



SANTA ANA COLLEGE
INSTITUTIONAL EFFECTIVENESS AND ASSESSMENT COMMITTEE
Minutes May 16, 2007

Members Present: Norm Fujimoto, Paula Garcia, Ray Hicks, Thom Hill, Bonnie Jaros, Jeff McMillan, Julie Slark, Maria Sugañes, Sharon Whelan

- I. **Approval of Minutes of May 2, 2007**—The minutes were approved as written.
- II. **Review feedback on *Vision Themes***—The committee agrees that we need to be cautious about adding to the *Vision Themes* document and that we must be mindful of the distinction between what we want students to learn and what college vision goals are. The elements of what students should learn may be placed in other documents, e.g., General Education SLOs. With this in mind, all suggestions will be considered for inclusion.
 - A. The Curriculum and Instruction Council recommends added “Healthful Living” to the *Vision Themes*. This will be added to item IVC **Lifelong learning/healthful living**.
 - B. Marta Barker is disseminating the document to the Classified Staff.

III. *Vision Themes/Goals* document—

- A. Maria brought back the recommendations of SACTAC to Theme II: Use of Technology. They worked with the documents from the April 13, 2007 **SAC Planning Retreat** as well as the *Technology Plan* and the *Technology Dreams* document created at the **Technology Retreat** of January 31, 2007. The group generated three goals which incorporate goals for students and the classroom as well as “other.” Now they are working on strategies. The goals will be inserted in the updated *Vision Themes* document, dated May 16, 2007. They will also be inserted into the *Vision Themes/Goals* document when the document is completed. Bonnie will oversee this.
- B. Julie, Mari and Bonnie will work on the Goals and Strategies of the *Vision themes/Goals* document May 23, 2007. They will determine which groups should work on the details and provide focus for the document. Some guiding questions for the groups will be: Is the goal practical? Is the goal visionary?
- C. When all the pieces are returned, Bonnie will collate them. This group will then examine the feasibility of the goals and strategies and see if they may be prioritized. As always, President Martinez will be apprised of every detail of

this work. She also knows she is always welcomed as an honored guest at this committee.

- III. Mission Statement**—There was continued discussion about the ACCJC definition of what should be included in a mission statement. Also, it was emphasized that visiting teams are scrutinizing whether or not the mission statement informs the goals and activities of the college. To change the mission statement will take extensive discussion. Bonnie will request that President Martinez agree to a change in the mission statement that may go beyond what she originally envisioned. If she agrees, we will look at the ACCJC standards regarding the mission as well as missions of some other institutions. It was agreed that the mission should be shorter.
- IV. Planning Calendar**—Julie, Maria and Bonnie will work on this at their meeting of May 23, 2007.

The next meeting of the entire IE&A Committee will be May 30, 2007 in the Fine and Performing Arts Conference Room, unless otherwise announced.

BNJ/



SANTA ANA COLLEGE
Institutional Effectiveness and Assessment Committee

AGENDA
May 30, 2007

- I. Approval of Minutes of May 16, 2007**
- II. Report—*Vision Themes and Goals* document**
- III. Planning Calendar**
- IV. Mission Statement**
- V. Our Goals for 2007-08**
- VI. Other**

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