacles -Example: scheduling timelines.
- v. Will be sending document to share out to committee

VI. Upcoming 2020-2021 Meetings – All meetings are the first Wednesday of the month from **2:00-3:00pm** unless otherwise noted – Location- Zoom until further notice

Dr. Ortiz adjourned the meeting at 2:50: Next meeting: June 2, 2021

June 2, 2021

September 1, 2021

October 6, 2021

November 3, 2021

December 1, 2021