



SANTA ANA COLLEGE

Institutional Effectiveness and Assessment

Accreditation • Outcomes Assessment • Program Review • Enrollment Management

Agenda

November 6, 2024

2:00 – 3:00pm

Zoom: <https://rscdd-edu.zoom.us/j/9908152376?pwd=VDM4NVRRa01xR3NRajBaa3ZLQml4UT09>

Voting Members: Claire Coyne (co-chair), Dr. Daniel Martinez (co-chair), Shazia Aziz, Matthew Bittner, Dr. Liza Chavac, Dr. Saeid Eidgahy, Mike Everett, Heather Gillette, Tiffany Heremans, Dr. Vaniethia Hubbard, Geoff Jones, Annie Knight, Megan Lange, Dr. Andrew Manson, William Nguyen, Brandon Rocke, Valeria Rodriguez, David Roper, Sarah Salas, Sean Small, Kim Smith, Robert Stucken, Mark Turner, Monica Zarske

Ex-officio Members (Non-Voting): Dr. Daniel Martinez, Kim Smith, Monica Zarske, Outcomes Assessment Coordinator (vacant)

1. Action Items
 - a. Approval of Agenda for November 6, 2024
 - b. Approval of Minutes from October 2, 2024
2. Old Business
 - a. Standardized Minutes and Agendas Retreat – January 24, 2025 9:00am – 12:00pm – Dr. Nery
3. New Business
 - a. (Update) Comprehensive Educational Plan (CEP) goals worksheet
 - b. Planning calendars – Long-term
 - i. Enrollment Management Plan
4. Subcommittee/Workgroup Reports:
 - a. Program Review – Kim Smith
 - b. Accreditation
 - c. Outcomes Assessment – vacant
5. Good of the Order
6. Future business
 - a. Administrative regulations workgroup
 - b. Grant authorization form
 - c. Handbook review
 - d. Membership
 - e. Annual Planning Calendar

IE&A meets the first Wednesday of the month from **2:00-3:00pm** via Zoom

Fall 2024: September 4 | October 2 | November 6 | December 4