



Strategic Plan Mid-Cycle Planning Retreat

Sponsored by

President Erlinda J. Martinez, Ed.D.

and

The Institutional Effectiveness & Assessment Committee

AGENDA

March 2, 2012; 8:00am-1:30pm; U-201A

Slide Show loop of photos

8:00-8:30 Reception and Coffee

8:30-8:45 Welcome from President Martinez

8:45-9:15 Orientation: Program Facilitators

A. History of the SAC 2007-2015 Strategic Plan

B. Accreditation/ Program Review and the Future of Institutional Effectiveness

C. Changes at the College since 2007

9:15-9:30 Instructions for Our Work for Today

9:30-10:00 TASK I: Work in Teams on Planning Alignment Documents

10:00-10:30 Report Out (five minutes per team)

10:30-11:30 TASK II: Work in Teams by Vision Theme

11:30-12:00 Break and Buffet Lunch

12:00-1:00 Report Out and Discussion

1:00-1:15 Wrap Up: Program Facilitators

A. What did we do today?

B. Follow-Up Activities

1:15-1:30 Final Word from President Martinez

Task Charts for Table Teams
DRAFT

Task I: Global view/analysis of comprehensive planning alignment

Task II: Utilize guiding questions to evaluate & assess the Strategic Plan (Review strategies from Strategic Plan Update S11; use ACCJC rubrics on planning and I.E. to assess Strategic Plan; use concept of “alignment and elegance” to recommend goals)

Future task: affirm action plans, evaluation measurement and timelines

Documents needed for each table:

BOT Vision and RSCCD Goals 2012-2013

District Strategic Plan

SAC Vision Themes



SAC Core Competencies

List of Plans at SAC


ACCJC Rubrics

Strategic Plan Update S11

TASK I: Planning Alignment

	 RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT Santa Ana College • Santiago Canyon College	 Commitment to Learning: 100 Years & Beyond 2015 Santa Ana College • Founded in 1915	How do these documents align? Please be specific	Preliminary comments for improvement/action
Team I	District Vision	SAC Mission		
Team II	District Goals	SAC Vision Themes		
Team III	District Strategic Plan	SAC Strategic Plan		
Team IV	District Goals	SAC Core Competencies		
Team V	SAC Mission	SAC Vision Themes		
Team VI	SAC Vision Themes	SAC Core Competencies		

TASK II: Strategic Plan Evaluation

	 Commitment to Learning: 100 Years & Beyond 2015 Santa Ana College • Founded in 1915	What is the status of the Goals/ Strategies of this Vision Theme?	Preliminary Comments for future goals (do not need to be related to existing goals)	Status of Theme on ACCJC Rubric
Team I	Vision Theme I			
Team II	Vision Theme II			
Team III	Vision Theme III			
Team IV	Vision Theme IV			
Team V	Vision Theme V			
Team VI	Vision Theme VI			



For IE&A Agenda Item II: February 29, 2012

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Annotated AGENDA

March 2, 2012; 8:00am-1:00pm

U-201A (procured by Sara: equipment, tables, centerpieces: large paper clip with student photos, name tags, list of attendees)

Possible budget: “College Fund” ? Linda’s budget for reception/coffee (Sara & Linda will investigate)

Slide Show loop of photos as attendees enter and during reception and coffee (Linda will confer with Media Services)

8:00-8:30 Reception and Coffee (Sara & Linda will research sources of funding, catering Sodexo)

8:30-8:45 Welcome and Purpose: President Martinez

A. History of the SAC 2007-2015 Strategic Plan (Bonnie will create some slides for President Martinez)

8:45-9:15 Orientation: Program Facilitators

A. Accreditation/Program Review and the Future of Institutional Effectiveness (Linda will address with some slides)

B. Changes at the college since 2007, e.g., demographics, Technology Plan, Program Review, Facilities Master Plan (Sara will address with some slides)

9:15-9:30 Instructions for Our Work Today (Bonnie will explain teams, roles, resources & props for product)

9:30-10:00 Task I: Work in Teams on Planning Alignment Documents (each table 9 people: 1-2 IE&A facilitators, 1 scribe, 1 time keeper, 1 “reporter”; tables will be given all needed documents and use Chart I) Proposed facilitators: Cecilia Arriaza & Sara Lundquist (Theme I: Student Achievement); John Zarske (Theme II: Use of Technology); Carol Comeau (Theme III: Innovation); Jim Kennedy & Denise Phillips (Theme IV: Community);

Ray Hicks (Theme V: Workforce Development); Paul Foster (Theme VI: New American Community) Nga Pham will serve as a resource and make copies of district documents. Linda and Bonnie will serve as “floaters” to answer questions at the tables.

10:00-10:30 Report Out (five minutes per team)

10:30-11:30 TASK II: Work in Teams by Vision Theme (Teams will also select two delegates to meet with IE&A members at the end of March to continue “future tasks.”)

11:30-12:00 Break and Buffet Lunch (working lunch)

12:00-1:00 Report Out and Discussion

1:00-1:15 Wrap-Up: Program Facilitators

A. What did we do today?

B. Follow-Up Activities

1:15-1:30 Final Word from President Martinez

***Invitees:** Linda will ask President Martinez to invite Chancellor Rodriguez; Sara will continue to work with Loy Nashua to invite 8 students: 2 from SCE, 6 from credit program; Bonnie will work with Ray Hicks to fill empty faculty slots: 3 from each of 8 divisions, some veteran, some newer faculty, Academic Senate Executive Committee; Bonnie will continue to work with Cecilia Arriaza and Denise Phillips to invite 12 Classified colleagues: some from student services, some from academic affairs

Further IE&A Discussion:

Who will be at each table?

What technological and other materials will we need? (e.g., flipcharts, easels, laptops, tablets, pens, thumb drives; projector)

Tasks for team facilitators

Update about logistics from Sara and Linda (create folders, make large-sized documents to post around room, funding source for lunch, copying of documents for table teams)

bnj/result of 02-15-12 meeting: Sue Garnett, Bonnie Jaros, Sara Lundquist, Denise Phillips, Linda Rose,

