SANTA ANA COLLEGE
INTERSESSION CLASS SCHEDULE
January 3 – 30, 2022

Enroll at sac.edu
PRESIDENT’S MESSAGE
You have made a wise investment in yourself. Your enrollment at Santa Ana College reflects your commitment to complete the requirements to earn one of our many Certificates of Achievement, Associate Degrees, transfer to a four-year university or earn a Bachelor of Science degree in Occupational Studies. This is your first act of many that will transform your life! Your decision to begin an educational journey at Santa Ana College can result in opportunities that will help you live a rich, full life. While you travel on your educational pathway, we are here to guide and help you every step of the way. We understand that you may face personal challenges that can hinder your progress and we are here to help you face and overcome these challenges. Please know that we, faculty, staff, and administrators look forward to celebrating every milestone along your educational path. You will find excellent instruction and supportive tutoring and counseling services to help you achieve your educational goals. Thank you for choosing Santa Ana College as the place to begin your journey in higher education!

– Interim President, Santa Ana College, Marilyn Flores, Ph.D.

SANTA ANA COLLEGE MISSION STATEMENT
Santa Ana College inspires, transforms, and empowers a diverse community of learners.

INTERSESSION 2022 CALENDAR

November 2, 2021
Online registration

December 24-25, 2021 and January 1, 2022
College is closed for holidays

January 3, 2022
Instruction begins

Refer to section information in WebAdvisor:
Last day to add a class with instructor’s signature or add code
Last day to drop a class with enrollment fee refund and no “W” grade
Last day to file Pass/No Pass
Last day to drop a class with “W” grade

January 17, 2022
Martin Luther King Holiday

Last day of class
Intersession final exams

January 30, 2022
Instruction ends

February 7, 2022
Full Spring semester instruction begins

ADMISSIONS / REGISTRATION HOURS
SAC Admissions Office now has more ways to assist students!

- Admissions Live Chat – sac.craniumcafe.com/group/admissions-/lobby
- In-person: Mon, Tues, Fri: 8:00a - 1:00p - Wed, Thurs: 2:00p - 7:00p
  *Please note, masks will be required and social distancing measures will be implemented at all times.
- Email us at Adm_Records@sac.edu – submit documents or ask questions
  sac.edu/StudentServices/AdmissionsRecords - HOME PAGE

ONLINE HOURS ONLY: MON –THURS: 8:00A TO 6:45P • FRIDAY: 8:00A TO 1:00P

HOW TO APPLY & REGISTER

STEP ONE:
To apply to Santa Ana College, complete an application online at sac.edu. Click on the “Apply” link. After submitting all of your information, you will receive an e-mail confirmation from CCCApply. Within 24 hours, you will receive another e-mail from Santa Ana College with your login information and important registration information. You will be able to log in to sac.edu/Pages/WebAdvisor/Self-Service to register for classes.

STEP TWO:
ONLINE REGISTRATION STEPS:
WebAdvisor is open Monday–Sunday
(Please note: The online system will not be available on Saturdays from 2:00 am to 5:00 am).
1. Go to sac.edu and click on the “WebAdvisor” link.
2. Click on “Log In” from the Main Menu.
3. Log in (if you forget your password, go back to the Main Menu and click on the “What’s my password?” link).
4. From the Menu, click on the “Student” tab.
5. Click on “Register for Classes” from the Registration Menu.
6. Follow the instructions to complete your registration.
7. Pay immediately to keep your classes.

10.21.2021
## CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Santa Ana College Mission Statement</td>
<td>1</td>
</tr>
<tr>
<td>Admissions / Registration Hours</td>
<td>1</td>
</tr>
<tr>
<td><strong>ADMISSIONS &amp; REGISTRATION</strong></td>
<td></td>
</tr>
<tr>
<td>Online Registration Dates</td>
<td>3</td>
</tr>
<tr>
<td>SAC Class and Instruction Methods</td>
<td>5</td>
</tr>
<tr>
<td><strong>TEXTBOOK AFFORDABILITY</strong></td>
<td></td>
</tr>
<tr>
<td>Open Educational Resources (OER)</td>
<td>5</td>
</tr>
<tr>
<td>Zero Textbook Cost (ZTC)</td>
<td>5</td>
</tr>
<tr>
<td><strong>COURSES:</strong></td>
<td></td>
</tr>
<tr>
<td>ACCOUNTING (ACCT)</td>
<td>6</td>
</tr>
<tr>
<td>AMERICAN SIGN LANGUAGE (ASL)</td>
<td>6</td>
</tr>
<tr>
<td>ANTHROPOLOGY (ANTH)</td>
<td>6</td>
</tr>
<tr>
<td>ART (ART)</td>
<td>6</td>
</tr>
<tr>
<td>AUTOMOTIVE TECHNOLOGY (AUTO)</td>
<td>8</td>
</tr>
<tr>
<td>BIOLOGY (BIO)</td>
<td>8</td>
</tr>
<tr>
<td>BUSINESS (BUS)</td>
<td>9</td>
</tr>
<tr>
<td>BUSINESS APPLICATIONS (BA).</td>
<td>10</td>
</tr>
<tr>
<td>CHEMISTRY (CHEM)</td>
<td>11</td>
</tr>
<tr>
<td>CHICANO STUDIES (CHST)</td>
<td>11</td>
</tr>
<tr>
<td>CHILD DEVELOPMENT (CDEV)</td>
<td>11</td>
</tr>
<tr>
<td>COMMUNICATION STUDIES (CMST)</td>
<td>13</td>
</tr>
<tr>
<td>COMPUTER SCIENCE (CMPR)</td>
<td>14</td>
</tr>
<tr>
<td>CRIMINAL JUSTICE (CJ)</td>
<td>15</td>
</tr>
<tr>
<td>DANCE (DNCE)</td>
<td>15</td>
</tr>
<tr>
<td>DIGITAL MEDIA (DM)</td>
<td>15</td>
</tr>
<tr>
<td>EARTH SCIENCES (ERTH)</td>
<td>16</td>
</tr>
<tr>
<td>ECONOMICS (ECON)</td>
<td>16</td>
</tr>
<tr>
<td>ENGINEERING (ENGR)</td>
<td>17</td>
</tr>
<tr>
<td>ENGLISH (ENGL)</td>
<td>18</td>
</tr>
<tr>
<td>ETHNIC STUDIES (ETHN)</td>
<td>18</td>
</tr>
<tr>
<td>FASHION DESIGN MERCHANDISING (FDM)</td>
<td>18</td>
</tr>
<tr>
<td>PHOTOGRAPHY (PHOT)</td>
<td>19</td>
</tr>
<tr>
<td>GEOGRAPHY AND THE ENVIRONMENT (GEOG)</td>
<td>19</td>
</tr>
<tr>
<td>HISTORY (HIST)</td>
<td>19</td>
</tr>
<tr>
<td>KINESIOLOGY FITNESS (KNFI)</td>
<td>20</td>
</tr>
<tr>
<td>KINESIOLOGY HEALTH EDUCATION (KNHE)</td>
<td>20</td>
</tr>
<tr>
<td>KINESIOLOGY INTERCOLLEGIATE ATHLETICS (KNA)</td>
<td>21</td>
</tr>
<tr>
<td>KINESIOLOGY PROFESSIONAL (KNPR)</td>
<td>21</td>
</tr>
<tr>
<td>LAW (LAW)</td>
<td>21</td>
</tr>
<tr>
<td>MANUFACTURING TECHNOLOGY (MNFG)</td>
<td>22</td>
</tr>
<tr>
<td>MATHEMATICS (MATH)</td>
<td>22</td>
</tr>
<tr>
<td>MEDICAL ASSISTANT (MA)</td>
<td>24</td>
</tr>
<tr>
<td>MUSIC (MUS)</td>
<td>24</td>
</tr>
<tr>
<td>NUTRITION AND FOOD (NUTR)</td>
<td>25</td>
</tr>
<tr>
<td>PARALEGAL (PARA)</td>
<td>25</td>
</tr>
<tr>
<td>PHILOSOPHY (PHIL)</td>
<td>25</td>
</tr>
<tr>
<td>PHOTOGRAPHY (PHOT)</td>
<td>26</td>
</tr>
<tr>
<td>POLITICAL SCIENCE (POLT)</td>
<td>26</td>
</tr>
<tr>
<td>PSYCHOLOGY (PSYC)</td>
<td>27</td>
</tr>
<tr>
<td>READING (READ)</td>
<td>27</td>
</tr>
<tr>
<td>SOCIOLGY (SOC)</td>
<td>27</td>
</tr>
<tr>
<td>SPANISH (SPAN)</td>
<td>27</td>
</tr>
<tr>
<td>THEATRE ARTS (THEA)</td>
<td>28</td>
</tr>
<tr>
<td><strong>FINANCIAL AID:</strong></td>
<td></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>30</td>
</tr>
<tr>
<td>California College Promise Grant (CCPG) Fee Waiver Program</td>
<td>30</td>
</tr>
<tr>
<td>The Financial Aid Application Process</td>
<td>30</td>
</tr>
<tr>
<td>Cal Grants</td>
<td>31</td>
</tr>
<tr>
<td>Cal Grant A</td>
<td>31</td>
</tr>
<tr>
<td>Cal Grant B</td>
<td>31</td>
</tr>
<tr>
<td>Cal Grant C</td>
<td>31</td>
</tr>
<tr>
<td>Federal Pell Grant</td>
<td>31</td>
</tr>
<tr>
<td>Federal Direct Loan Program</td>
<td>31</td>
</tr>
<tr>
<td>Federal Supplement Education Opportunity Grant (FSEOG)</td>
<td>31</td>
</tr>
<tr>
<td>Federal Work-Study Program (FWS)</td>
<td>31</td>
</tr>
<tr>
<td>Chafee Grant</td>
<td>31</td>
</tr>
<tr>
<td>Extended Opportunity Programs and Services (EOPS / CARE)</td>
<td>31</td>
</tr>
<tr>
<td>Scholarship Office</td>
<td>31</td>
</tr>
<tr>
<td>Prerequisites &amp; Corequisites</td>
<td>32</td>
</tr>
<tr>
<td>Important Definitions</td>
<td>32</td>
</tr>
<tr>
<td>Prerequisite Challenge Policy And Procedures</td>
<td>32</td>
</tr>
<tr>
<td>Loss off Priority Registration</td>
<td>32</td>
</tr>
<tr>
<td>New Student Registration Orientation</td>
<td>33</td>
</tr>
<tr>
<td>Assembly Bill AB 705: The Law And Your Rights</td>
<td>33</td>
</tr>
<tr>
<td>Right To Appeal</td>
<td>33</td>
</tr>
<tr>
<td><strong>STUDENT SERVICES</strong></td>
<td></td>
</tr>
<tr>
<td>Academic Computing Center</td>
<td>34</td>
</tr>
<tr>
<td>Admissions / Registration</td>
<td>34</td>
</tr>
<tr>
<td>Associated Student Government (ASG)</td>
<td>34</td>
</tr>
<tr>
<td>Bookstore/Campus Store</td>
<td>34</td>
</tr>
<tr>
<td>Calworks</td>
<td>34</td>
</tr>
<tr>
<td>Career Center</td>
<td>35</td>
</tr>
<tr>
<td>Cashier’s Office &amp; Photo I.D. Hours</td>
<td>35</td>
</tr>
<tr>
<td>Center For Teacher Education</td>
<td>35</td>
</tr>
<tr>
<td>Child Development Services</td>
<td>35</td>
</tr>
<tr>
<td>Community Education</td>
<td>35</td>
</tr>
<tr>
<td>Counseling Services</td>
<td>36</td>
</tr>
<tr>
<td>Digital Dons Laptop Program</td>
<td>36</td>
</tr>
<tr>
<td>Disability Services</td>
<td>36</td>
</tr>
<tr>
<td>Don Express</td>
<td>36</td>
</tr>
<tr>
<td>Extended Opportunity Program And Services (EOPS)</td>
<td>37</td>
</tr>
<tr>
<td>Financial Aid Application Process</td>
<td>37</td>
</tr>
<tr>
<td>Health And Wellness Center</td>
<td>37</td>
</tr>
<tr>
<td>Learning Center</td>
<td>37</td>
</tr>
<tr>
<td>Math Center</td>
<td>38</td>
</tr>
<tr>
<td>MESA (Math, Engineering, &amp; Science Achievement)</td>
<td>38</td>
</tr>
<tr>
<td>Nealley Library</td>
<td>38</td>
</tr>
<tr>
<td>Sac Promise</td>
<td>38</td>
</tr>
<tr>
<td>Scholarship Program</td>
<td>38</td>
</tr>
<tr>
<td>Science &amp; Health Sciences Center</td>
<td>39</td>
</tr>
<tr>
<td>Service Learning</td>
<td>39</td>
</tr>
<tr>
<td>Student Outreach</td>
<td>39</td>
</tr>
<tr>
<td>Student Placement</td>
<td>39</td>
</tr>
<tr>
<td>TRIO – Student Support Services Program</td>
<td>40</td>
</tr>
<tr>
<td>University Transfer Center</td>
<td>40</td>
</tr>
<tr>
<td>Veterans Resource Center (VRC)</td>
<td>40</td>
</tr>
<tr>
<td><strong>POLICIES, NOTICES, AND GRADES</strong></td>
<td></td>
</tr>
<tr>
<td>Nondiscrimination Policy</td>
<td>41</td>
</tr>
<tr>
<td>Politica De No Discriminación</td>
<td>41</td>
</tr>
<tr>
<td>Chinh Sách Không Phân Biệt Đối Xử</td>
<td>41</td>
</tr>
<tr>
<td>Academic Freedom Policy</td>
<td>42</td>
</tr>
<tr>
<td>Santa Ana College Rates Of Student Progress Student Right-To-Know Act</td>
<td>42</td>
</tr>
<tr>
<td>Student Consumer Information Right-To-Know Disclosure</td>
<td>42</td>
</tr>
<tr>
<td>Family Education Rights And Privacy</td>
<td>42</td>
</tr>
<tr>
<td>F.E.R.P.A. Family Education Rights And Privacy Notification</td>
<td>43</td>
</tr>
<tr>
<td>Sexual Harassment, Sexual Misconduct Intimate Partner</td>
<td>43</td>
</tr>
<tr>
<td>Violence, And Stalking</td>
<td>43</td>
</tr>
<tr>
<td>Harassment</td>
<td>45</td>
</tr>
<tr>
<td>Duty To Report</td>
<td>46</td>
</tr>
<tr>
<td>Supportive Measures</td>
<td>47</td>
</tr>
<tr>
<td>Student Sanctions</td>
<td>47</td>
</tr>
<tr>
<td>Employment And Search Definitions</td>
<td>48</td>
</tr>
<tr>
<td>Smoking And Tobacco Use In District Facilities And Vehicles</td>
<td>49</td>
</tr>
<tr>
<td>Disabled Students Policy</td>
<td>50</td>
</tr>
<tr>
<td>Off-Campus Field Trip Policy</td>
<td>50</td>
</tr>
<tr>
<td>Registered Sex Offender Information</td>
<td>50</td>
</tr>
<tr>
<td>Student Code Of Conduct</td>
<td>50</td>
</tr>
<tr>
<td>Santa Ana College Is A Drug And Alcohol Free Environment</td>
<td>50</td>
</tr>
<tr>
<td>Transportation Policy</td>
<td>50</td>
</tr>
<tr>
<td>College-Credit Programs</td>
<td>50</td>
</tr>
<tr>
<td>Course Arranged Hours</td>
<td>50</td>
</tr>
<tr>
<td>Course Open Enrollment</td>
<td>50</td>
</tr>
<tr>
<td>Course Repetition</td>
<td>51</td>
</tr>
<tr>
<td>Withdrawal Policy</td>
<td>51</td>
</tr>
<tr>
<td>Pass/No Pass</td>
<td>51</td>
</tr>
<tr>
<td>Transcripts</td>
<td>51</td>
</tr>
<tr>
<td>Grades Due And Available</td>
<td>51</td>
</tr>
<tr>
<td>Class Schedule Subject To Change</td>
<td>51</td>
</tr>
<tr>
<td>Class Discontinuance Policy</td>
<td>51</td>
</tr>
<tr>
<td>District Safety And Security</td>
<td>52</td>
</tr>
<tr>
<td>School fo COntinuing Education</td>
<td>52</td>
</tr>
<tr>
<td><strong>CAMPUS MAP</strong></td>
<td></td>
</tr>
<tr>
<td>Santa Ana College Campus Map</td>
<td>53</td>
</tr>
</tbody>
</table>
ONLINE REGISTRATION DATES

Continuing Students: November 2, 2021 - January 2, 2022
New Students: November 8, 2021 - January 2, 2022
Special Admit. High School Students: December 6, 2021 - January 2, 2022

DROP FOR NON-PAYMENT POLICY

Enrollment fees must be paid IN FULL within 3 calendar days of registration or all of your classes will be dropped and released to other students. In addition to the 3-day non-payment drop policy, there is a final outstanding balance drop date. No balance will be carried over into the start of the semester. All fees (enrollment and health fees) must be paid in full by the Friday (midnight) before the start of the semester. If there is a balance on your account, your classes will be dropped the next morning (Saturday) regardless of when you registered. There will be no drops for nonpayment processed once the semester begins. If you need assistance paying your enrollment fees and would like to apply for a Fee Waiver, go to home.cccapply.org/money/california-college-promise-grant

It is your responsibility to check your account balance and pay the amount owed.

STUDENT RESPONSIBILITY TO DROP CLASSES

To avoid a “W” grade, students must drop classes on or before the day of first class meeting. Students will not be automatically dropped for non-attendance. You must drop online. Anytime after the first class meeting, you will not be eligible to receive a refund for your classes nor be exempt from payment.

WAIT LIST POLICY

You are not able to wait list more than one section per course. You cannot wait list a course that will conflict with another course. As seats become available, students will be moved into an open seat. You will be notified by email (it is your responsibility to make sure that your e-mail is up-to-date) and have 3 calendar days to pay for the course or you may be dropped. If your name remains on the wait list, you must attend the first class meeting and obtain the instructor’s approval to add the course (Log in to WebAdvisor often to check your status on the wait list).

NOTE: Please check that your email address is current in your student profile via WebAdvisor.

PAY FEES IMMEDIATELY

Fees must be paid within 3 calendar days of registering for courses or you will be dropped for non-payment. The date that you register counts as the first calendar day.

PAY ONLINE with a credit card at sac.edu
PAY IN PERSON at the college cashier’s office locations listed below. Payment by check, Visa, MasterCard, and Discover are accepted.
or MAIL CHECK OR MONEY ORDER TO:
REGISTRATION, SAC Cashier’s Office,
1530 W. 17th Street, Santa Ana, CA 92706
REGISTRATION, SCC Cashier’s Office,
8045 E. Chapman Avenue, Orange, CA 92869
Do not send cash! Make checks payable to “RSCCD” and write your Student ID number on the check.

ENROLLMENT FEE: $46.00 PER UNIT. PAYMENT IS REQUIRED OF ALL STUDENTS UPON REGISTERING FOR CLASSES.

NON RESIDENT TUITION: $317.00 PER UNIT IN ADDITION TO THE PER ENROLLMENT FEE FOR NON-RESIDENT STUDENTS. REFER RESIDENCY QUESTIONS TO THE ADMISSIONS OFFICE.

Health Fee: $16.00 for intersession is charged to all students whether or not they choose to use health services.

Refunds: Students will be eligible for a refund if they drop their course on or before the day of the first class meeting.
Material Fee: Material fee may be required for a course. Check classes online for specific fees.

Representation Fee: $2.00 at SAC. $1.00 at SCC.

Student Photo Identification Card: Available at the Cashier’s Office, room VL-205B at Santa Ana College, FREE of charge.

Parking Fee: A permit is not required to park on campus during Intersession.

FIRST CLASS MEETING
Make sure you attend the first class meeting!
Attendance at the first meeting of a class is advised because of enrollment demands. Any student not reporting to the first class meeting may be dropped from the roll sheet.

OFF-CAMPUS FIELD TRIPS POLICY
Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

PHOTOGRAPHY
Santa Ana College/Santiago Canyon College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual’s photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

FREQUENTLY ASKED QUESTIONS
Do I have to apply for both Intersession (2022 SI) and Spring (2022 SP)?
Yes: If you are not enrolled in two consecutive full terms (Spring and Fall).

If I complete a 2022 SI application and would like to enroll in 2022 SP classes, do I have to fill out another application?
Yes: You are encouraged to submit both applications on or after November 2, 2021.

Where do I apply for the Intersession?
Applications are available online at sac.edu.

How do I enroll for Intersession Classes?
Enroll online via WebAdvisor at sac.edu, November 2, 2021 – January 2, 2022.

Do I need a parking permit during the January Intersession classes?
No. Permits are not required during the January Intersession.

PROBLEMS REGISTERING?
Have you attended SAC or SCC during the Spring or Fall Semester 2021?
If No: You need to submit an application prior to registering for classes – apply online. sac.edu
If Yes: Continue with the following questions.
• Have you completed the needed prerequisites for the class? If not, call Counseling and make an appointment, 714-564-6100.
• Have you taken the course at least 2 times already? If yes, call Admissions 714-564-6017 or fill out course repetition..

REGISTRATION QUESTIONS? Call 714-564-6005

VISIT OUR WEBSITES:
SANTA ANA COLLEGE sac.edu • SANTIAGO CANYON COLLEGE sccollege.edu
RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT rsccd.edu
Can’t find the class you need?
It may be waiting for you at Santiago Canyon College (SCC).
Classes for both SAC and SCC are listed online.
SAC CLASS AND INSTRUCTION METHODS

SAC classes are currently being taught using a variety of methods. Below you will find the different ways classes are being offered to students college-wide. When selecting a class, please take note of the method of instruction through which that class will be offered. For any questions regarding your classes, please contact your instructor or counselor.

Important notes for both Online, Fully Online Live, Online & On-Campus Meetings, and Virtual Hybrid classes:

- Access to classes will be available on Canvas, rsccd.instructure.com, the first day of classes.
- Students on wait lists must email the instructor the first week of class to be considered for enrollment.
- Verify that your email address is current on WebAdvisor.
- Please contact the Distance Education Office if you are unable to login to access your Canvas class(es) at 714-564-6725 or by email: sac_disted@sac.edu
- Information regarding online learning, Canvas help and Frequently Asked Questions can be found at our website: sac.edu/disted
- On campus required meeting dates, time and place, and instructor contact information can be found on WebAdvisor sac.edu/webadvisor

CLASS INSTRUCTION METHODS

<table>
<thead>
<tr>
<th>Method</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Online (O)</strong></td>
<td>FULLY ONLINE INSTRUCTION (O) classes are distance education classes that meet 100% online with no scheduled meeting days. Students logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.</td>
</tr>
<tr>
<td><strong>Fully Online Live (OL)</strong></td>
<td>FULLY ONLINE LIVE INSTRUCTION (OL) classes are distance education classes that only meet in scheduled live streaming Zoom meetings. Students logon to Canvas at sac.edu/Canvas to attend class virtually on zoom during the published course times. Canvas and other technologies will be required to complete coursework.</td>
</tr>
<tr>
<td><strong>Virtual Hybrid (VH)</strong></td>
<td>VIRTUAL HYBRID INSTRUCTION (VH) classes are distance education classes that combine scheduled live streaming Zoom meetings and online instruction. Students will attend class virtually on Zoom during the published course times and will logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.</td>
</tr>
<tr>
<td><strong>Online &amp; On-Campus Meetings (H)</strong></td>
<td>ON-CAMPUS HYBRID INSTRUCTION (H) classes are distance education classes that combine scheduled on-campus meetings and online instruction. Students will attend class on-campus during the published course times and will logon to Canvas at sac.edu/Canvas and complete work regularly throughout the week. Canvas and other technologies will be required to complete coursework.</td>
</tr>
<tr>
<td><strong>On Campus w/Virtual (CV)</strong></td>
<td>ON-CAMPUS WITH VIRTUAL INSTRUCTION (CV) classes are distance education classes that combine scheduled on-campus and scheduled Zoom meetings. Students will attend class on-campus and will attend class virtually on zoom during the published course times and will logon to Canvas at sac.edu/Canvas. Canvas and other technologies will be required to complete coursework.</td>
</tr>
<tr>
<td><strong>On Campus (C)</strong></td>
<td>ON-CAMPUS (C) classes are on-campus and in-person with scheduled meeting days and times. Students will complete their course on campus.</td>
</tr>
</tbody>
</table>

OPEN EDUCATIONAL RESOURCES (OER)

Open Educational Resources (OER) refers to textbooks or online materials that are in the public domain or have a Creative Commons license. Classes listed with an OER symbol use free course materials unless noted in the course schedule comments. A course using Lumen Learning OER will charge a material fee for the online resource.

ZERO TEXTBOOK COST (ZTC)

Zero Textbook Cost (ZTC) refers to courses that eliminate conventional textbook costs by using alternative instructional materials and methodologies, including freely usable Open Educational Resources. Classes listed with a (ZTC) symbol use free course materials. The college strives to ensure that the OER and ZTC designations are accurate; however, under some circumstances, faculty may have to adjust selection of instructional materials and this can affect course material costs. It may also be necessary to change instructors. Replacement faculty have academic freedom to choose instructional materials regardless of costs and are not obligated to use free course materials selected by an instructor previously assigned to the class.
**ACCOUNTING (ACCT)**

**ACCT 032, PAYROLL ACCOUNTING** 2.0 UNITS
This course covers accounting for payroll and worker's compensation. Calculation of payroll, payroll taxes, and the related forms and deposit requirements are covered.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06142</td>
<td>Sung L</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There is no additional textbook cost for this ZTC class.

**ACCT 035, QUICKBOOKS I** 2.0 UNITS
This is an introductory course on using Quickbooks software in the business environment for preparation of accounting information. The course will cover accounting theory and practical knowledge of QuickBooks on topics that include company file setup, customizing QuickBooks, recording customer and vendor transactions, bank reconciliations, creation of accounting reports and customization.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06137</td>
<td>Jarjoura R</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Students may not use a MAC computer in this course. The course is designed for PC only. The Desktop version of the software must be used and is provided in the text.

**ACCT 104, FEDERAL AND CALIFORNIA TAXES** 4.0 UNITS
Learn how to prepare federal and California state income tax returns for the individual. Learn tax theory and rules behind the Form 1040 and the most common IRS Schedules, such as Schedules A, B, C, D, E, and common income adjustments and tax credits. This course is CTEC qualified. This course may be repeatable as continuing education for professional certification.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06143</td>
<td>Sung L</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

**AMERICAN SIGN LANGUAGE (ASL)**

**ASL 110, AMERICAN SIGN LANGUAGE I** 4.0 UNITS
This entry level course is designed to introduce students to American Sign Language (ASL) and fingerspelling as it is used within American Deaf culture. Instruction includes preparation for visual/gestural communication followed by intensive work on comprehension through receptive language skills, development of basic conversational skills, modeling of grammatical structures, and general information about American Deaf culture. Sign Language 110 is equivalent to two years of high school ASL. Students are required to attend at least one off-campus event.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>03921</td>
<td>Gamache D</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>03923</td>
<td>Smith E</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

**ANTHROPOLOGY (ANTH)**

**ANTH 100, INTRODUCTION TO CULTURAL ANTHROPOLOGY** 3.0 UNITS
A cross-cultural survey of the major areas of cultural anthropology including subsistence patterns, economic and political systems, family and kinship, religion, and cultural change. Also includes contemporary issues facing humankind such as the environment, resource depletion, ethnic conflict, globalization, and warfare. Emphasis is on understanding cultural diversity and cultural universals. Field trips may be required.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Time</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>04053</td>
<td>Cundiff W</td>
<td>9:00a-12:20p</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

This class meets on-campus.
ANTH 101, INTRODUCTION TO PHYSICAL ANTHROPOLOGY 3.0 UNITS
An introduction to humankind's place in nature including evolutionary theory, principles of genetics, primate evolution and behavior, fossil evidence for human evolution, human biology and variation, growth and adaptability, and biomedical anthropology. Includes practical application of biological anthropology to human problems.

ART (ART)

ART 100, INTRODUCTION TO ART CONCEPTS 3.0 UNITS
A study of the visual arts in relation to both personal and cultural expressions. Fundamentals of visual organization, color theory, terminology, historical art movements and concepts will be studied. Required for art majors.

ART 130, INTRODUCTION TO DRAWING 3.0 UNITS
Introductory course in observational drawing, exploring line, form, proportion, composition, and a variety of media. Drawing from man-made and natural objects. Required for art majors.

ART 162, DIGITAL ILLUSTRATION I 3.0 UNITS
Explores the essentials of illustration for graphic designers and concept artists, using industry-standard production and design tools. Focuses on professional studio techniques to master this essential design tool for the creation of sophisticated graphics.

Material Fee(s): $15.00

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
ART 195, INTRODUCTION TO DIGITAL MEDIA ARTS 3.0 UNITS
Foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media.

Material Fee(s): $15.00

07255 Clark S ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. There is no additional textbook cost for this ZTC class.

ART 230, INTERMEDIATE DRAWING 3.0 UNITS
An intermediate course in the study of drawing designed to give students who have completed an introductory drawing course additional opportunity in graphic expression. Further exploration of materials including a wide variety of both drawing and mixed media. Students continue the development of composition and more intermediate concepts. The class emphasizes individual expression.
Prerequisite: Art 130 with a minimum grade of C.

C 07412 9:30a-11:40a M Tu W Th Hower T C-210 01/03-01/30
11:50a-4:20p M Tu W Th Hower T C-210

ART 233, ADVANCED DRAWING 3.0 UNITS
To further develop individual graphic expression, students will plan a series of drawing problems to be executed during the semester under the instructor's direction. Exploration of new materials and techniques.
Prerequisite: Art 230 with a minimum grade of C or portfolio review.

C 07414 9:30a-11:40a M Tu W Th Hower T C-210 01/03-01/30
11:50a-4:20p M Tu W Th Hower T C-210

AUTOMOTIVE TECHNOLOGY (AUTO) 3.0 UNITS
Introduction to the primary automotive systems used on modern vehicles. Theory, parts nomenclature, and description of system operation are emphasized. This course is intended for students seeking technical knowledge, with hands-on lab work, and future employment as an automotive service technician.

H 07364 Rudd J HYBRID 01/03-01/30
8:00a-11:10a Tu Th Rudd J J-103
Hybrid instruction. A combination of online and on-campus instruction during the days and times indicated. Students log in to Canvas sac.edu/Canvas. There is no additional textbook cost for this ZTC class.

BIOLOGY (BIOL) 3.0 UNITS

C 04349 8:00a-11:20a M Tu W Th Chroman L R-128 01/03-01/27
04350 Morris A ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

04351 Morris A ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

BIO 109L, FUNDAMENTALS OF BIOLOGY LABORATORY 1.0 UNIT
Laboratory experiments that illustrate important biological concepts at all levels of organization, from molecules and cells, to organisms, populations, communities, and ecosystems. Content complements Biology 109/109H lecture material. Fieldtrip required.
Prerequisite: Biology 109 or Biology 109H with a minimum grade of C or concurrent enrollment.

C 04352 8:00a-11:20a M Tu W Th Hampton J R-202 01/03-01/27
C 04353 11:45a-3:05p M Tu W Th Dinh-Mahavongtrakul M R-202 01/03-01/27
C 04354 6:30p-9:50p M Tu W Th Smith D R-202 01/03-01/27

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks: OER ZTC Honors Courses: HONORS

10.27.2021
### BIOL 197, STEM INTERNSHIP/WORK EXPERIENCE  
1.0 - 4.0 UNITS
Supervised paid or volunteer experience in student's major including new or expanded responsibilities. 75 hours of paid work or 60 hours of unpaid work equals one unit. Course may be taken 4 times for a maximum of 16 units of occupational cooperative work experience credit.  
Prerequisite: Successful completion of 10 units from Biotech course series.  
Open Entry / Open Exit

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07390</td>
<td>Jang C</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

### BUSINESS (BUS)  

#### BUS 100, FUNDAMENTALS OF BUSINESS  
3.0 UNITS
An introduction to the basic fundamentals of business. A survey of marketing, management, production, accounting, finance, and economics and how they interrelate in the business environment.

*Online instruction. No on-campus meeting times.* Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas)  
Instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06138</td>
<td>Shweiri G</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

#### BUS 130, PERSONAL FINANCE  
3.0 UNITS
This course is designed to empower individuals with various tools to manage their money and make sound lifelong financial decisions. Topics include financial planning, income and expense management, investment analysis, retirement planning, consumerism, insurance, estate planning, home ownership and credit management. This course uses financial, tax, and mathematical calculations. Students will take a hands-on approach to such learning and skill development with problem-solving assignments and projects that require them to explain information presented in tax forms and financial statements. They will also obtain the knowledge and skills required to convert financial information into portrayals that contribute to an understanding of present and future personal and family financial needs. Students will also be provided with opportunities to analyze and synthesize on documents and reports. They will develop the logical reasoning skills needed by informed and productive citizens. Moreover, instructors will (a) provide student-centered activity-based instruction, (b) emphasize the conceptual understanding and skills of mathematics and quantitative reasoning, and (c) facilitate the development of competence and confidence in problem-solving abilities.  
Prerequisite: Mathematics N48 with a minimum grade of C or placement into Mathematics 083 according to the Santa Ana College Mathematics Department's placement standards.

*Online instruction. No on-campus meeting times.* Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06144</td>
<td>Strong J</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

#### BUS 150, INTRODUCTION TO INFORMATION SYSTEMS AND APPLICATIONS  
3.0 UNITS
Introduction to computer concepts and management information systems. Application software will be used to solve business problems.

*Online instruction. No on-campus meeting times.* Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06167</td>
<td>Sim J</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>

#### BUS 222, BUSINESS WRITING  
3.0 UNITS
Overview of oral and written communication skills used in business. Emphasizes guidelines for improving writing and speaking skills, common solutions to common communication problems, ethical issues facing business communicators today, instructions on how to identify areas of legal vulnerability, and tested techniques for communicating successfully in today's high-tech, international business environment.  
Prerequisite: English 101 or 101H with a minimum grade of C.

*Online instruction. No on-campus meeting times.* Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>06168</td>
<td>Ursuy C</td>
<td>01/03-01/30</td>
<td></td>
</tr>
</tbody>
</table>
BUSINESS APPLICATIONS (BA)

BA 146, COMPUTER FUNDAMENTALS  
1.5 UNITS
Learn current computer technology for business and personal use including hardware components and software applications using current standards. Topics also include Internet, virus protection, networking, cloud computing, and Wi-Fi. Helpful tips to make using the computer easier, faster, and more efficient. Course is designed for beginner and experienced users needing to update and build business technology knowledge and skills.

HYBRID  
Morgan A  
11:20a-12:10p  
M W  
06729  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

HYBRID  
Morgan A  
1:40p-2:30p  
M W  
06732  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

HYBRID  
Morgan A  
11:20a-12:10p  
Tu Th  
06731  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

ONLINE  
Morgan A  
11:20a-12:10p  
Tu Th  
06730  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

ONLINE  
Morgan A  
1:40p-2:30p  
Tu Th  
06733  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

ONLINE  
Manzano M  
06733  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

BA 154, SEARCH ENGINE OPTIMIZATION AND WEB STATISTICS APPS FOR BUSINESS  
1.5 UNITS
Learn how search engines work, website structure with Search Engine Optimization (SEO), competitive keyword research, writing content for search friendly websites, effective link building, and Search Engine Marketing (SEM) with Google Ads. Learn how business professionals use web statistics applications, such as Google Analytics, to analyze and track the effectiveness and performance of web pages and content to determine SEO and SEM practices. Learn how to use apps to measure site traffic, ad performance, Return on Investment (ROI), and conversions. Create an account, set up custom campaigns, and work with reports. This course is designed for beginner and experienced users.

ONLINE  
Andrus E  
06946  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

ONLINE  
Nguyen T  
06235  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

SOFTWARE UTILIZED: MS Excel 2019

BA 188, MICROSOFT EXCEL  
2.0 UNITS
This course is designed for beginning and experienced computer users needing to build and update business technology skills to produce professional Excel worksheets. Learn proper techniques using current business standards to create, edit, format, export PDF, and print worksheets. Topics include insert images, graphics, charts, functions, and formulas. This course will prepare the student for the Microsoft Office Specialist (MOS) exam to earn an industry recognized certification.

ONLINE  
Nguyen T  
06235  
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

SOFTWARE UTILIZED: MS Excel 2019

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
### CHEMISTRY (CHEM)

**CHEM 109, CHEMISTRY IN THE COMMUNITY**  
4.0 UNITS  
The non-science major will study practical applications of chemistry and the chemical principles behind them including: the scientific method, atomic structure, molecular models, and chemical reactions. Environmental and community issues will be the focus of student centered laboratories, discussions and field trips. Group work and computer activities will be used in this cooperative learning environment.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Dates</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>04438</td>
<td>Pratt C</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>4.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fully Online instruction with proctored exams. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="http://canvas.sac.edu">Link</a>. There will be no instructional meetings. This class will require proctored exams using software. Students must have access to a webcam and a microphone.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CHEM 209, INTRODUCTORY CHEMISTRY**  
4.0 UNITS  
Prerequisite: Mathematics 080 or Mathematics 081 or Mathematics 083 or Mathematics 084 with a minimum grade of C.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Dates</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>04439</td>
<td>M Tu W Th</td>
<td>Hybrid</td>
<td>01/03-01/27</td>
<td>4.0</td>
</tr>
<tr>
<td></td>
<td>Littlejohn S</td>
<td>R-301</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>On-Campus Hybrid instruction. A combination of on-campus meetings during the days and times indicated and online instruction. Students log in to Canvas. <a href="sac.edu/Canvas">Link</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CHICANO STUDIES (CHST)

**CHST 101, INTRODUCTION TO CHICANA/CHICANO STUDIES**  
3.0 UNITS  
This course introduces the field of Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx Studies. It is designed to acquaint students with the most significant social, political, economic, and historical aspects of the Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx experience in the United States. A trans-disciplinary, multisectoral, and multidimensional approach will be employed to study Chicanas/Chicanos/Chican@s/Chicanxs/Xicanas/Xicans/s/Xicanxs various experiences and their contributions to American society and culture. This course will critically analyze the societal context in which the Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx have sought to maintain their culture. This course is designed to present a foundation in Chicana/Chicano/Chican@/Chicanx/Xicana/Xicano/Xica nx Studies.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Dates</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>03857</td>
<td>R</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">Link</a> There will be no instructional meetings.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### CHILD DEVELOPMENT (CDEV)

**CDEV 107, CHILD GROWTH AND DEVELOPMENT (DS1)**  
3.0 UNITS  
This course examines the major physical, cognitive, social and emotional developmental milestones for children, from conception through adolescence. Emphasis on interactions between maturational processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories. (No credit if student has taken Psychology 157.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Dates</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>07702</td>
<td>T</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>3.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">Link</a> The instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CDEV 108, OBSERVATION AND ASSESSMENT FOR EARLY LEARNING AND DEVELOPMENT (DS3)  
This course focuses on the appropriate use of assessment and observation strategies to document development, growth, play, and learning to join with families and professionals in promoting children’s success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored. 
Prerequisite: Child Development 107 with a minimum grade of C. Negative TB Test (must be completed before observations take place during the semester). By the 3rd week of the semester, verification of the state-mandated Tdap vaccination, MMR immunization, and negative TB test will be required.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>06345</td>
<td>Deesenberry J</td>
<td>HYBRID</td>
<td>6:00p-8:30p Tu</td>
</tr>
</tbody>
</table>

CDEV 110, CHILD, FAMILY, AND COMMUNITY (DS2)  
The processes of socialization focusing on interrelationship of family, school, and community. Examines the influence of multiple societal contexts. Explores the role of collaboration between family, community, and schools in supporting children’s development.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>06346</td>
<td>Trahan Grissom L</td>
<td>HYBRID</td>
<td>6:00p-8:30p Th</td>
</tr>
</tbody>
</table>

CDEV 112, HEALTH, SAFETY, AND NUTRITION FOR CHILDREN  
This course examines the regulations, policies, procedures and best practices for early childhood curriculum related to health, safety, food, and nutrition while supporting child development through everyday planning and school programming. The importance of collaboration between families and health and school professionals to ensure physical and mental health of all children, families, and professionals will be explored. Students will have to show proof of negative TB test results by the 4th week of the semester. Observations to local child development centers will be included.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>06347</td>
<td>Hardy M</td>
<td>ONLINE</td>
<td>6:00p-8:30p</td>
</tr>
</tbody>
</table>

CDEV 205, INTRODUCTION TO CHILDREN WITH SPECIAL NEEDS  
Introduces the variations in development of children and adolescents with special needs, and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to individuals with special needs, and the identification and referral process.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>06348</td>
<td>Kimmel M</td>
<td>ONLINE</td>
<td>6:00p-8:30p</td>
</tr>
<tr>
<td>06349</td>
<td>Kimmel M</td>
<td>ONLINE</td>
<td>6:00p-8:30p</td>
</tr>
</tbody>
</table>

CDEV 214, CREATIVE ART EXPERIENCES FOR CHILDREN  
Emphasizes the child’s (ages 2 through 8 years) ability to represent and expressively use art media. Includes theoretical as well as practical application and the role of adult in fostering creativity.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>07724</td>
<td>Mc Innish A</td>
<td>HYBRID</td>
<td>6:00p-8:30p W</td>
</tr>
</tbody>
</table>

CDEV 221, LIVING AND TEACHING IN A DIVERSE SOCIETY  
Examination of the development of social identities in diverse societies, and implications of oppression and privilege, as they apply to young children, families, programs, classrooms, and teaching. Classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches, self-examination, and reflection on issues related to social identity, stereotypes and bias, social and educational access, media, and schooling.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Format</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>06350</td>
<td>Seneviratne A</td>
<td>ONLINE</td>
<td>6:00p-8:30p</td>
</tr>
</tbody>
</table>

**Courses**

- **ONLINE**: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
- **FULLY ONLINE LIVE**: Fully Online Live Instruction - Live streaming instruction via Zoom
- **ONLINE & ON-CAMPUS MEETINGS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
- **VIRTUAL HYBRID**: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
- **ON-CAMPUS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

**Free Textbooks**

- **OER**: Open Educational Resources
- **ZTC**: Zero Textbook Cost
- **HONORS**: Honors Courses

10.27.2021
CDEV 229, BRAIN DEVELOPMENT AND LEARNING 2.0 UNITS
This class explores the development of the brain for children from birth through adolescence, and how behavior and learning are affected. Brain-based learning strategies will be used to teach new ways of approaching learning including how to understand diverse learning styles. This course is designed for educators, parents, and students who are interested in knowing more about how the brain operates and how environment affects the brain.

06351 Lamourelle C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas

CDEV 230, CHILD GUIDANCE AND CLASSROOM MANAGEMENT 2.0 UNITS
This course will explore expectations about young children’s behavior and the importance of teacher interaction skills in addressing and dealing with behavior issues. Behavior expectations will be defined, skills for dealing with various behaviors will be developed and a file of community resources in regards to behavioral issues will be created. It is advised that participants take this course in conjunction with working in a classroom setting.

06352 Lamourelle C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas

COMMUNICATION STUDIES (CMST)

CMST 101, INTRODUCTION TO INTERPERSONAL COMMUNICATION 3.0 UNITS
Introduction to communication theory, rhetoric, listening, perception, language usage, nonverbal communication, and conflict management. Students participate in oral and written exercises and simulations; these activities are designed to enhance communicative awareness and skills in interpersonal contexts. It is designed to assist students in improving their own interpersonal and oral communication skills.

Recommended Preparation: Completion of or concurrent enrollment in English 101 or English 101H with a minimum grade of C.

07028 8:00a-11:20a M Tu W Th Sifuentes M I-209 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

07014 8:00a-11:20a M Tu W Th Rehm D ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas.

07029 1:00p-4:20p M Tu W Th Labreau K ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas.

07031 8:00a-11:20a M Tu W Th Pierce C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

CMST 102, PUBLIC SPEAKING 3.0 UNITS
Teaches critical thinking skills in relation to public speaking. Emphasis on the process, principles, and major facets of critical thinking with practice through oral presentations.

07033 8:00a-12:35p M Tu Th Ayala E C-214 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas. There is no additional textbook cost for this ZTC class.

07035 8:00a-11:20a M Tu W Th Rehm D ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas.

07040 8:00a-11:20a M Tu W Th Pierce C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

07042 1:00p-4:20p M Tu W Th Lockwood L ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvias by the first day of class for detailed information and required course work. sac.edu/Canvas. There is no additional textbook cost for this ZTC class.

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks
OER
ZTC
Honors Courses:

10.27.2021
CMST 140, ARGUMENTATION AND DEBATE 3.0 UNITS
Principles of debate techniques with emphasis on methods of logical analysis and reflective thinking. Practical application through adaptation of material to forms of debate on current issues. Recommended Preparation: Completion of or concurrent enrollment in English 101 recommended. Communication Studies 097 recommended for non-native speakers.

ONLINE:
07044
Lockwood L ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

COMPUTER SCIENCE (CMPR)
CMPR 100, THE COMPUTER AND SOCIETY 3.0 UNITS
An introduction to the area of computers and their relationship to today's information society. Examines a broad overview of topics including hardware, software, networking, information technology, and the Internet. The student will explore the implication and effect of technology on society, careers, and ethics.

Software Utilized: MS Office 2019/365

ONLINE:
06165
Quach N ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

CMPR 101, PROGRAMMING SURVEY 0.5 UNIT
This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input-process-output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations.

ONLINE:
06364 9:00a-12:00p F – Jan 14 Quach N A-215 01/03-01/30
06364 9:00a-12:00p F – Jan 21 Quach N A-215 01/03-01/30
06364 9:00a-12:00p F – Jan 28 Quach N A-215 01/03-01/30
This class meets on-campus on Friday, Jan 14, 21 & 28 from 9:00 am - 12:00 pm each day. There is no additional textbook cost for this ZTC class.

CMPR 104, COOPERATIVE WORK EXPERIENCE EDUCATION-OCCUPATIONAL 1.0 - 4.0 UNITS
This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.
Open Entry / Open Exit

ONLINE:
06166 Nguyen H ONLINE 01/03-01/30
Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.

COUNSELING (CNSL)
CNSL 100, LIFELONG UNDERSTANDING AND SELF DEVELOPMENT 2.0 UNITS
Integrates concepts of lifelong understanding pertaining to career choice, educational planning, and self inventory. Skills, values, and interest assessments are utilized. Emphasis is on applying psychological principles to values clarification, goal setting, and decision making. Students analyze social/cultural conditioning and explore successful strategies for living in a diverse society.

ONLINE:
06955 Muir S ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

ONLINE:
06956 Vu T ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks
OER
ZTC
Honors Courses: HONORS
**CNSL 116, CAREER/LIFE PLANNING AND PERSONAL EXPLORATION 3.0 UNITS**

This course is designed to assist students in successfully establishing and achieving education, career, and life goals. Students are guided through a reflective process that focuses on values, interests, personality, skills, and learning styles. Career and education options are researched, and students are exposed to college resources and support services. Decision making models and goal setting techniques are examined and will be used to develop short and long term education, and career and life plans.

Material Fee(s): $16.00

- **08146** 8:30a-11:50a, M Tu W Th, Pineda M, ZOOM, 01/03-01/30
  - Fully Remote Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus. Material Fee: $16.00 Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

- **04336** 9:00a-1:15p, Tu W Th, Huynh J, ZOOM, 01/03-01/30
  - Fully Remote Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus. Material Fee: $16.00 Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

- **04339** Robledo J, ONLINE, 01/03-01/30
  - Material Fee: 16.00 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

- **04340** Nguyen T, ONLINE, 01/03-01/30
  - Material Fee: 16.00 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

**CNSL 144, REASONING AND PROBLEM SOLVING 3.0 UNITS**

The nature of critical thinking, models and strategies; common fallacies of reasoning, self-regulation in the thinking process; application of critical thinking to complex issues of life.

- **04343** Muir S, ONLINE, 01/03-01/30
  - Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

- **04344** Macintyre M, ONLINE, 01/03-01/30
  - Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

**CRIMINAL JUSTICE (CJ) 3.0 UNITS**

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces that have shaped those principles and approaches. Although justice structure and process are examined in a cross cultural context, emphasis is placed on the US justice system, particularly the structure and function of US police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, and sentencing and incarceration policies.

- **07265** 8:00a-11:20a, M Tu W Th, Gonis Jr A, ZOOM, 01/03-01/30
  - Fully Online Live Instruction. Live streaming instruction via Zoom during the days and times indicated. Students log in to Canvas. https://canvas.sac.edu. There will be no instruction on-campus.

**DANCE (DNCE) 3.0 UNITS**

The development of dance in Western Europe and the U.S. from ancient times to the present. Explores dance as an emerging art form from the Renaissance to the 21st Century. Emphasizes the contemporary dance heritage of the United States.

- **07324** Westergard-Dobson C, ONLINE, 01/03-01/30
  - Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

---

**ONLINE**: Fully Online Instruction - Time-flexible online course with no scheduled meeting times

**FULLY ONLINE LIVE**: Fully Online Live Instruction - Live streaming instruction via Zoom

**ONLINE & ON-CAMPUS MEETINGS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

**VIRTUAL HYBRID**: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction

**ON-CAMPUS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks

- Free Textbooks
- OER
- ZTC
- HONORS Courses
**DIGITAL MEDIA (DM)**

**DM 102, HISTORY OF GLOBAL CINEMA**
A survey course exploring global cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, with focus on cinema from around the world.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07258</td>
<td>Hall J</td>
<td>ONLINE</td>
<td>12:30p-3:50p</td>
<td>M Tu W Th</td>
<td>ONLINE</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas). There is no additional textbook cost for this ZTC class.

**DM 104, HISTORY OF FILM FROM 1945 TO PRESENT**
A lecture/visual aids course exploring film as an art form and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, aimed at fostering a lasting engagement with both film culture and Latin America.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07262</td>
<td>Taylor M</td>
<td>A-210</td>
<td>12:30p-1:30p</td>
<td>M Tu W Th</td>
<td>A-210</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction

**DM 105, HISTORY OF LATIN AMERICAN CINEMA**
A survey course exploring Latin-American cinema as an art form, and developing appreciation of historical, artistic, and technical advances from the 1890s to the present, aimed at fostering a lasting engagement with both film culture and Latin America.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07252</td>
<td>Lunel E</td>
<td>A-210</td>
<td>8:30a-9:55a</td>
<td>M Tu W Th</td>
<td>A-210</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas). There is no additional textbook cost for this ZTC class.

**DM 107, HISTORY OF ANIMATION**
A critical and historical survey of animation as a form of communication and cultural expression, from prehistoric origins to present digital formats. Animation history is studied in relation to the background for its creation in contemporary culture and society including the U.S.A., Europe, and Japan. Students analyze and evaluate a large cross-section of animated works.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07253</td>
<td>Kumar A</td>
<td>ONLINE</td>
<td>12:30p-2:00p</td>
<td>Tu</td>
<td>ONLINE</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas). There is no additional textbook cost for this ZTC class.

**DM 124, COOPERATIVE WORK EXPERIENCE - OCCUPATIONAL**
A work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major to enable them to become productive employees. This course also provides students with career awareness of jobs. 75 hours of paid work or 60 hours of unpaid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07256</td>
<td>McMillan J</td>
<td>HYBRID</td>
<td>11:00a-12:30p</td>
<td>Tu</td>
<td>DMC-104</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Open Entry / Open Exit

Mandatory orientation meeting Tuesday, 01/04/2022, 11:00a-12:30p, DMC-104. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.

**DM 125, COOPERATIVE WORK EXPERIENCE-OCCUPATIONAL**
A work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07393</td>
<td>McMillan J</td>
<td>HYBRID</td>
<td>12:30p-2:00p</td>
<td>Tu</td>
<td>DMC-104</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Mandatory orientation meeting Tuesday, 01/04/2022, 12:30p-2:00p, DMC-104. There is no additional textbook cost for this Zero Textbook Cost (ZTC) class.

**DM 195, INTRODUCTION TO DIGITAL MEDIA ARTS PRINCIPLES**
A foundation-level course designed for graphic designers, artists, photographers, web designers, programmers, and animation artists working in the digital realm. This course includes an overview of industry-standard software, including Adobe Creative Cloud for digital design in montage, vector, layout and time-based media.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Instructor</th>
<th>Type</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>07254</td>
<td>Clark S</td>
<td>ONLINE</td>
<td>12:30p-2:00p</td>
<td>Tu</td>
<td>ONLINE</td>
<td>01/03/2022</td>
<td>01/30/2022</td>
</tr>
</tbody>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. [sac.edu/Canvas](http://sac.edu/Canvas). There is no additional textbook cost for this ZTC class.
EARTHERTH 110, INTRODUCTION TO EARTH SCIENCE 3.0 UNITS
A study of the processes that shape and form the Earth and define its place in the solar system. Introduction to the sciences of geology, oceanography, meteorology, and astronomy. Not open to students who are enrolled, or have credit in Geology 101 or Geography 101. Optional half-day field trip.

**07163** 9:00a-12:20p M Tu W Th Hughes P R-111 01/03-01/27

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

**O 07164**

ECON 120, PRINCIPLES/MACRO 3.0 UNITS
Introduction to macroeconomics, including basic economic concepts, analysis of markets, national income accounting, employment, short run business cycle fluctuations, long run growth trends, monetary and fiscal policies, and international economic issues. Prerequisite: Mathematics 060 or Mathematics 083 or Mathematics 084 with a minimum grade of C.

**C 03907** 9:00a-12:20p M Tu W Th Guerra F D-209 01/03-01/30
This class meets on-campus.

**O 03911**

ECON 121, PRINCIPLES/MICRO 3.0 UNITS
Introduction to microeconomics, including basic economic concepts, analysis of markets, efficiency, consumer and firm behavior, industry structures, market failure, and resource markets. For economics, business, and certain engineering and computer science majors. Prerequisite: Mathematics 060 or Mathematics 083 or Mathematics 084 with a minimum grade of C.

**C 03910** 6:00p-9:20p M Tu W Th Do H D-209 01/03-01/30
This class meets on-campus.

ENGINEERING (ENGR)

ENGR 101, PROGRAMMING SURVEY 0.5 UNIT
This survey course introduces students to C programming language. Students will code, compile and execute programs that control hardware. Students will be learning the input-process-output (IPO) model, a widely used approach in systems analysis and software engineering, that receives inputs from a user or other source, does computations on the inputs, and returns the results of the computations.

**C 06366**

ENGR 115, COOPERATIVE WORK EXPERIENCE EDUCATION-OCCUPATIONAL 1.0 - 4.0 UNITS
This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students’ major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, Section 55253.

**O 09077**

**ENGLISH (ENGL)**

ENGL 101, FRESHMAN COMPOSITION 4.0 UNITS
Expository and argumentative essays and the research paper. Special interest sections described in schedule of classes. Prerequisite: English 061 or English 061X or English for Multilingual Students 112 with a minimum grade of C or qualifying profile from English placement process.

**C 04116** 10:00a-2:30p M Tu W Th Martinez Guzman D D-102 01/03-01/30

**C 04122** 6:00p-10:30p M Tu W Th Isbell J D-214 01/03-01/30
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Type</th>
<th>Dates</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>04118</td>
<td>Higgins C</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
<tr>
<td>04119</td>
<td>Bennett G</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
<tr>
<td>04120</td>
<td>Rocke B</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
<tr>
<td>04121</td>
<td>Simmerman S</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
<tr>
<td>04123</td>
<td>Ramshaw C</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
</tbody>
</table>

**ENGL 103, CRITICAL THINKING AND WRITING**

This course focuses on developing critical thinking, reading, and writing skills by studying established argumentative methods and models and applying them to contemporary issues. Emphasis will be on logical reasoning and analytical and argumentative skills necessary for critical writing.

Prerequisite: English 101 or English 101H with a minimum grade of C.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Dates</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>04124</td>
<td>Patterson K</td>
<td>9:00a-1:30p</td>
<td>Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.</td>
</tr>
<tr>
<td>04127</td>
<td>Beyersdorf M</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
</tr>
</tbody>
</table>

**ENGL 270, CHILDREN’S LITERATURE**

A study of literature for children emphasizing the history, trends, issues, and evaluation of all major genres: picture books, poetry, drama, traditional literature, non-fiction, and fiction, including full-length works.

Prerequisite: English 101 or English 101H with a minimum grade of C.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Dates</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>04128</td>
<td>Axtell C</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
</tr>
</tbody>
</table>

**ETHNIC STUDIES (ETHN)**

ETHN 101, INTRODUCTION TO ETHNIC STUDIES

This course serves to broaden the ethnic and racial perspectives of students interested in American culture and society. It encompasses a historical overview of the social, cultural, political, and economic aspects of four ethnic groups -- Native/First People Americans, African/Black Americans, Latin Americans/Latina Americans/Latino Americans/Latinx Americans, and Asian Americans. Emphasis is placed on these groups’ historical and contemporary relationships with each other and the rest of American society. Duplicate credit not granted for ETHN 101H.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Dates</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>03856</td>
<td>Valles R</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
</tr>
</tbody>
</table>

**FASHION DESIGN MERCHANDISING (FDM)**

FDM 058, DECORATIVE APPAREL

Applied techniques of sewing embellishments on surface textures. Techniques include hand embroidery, beading, and appliquéd.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Dates</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>06355</td>
<td>Staff</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
</tr>
<tr>
<td>07729</td>
<td>Staff</td>
<td>ONLINE</td>
<td>01/03-01/30</td>
</tr>
</tbody>
</table>

**ONLINE**: Fully Online Instruction - Time-flexible online course with no scheduled meeting times

**FULLY ONLINE LIVE**: Fully Online Live Instruction - Live streaming instruction via Zoom

**ONLINE & ON-CAMPUS MEETINGS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

**VIRTUAL HYBRID**: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction

**ON-CAMPUS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks

- **OER**: Open Educational Resources
- **ZTC**: Zero Textbook Cost

Honors Courses:

- **HONORS**
FDM 103, FASHION SELECTION 3.0 UNITS
Apparel selection based on historical perspective, culture, and fashion trends. This course will examine the interrelatedness of socio-psychological, economic and political/religious influences on dress. Cross-cultural analysis and interpretation of Western and non-Western clothing behavior. The fashion professional uses this information to better design, produce, and select products to meet the needs of a culturally diverse consuming population.

06353  Benson K  ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

FDM 114, 3D DESIGN 3.0 UNITS
This course will teach students how to create 3D garments in Clo3D/Marvelous Designer. This course will take students having no knowledge of 3D software to developing designs, doing fittings, and creating renders. By the end of the course students will also develop a portfolio of several projects.
Recommended Preparation: Fashion Design Merchandising 109 with a minimum grade of C, or pattern drafting knowledge.

06354  Staff  ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

FRENCH (FREN)

FREN 101, ELEMENTARY FRENCH 1 5.0 UNITS
A college level French course focusing on fundamentals of pronunciation and grammar, basic vocabulary (including common idioms), simple conversation and composition. Supplementary cultural readings. French 101 is equivalent to two years of high school French.

03962  Nabulsi A  ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOGRAPHY AND THE ENVIRONMENT (GEOG)

GEOG 100, WORLD REGIONAL GEOGRAPHY 3.0 UNITS
The study of major world political and natural regions. Course study includes location of the regions on earth, the physical and cultural elements that lend the regions their identities, and ways in which these elements relate to the regions’ inhabitants and economies.

03912  Conley J  ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOG 101, INTRODUCTION TO THE NATURAL ENVIRONMENT 3.0 UNITS
Introduction to the physical elements of geography: maps, earth/sun relationships, meteorology and climatology, natural vegetation, soils, and geomorphology.

03913  Courter W  ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

GEOG 101L, INTRODUCTION TO THE NATURAL ENVIRONMENT LABORATORY 1.0 UNIT
Laboratory exercises and experiments designed to explore and understand the primary areas of physical geography. Exercises and applications related to map scales and projections, stereoscopic, topographic and aerial photo interpretation, meteorological tools and models and weather prognostication, geomorphologic models and processes, and landform interpretation.
Corequisite: Concurrent enrollment in Geography 101.

03914  Courter W  ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

HISTORY (HIST)

HIST 101, WORLD CIVILIZATIONS TO THE 16TH CENTURY 3.0 UNITS
Examines the development of world civilizations and their interrelationships from the earliest beginnings to the sixteenth century. Emphasis on basic ideas, institutions, personalities, religious traditions, and artistic achievements.

04060  Hacholski M  ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

10.27.2021
HIST 102, WORLD CIVILIZATIONS SINCE THE 16TH CENTURY 3.0 UNITS
Broad historical study of world civilizations and their interrelationships from the 16th century to the present. Ideas, institutions, personalities, and artistic achievements which have contributed to present day society.

04065 Hunt R ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

HIST 120, THE UNITED STATES TO 1877 3.0 UNITS
Examines major political, economic, intellectual, and social forces at home and abroad that shaped American life from the colonial period through Reconstruction.

04066 8:15a-11:35a M Tu W Th Deluna D D-305 01/03-01/30
This class meets on-campus.

HIST 121, THE UNITED STATES SINCE 1865 3.0 UNITS
A critical analysis of American history. Includes industrial and technological development, the changing nature of society, cultural developments, domestic politics, and America's expanded world role.

07332 1:00p-4:20p M Tu W Th Deluna D D-105 01/03-01/30
This class meets on-campus.

04073 Lange M ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

HIST 124, MEXICAN AMERICAN HISTORY IN THE UNITED STATES 3.0 UNITS
Survey of Mexican American history in the U.S. from the Pre-Columbian period to the present. Emphasis on Mexican American contributions to the political, social, economic, and cultural development of the U.S. Will also examine the relationship of Mexican Americans to other cultural groups.

04074 Guzman K ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

HIST 127, WOMEN IN U.S. HISTORY 3.0 UNITS
Women of European, African, Native, Hispanic, and Asian backgrounds examined in U.S. 1607-present. Emphasis on individuation, social status, family, reproduction, child care, slavery, jobs, and political activism. Legal impact and theories of patriarchal oppression raised.

04075 Lange M ONLINE 01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There will be no instructional meetings.

KINESIOLOGY FITNESS (KNFI)

KNFI 147A, BEGINNING WEIGHT TRAINING 0.5 - 1.0 UNITS
Introductory instruction in basic weight lifting concepts and experiential practice in large muscle area development utilizing guided and free weights. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

07330 1:00p-3:35p M Tu W Th F Ross M G-120 01/03-01/28

KNFI 147B, INTERMEDIATE WEIGHT TRAINING 0.5 - 1.0 UNITS
This course is designed for students to increase their knowledge and skills competence in large muscle area development utilizing free weights. Individualized exercise programs are designed to teach students intermediate level strategies and techniques. Development will be in muscle size or tone and strength or endurance. This course is offered as a half unit or one unit class and may not be repeated.

Prerequisite: Kinesiology Fitness 147A with a minimum grade of C

07333 1:00p-3:35p M Tu W Th F Ross M G-120 01/03-01/28

KINESIOLOGY HEALTH EDUCATION (KNHE) 3.0 UNITS
A comprehensive look at factors that impact people's health, longevity and lifetime wellness. Areas covered will be personal fitness, nutrition, drugs, alcohol and tobacco, AIDS and sexually transmitted diseases, and degenerative diseases including cancer, heart disease, strokes and diabetes.

07344 Breig D ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks
OER
ZTC
Honors Courses
HONORS

10.27.2021
### KNHE 102, WOMEN'S HEALTH ISSUES 3.0 UNITS
An investigation into traditional and holistic health topics with a special emphasis on women's issues, considering all aspects and concepts of social and political influences, nutrition and fitness, relationships, sexuality, reproductive issues, and careers. Through analysis of these topics, students apply methods to healthy lifestyle choices.

<table>
<thead>
<tr>
<th>07325</th>
<th>Nutter K</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">sac.edu/Canvas</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### KNHE 104, NUTRITION AND FITNESS 2.0 UNITS
An applied nutrition course to improve the nutrition and health of active individuals. The course will focus on lifestyle, disease prevention, fitness, weight control, and the basic concepts of good nutrition.

<table>
<thead>
<tr>
<th>07337</th>
<th>Abbey T</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">sac.edu/Canvas</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### KNHE 108, STRESS MANAGEMENT 3.0 UNITS
This course examines productive and nonproductive stress and the influence of various types of stress on health and wellness. Topics include the physiological aspects of stress and its effects on health, assessments of personal coping style, strategies for coping effectively with stress, relaxation techniques, mindful awareness, and positive self-talk. Emphasis is placed on practical application of stress management techniques in daily life. (CSU) (UC Credit Limitation) (Degree Credit) AA GE, CSU GE

<table>
<thead>
<tr>
<th>07326</th>
<th>Baquero J</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">sac.edu/Canvas</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### KINESIOLOGY INTERCOLLEGIATE ATHLETICS (KNIA)

<table>
<thead>
<tr>
<th>KNIA 128, CONDITIONING FOR ATHLETES 0.5 - 1.0 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>An exercise program designed for athletes who participate in intercollegiate sports. Emphasis will be on the development of speed, endurance, flexibility, and strength. This course is offered as a half-unit or one-unit class.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>07328</th>
<th>1:00p-3:35p</th>
<th>M Tu W Th F</th>
<th>Nilles T</th>
<th>G-115</th>
<th>01/03-01/28</th>
</tr>
</thead>
<tbody>
<tr>
<td>07340</td>
<td>2:00p-4:35p</td>
<td>M Tu W Th F</td>
<td>Abbey T</td>
<td>W-107</td>
<td>01/03-01/28</td>
</tr>
<tr>
<td>07334</td>
<td>3:45p-6:20p</td>
<td>M Tu W Th F</td>
<td>Ross M</td>
<td>G-120</td>
<td>01/03-01/28</td>
</tr>
</tbody>
</table>

#### KINESIOLOGY PROFESSIONAL (KNPR)

<table>
<thead>
<tr>
<th>KNPR 170, SPORT ETHICS 3.0 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A class designed to examine ethics, moral questions, and value judgements related to sport. Its approach allows students to follow and analyze ethical arguments, think through philosophical issues, and apply them to the artistic expression of sport as well as everyday life.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>07351</th>
<th>Luppani M</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. <a href="sac.edu/Canvas">sac.edu/Canvas</a></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>KNPR 217, THEORY OF BASKETBALL 2.0 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>This course provides instruction for the competitive basketball player. Topics to include techniques and strategies of basketball, different types of defense and offensive patterns. Emphasis will be placed on the mental aspect of basketball, team play, biomechanics, and film study at a competitive level.</td>
</tr>
</tbody>
</table>

| 07348 | 2:00p-3:35p | M Tu W Th F | Breig D | G-105 | 01/03-01/28 |

<table>
<thead>
<tr>
<th>KNPR 218, SPORT PSYCHOLOGY APPLICATIONS - BASKETBALL 2.0 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>This class provides advanced mental training to improve basketball performance. Theories, strategies, and best practices include; mental set, arousal and performance, mental imagery, and motivation as they pertain to preparing for basketball competition. Students will develop necessary knowledge and skills to prepare for intercollegiate competition as well as self-assess readiness for transfer and the selection of transfer program.</td>
</tr>
<tr>
<td>Open Entry / Open Exit</td>
</tr>
</tbody>
</table>

| 07352 | 4:15p-5:50p | M Tu W Th F | Luppani M | G-105 | 01/03-01/28 |

---

**ONLINE**: Fully Online Instruction - Time-flexible online course with no scheduled meeting times

**FULLY ONLINE LIVE**: Fully Online Live Instruction - Live streaming instruction via Zoom

**ONLINE & ON-CAMPUS MEETINGS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

**VIRTUAL HYBRID**: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction

**ON-CAMPUS**: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks

OER

ZTC

Honors Courses

HONORS

10.27.2021
ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

10.27.2021

---

**LAW (LAW)**

**LAW 121, LEGAL ETHICAL REASONING SPANISH/ENGLISH 3.0 UNITS**
This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.

<table>
<thead>
<tr>
<th>VH</th>
<th>06140</th>
<th>Sauber D</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6:00p-10:00p</td>
<td>Tu Th</td>
<td>Sauber D</td>
<td>ZOOM</td>
</tr>
</tbody>
</table>

Virtual Hybrid Instruction. A combination of some live streaming instruction via Zoom during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus.

**LAW 299, COOPERATIVE WORK EXPERIENCE EDUCATION - OCCUPATIONAL 1.0 - 4.0 UNITS**
This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

Open Entry / Open Exit

<table>
<thead>
<tr>
<th>O</th>
<th>06177</th>
<th>Smith K</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
</table>

Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.

---

**MANUFACTURING TECHNOLOGY (MNFG)**

**MNFG 107, CSWA EXAM PREP 2.0 UNITS**
The CSWA exam preparation class introduces students to the SolidWorks certification process, helps them prepare for the CSWA, using sample exams, and administers the Official SolidWorks CSWA exam.

Prerequisite: Manufacturing Technology 104 with a minimum grade of C.

<table>
<thead>
<tr>
<th>O</th>
<th>06356</th>
<th>Corley G</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

---

**MATH 082, PRE-STATISTICS AND PROBLEM SOLVING LIBERAL ARTS AND SOCIAL SCIENCE 4.0 UNITS**
Pre-statistics including measures of center, measures of spread, graphical representations, basic probability, dimensional analysis, linear equations, formulas, percent equations, lines, basic linear regression and problem-solving designed specifically for liberal arts and social science majors.

<table>
<thead>
<tr>
<th>O</th>
<th>04050</th>
<th>Vu D</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

**MATH 084, BEGINNING AND INTERMEDIATE ALGEBRA 6.0 UNITS**
A combined course in algebra that includes systems of equations: inequalities, graphs and functions; radicals, quadratic polynomials, rational expressions; exponential and logarithmic functions, and problem solving.

<table>
<thead>
<tr>
<th>O</th>
<th>04051</th>
<th>Lui R</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

**MATH 105, MATHEMATICS FOR LIBERAL ARTS STUDENTS 4.0 UNITS**
An overview of mathematics for the liberal arts student. Topics will include problem solving, financial management, probability, statistics, and selected other topics such as set of theory, geometry, logic, mathematical modeling, and the history of mathematics.

Prerequisite: Mathematics 083 or Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 105 according to the Santa Ana College Mathematics Department's placement standards.

<table>
<thead>
<tr>
<th>O</th>
<th>04057</th>
<th>Nguyen K</th>
<th>ONLINE</th>
<th>01/03-01/30</th>
</tr>
</thead>
</table>

Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.
MATH 140, COLLEGE ALGEBRA 4.0 UNITS
Survey of advanced topics in algebra: equations, inequalities and functions involving polynomials, rationals, exponentials, and logarithms with applications and graphing; sequences and series.
Prerequisite: Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 140 according to the Santa Ana College Math Department's placement standards.

MATH 162, TRIGONOMETRY 4.0 UNITS
Angles and their measurement, trigonometry functions and their applications, including vector problems. Use of trigonometric identities. Graphing the basic functions and variations, solving trigonometric equations. Graphing using polar coordinates, and use of complex numbers.
Prerequisite: Mathematics 140 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 162 according to the Santa Ana College Math Department's placement standards.

MATH 180, SINGLE VARIABLE CALCULUS I 4.0 UNITS
Limits and continuity, derivatives and integrals of algebraic, trigonometric, and other transcendental functions. Applications including extrema tests, related rates, and areas.
Prerequisite: Mathematics 140 and Mathematics 162 or Mathematics 170 with a minimum grade of C or equivalent skills as measured by placement into Mathematics 180 according to the Santa Ana College Mathematics Department's placement standards.

MATH 185, SINGLE VARIABLE CALCULUS II 4.0 UNITS
Applications of integrals, including volumes, work, arc length, and surface area. Integration techniques, differential equations, conics, parametric equations, polar coordinates, improper integrals, sequences, and infinite series.
Prerequisite: Mathematics 180 or Mathematics 180H with a minimum grade of C.

MATH 219, STATISTICS AND PROBABILITY 4.0 UNITS
Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology.

- ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
- FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
- ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction
- VIRTUAL HYBRID: Virtual Hybrid Instruction – A combination of live streaming Zoom meetings and online instruction
- ON-CAMPUS: On-Campus Hybrid Instruction – A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks
OER
ZTC
Honors Courses: HONORS
MATH 221, STATISTICS AND PROBABILITY WITH SUPPORT 4.5 UNITS
Beginning course in statistics. Includes descriptive statistics, graphical displays of data, probability, confidence intervals, hypothesis testing, regression, contingency tables, ANOVA, and non-parametric statistics. Includes use of technology. Integrated review includes concepts from arithmetic, pre-algebra, elementary and intermediate algebra, and critical thinking skills from descriptive statistics that are needed to understand the basics of college-level statistics. Intended for students who did not directly place into Math 219 or for students that would like to supplement their learning with prerequisite skills needed for Statistics.
Prerequisite: Mathematics 083 or Mathematics 084 with a minimum grade of C or equivalent skills as measured by placement into Math 221 according to the Santa Ana College Math Department’s placement standard.

C 04072 7:30a-12:00p M Tu W Th Mishal A L-207 01/03-01/27
12:10p-2:20p M Tu W Th Mishal A L-207

MEDICAL ASSISTANT (MA)

MA 051A, BEGINNING MEDICAL TERMINOLOGY 3.0 UNITS
Introduction to medical terms including structural analysis of prefixes, combining form/roots, and suffixes. Emphasis on terms related to anatomy, physiology, diagnostic tests and pathology of the digestive, renal-urinary, and reproductive systems. Also, terms related to pregnancy and the newborn.

04110 Luke B ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work, sac.edu/Canvas.

08802 Emley C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work, sac.edu/Canvas.

MA 051B, ADVANCED MEDICAL TERMINOLOGY 3.0 UNITS
Continuation of Medical Assistant 051A. Includes medical terms related to anatomy, physiology, diagnostic tests and pathology of the nervous, cardiovascular, respiratory, circulatory, musculoskeletal, skin, sensory, and the endocrine systems.
Prerequisite: Medical Assistant 051A with a minimum grade of C.

O 04112 Emley C ONLINE 01/03-01/30
Online instruction. NO on-campus meeting times. Students are required to log onto Canvas the first day of class: sac.edu/Canvas.

MA 056, COMPUTER APPLICATIONS FOR THE MEDICAL OFFICE 3.0 UNITS
An introduction to the computer with practical applications for a medical office/clinical setting, including building patient databases, patient scheduling, procedure codes, and diagnostic codes. Generate computerized billing records, posting to accounts, insurance claims forms, generating reports, electronic data interchange and electronic medical records.
Prerequisite: Medical Assistant 051A and Medical Assistant 053 with a minimum grade of C.

H 04113 Seitz C HYBRID 01/03-01/30
5:00p-9:00p Tu Seitz C R-303-1
Hybrid Instruction. A combination of online and on-campus instructions during the days and times indicated. Students log in to Canvas sac.edu/Canvas. On-campus meeting for orientation scheduled for Tuesday January 4 from 5:00pm to 9:00pm.

MUSIC (MUS)

MUS 101, MUSIC APPRECIATION 3.0 UNITS
Designed to increase awareness and appreciation of music from the European classical tradition in relation to general culture and history. Develops basic understanding of musical elements and deepens student's experience of music. Recommended for non-music majors.

07048 Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

10.27.2021
MUS 103, JAZZ IN AMERICA  3.0 UNITS
A historical survey of the development and evolution of jazz in America from its earliest roots in African and European music. The study will also include the social and economic conditions which influenced this art form.

ONLINE: 07050  Briones M  ONLINE  01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

MUS 104, ROCK MUSIC HISTORY AND APPRECIATION  3.0 UNITS
Historical survey of rock music from its beginnings in the 50's to the present. Major rock and pop styles will be discussed. Personalities and musical styles will be related to the social, political, and cultural context of the time.

ONLINE: 07051  Marr J  ONLINE  01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas.

NUTR 115, NUTRITION  3.0 UNITS
Scientific concepts of nutrition related to the function of nutrients in basic life processes and current health issues with emphasis on individual needs.

ONLINE: 07240  Mathot S  ONLINE  01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources(OER) for this class and will provide a link to your course materials. There is no additional cost for ZTC class.

ONLINE: 07242  Mathot S  ONLINE  01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. Your instructor has elected to use Open Educational Resources(OER) for this class and will provide a link to your course materials. There is no additional cost for ZTC class.

PARALEGAL (PARA)  1.0 - 4.0 UNITS
This work experience course of supervised employment is designed to assist students to acquire desirable work habits, attitudes and skills in a field related to the students' major so as to enable them to become productive employees. This course also provides students with career awareness for jobs. 75 hours of paid work or 60 hours of un-paid work equals one unit of course credit. Student repetition is allowed per Title 5, section 55253.

ONLINE: 06179  Smith K  ONLINE  01/03-01/30
Mandatory orientation meeting with the instructor. Instructor will contact the student to arrange a virtual meeting during the first week of class.

PARA 121, LEGAL ETHICAL REASONING  3.0 UNITS
This course provides an introduction to concepts and theories of ethical decision-making, moral conduct, obligation and permission, justice, responsibility, as applied to the Legal Profession. The course will explore the application of the California Rules of Professional Conduct as applied to the legal profession and society in general.

ONLINE: 06139  Sauber D  ONLINE  01/03-01/30
Virtual Hybrid Instruction. A combination of some live streaming instruction via Zoom during the days and times indicated and online instruction. Students log in to Canvas. sac.edu/Canvas. There will be no instruction on-campus.

PHILOSOPHY (PHIL)  3.0 UNITS
A survey of historical and contemporary ideas on how to live the good life.

ONLINE: 03916  Fish Z  ONLINE  01/03-01/30
Fully Online Instruction. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas. There will be no instructional meetings. Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.
PHIL 110, CRITICAL THINKING 4.0 UNITS
College-level critical thinking and writing. Promotes self-awareness, independent thinking, and improved academic expression. Examines philosophical methods of reasoning and composition, and the uses of informal logic and criticism in personal life, college, work, and democratic society.
Prerequisite: English 101 or English 101H with a minimum grade of C.

PHOT 150, HISTORY OF PHOTOGRAPHY 3.0 UNITS
A survey of the history, aesthetics, and technical evolution of photography including an in-depth view of artistic styles and individual photographers’ contributions from the 19th century to the present.

POLIT 101, AMERICAN GOVERNMENT AND POLITICS 3.0 UNITS
Study of United States national government and California state and local governments. Satisfies graduation requirement for American institutions and state requirements for California state government.

PSYC 100, INTRODUCTION TO PSYCHOLOGY 3.0 UNITS
An introduction to the major theories, methods, concepts, ethical issues, and findings in the major fields in psychology including (but not limited to): biological bases of behavior, perception, cognition and consciousness, learning, memory, emotion, motivation, development, personality, social psychology, psychological disorders and therapeutic approaches, and applied psychology.
The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups. Special emphasis provided to explain factors promoting social stability and social change.

**SOCIOLOGY (SOC)**

3.0 UNITS

The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups. Special emphasis provided to explain factors promoting social stability and social change.

- **SOC 100, INTRODUCTION TO SOCIOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to human development from a psychological perspective. Explores human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined from classical and contemporary perspectives. Attention will also be given to both normative and non-normative development.

- **PSYC 160, INTRODUCTION TO LIFESPAN PSYCHOLOGY**
  - **Units:** 3.0
  - **Description:** This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.
  - **Recommended Preparation:** Completion of or concurrent enrollment in English 101 or English 101H is recommended.

- **PSYC 200, INTRODUCTION TO BIOLOGICAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Explores relationships between physiological structures of the body and human behavior. Focuses on the organization and function of the brain, spinal cord, peripheral nervous system, glands, sensory and perceptual systems. Relates physiological functioning to motivated behavior, addiction, and psychological disorders.

- **PSYC 250, INTRODUCTION TO ABNORMAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to the commonly diagnosed psychological disorders. Includes psychophysiological disorders, anxiety, depression, substance abuse, sexual dysfunctions, schizophrenia, developmental, cognitive, and personality disorders. Emphasis is on identification, symptomatology, etiology, and methods of therapeutic intervention.

- **READ 150, CRITICAL READING**
  - **Units:** 3.0
  - **Description:** This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.
  - **Recommended Preparation:** Completion of or concurrent enrollment in English 101 or English 101H is recommended.

- **SOCIOLOGY (SOC)**
  - **Units:** 3.0
  - **Description:** The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups. Special emphasis provided to explain factors promoting social stability and social change.

- **PSYC 160, INTRODUCTION TO LIFESPAN PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to human development from a psychological perspective. Explores human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined from classical and contemporary perspectives. Attention will also be given to both normative and non-normative development.

- **PSYC 200, INTRODUCTION TO BIOLOGICAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Explores relationships between physiological structures of the body and human behavior. Focuses on the organization and function of the brain, spinal cord, peripheral nervous system, glands, sensory and perceptual systems. Relates physiological functioning to motivated behavior, addiction, and psychological disorders.

- **PSYC 250, INTRODUCTION TO ABNORMAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to the commonly diagnosed psychological disorders. Includes psychophysiological disorders, anxiety, depression, substance abuse, sexual dysfunctions, schizophrenia, developmental, cognitive, and personality disorders. Emphasis is on identification, symptomatology, etiology, and methods of therapeutic intervention.

- **READ 150, CRITICAL READING**
  - **Units:** 3.0
  - **Description:** This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.
  - **Recommended Preparation:** Completion of or concurrent enrollment in English 101 or English 101H is recommended.

- **SOCIOLOGY (SOC)**
  - **Units:** 3.0
  - **Description:** The scientific study of human societies and behavior focusing on the process of social interaction, patterns of social inequality, and the influence of social institutions on individuals as members of social groups. Special emphasis provided to explain factors promoting social stability and social change.

- **PSYC 160, INTRODUCTION TO LIFESPAN PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to human development from a psychological perspective. Explores human development from conception through death, including biological and environmental influences. Theories and research of physical, cognitive, personality, and social development are examined from classical and contemporary perspectives. Attention will also be given to both normative and non-normative development.

- **PSYC 200, INTRODUCTION TO BIOLOGICAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Explores relationships between physiological structures of the body and human behavior. Focuses on the organization and function of the brain, spinal cord, peripheral nervous system, glands, sensory and perceptual systems. Relates physiological functioning to motivated behavior, addiction, and psychological disorders.

- **PSYC 250, INTRODUCTION TO ABNORMAL PSYCHOLOGY**
  - **Units:** 3.0
  - **Prerequisite:** Psychology 100/100H with a minimum grade of C.
  - **Description:** Introduction to the commonly diagnosed psychological disorders. Includes psychophysiological disorders, anxiety, depression, substance abuse, sexual dysfunctions, schizophrenia, developmental, cognitive, and personality disorders. Emphasis is on identification, symptomatology, etiology, and methods of therapeutic intervention.

- **READ 150, CRITICAL READING**
  - **Units:** 3.0
  - **Description:** This course addresses the relationship between critical reading and critical thinking, including emphasis on the development of critical reading and thinking skills that facilitate the interpretation, analysis, criticism, and advocacy of ideas encountered in academic reading.
  - **Recommended Preparation:** Completion of or concurrent enrollment in English 101 or English 101H is recommended.
SPANISH (SPAN)

SPAN 101, ELEMENTARY SPANISH I
Practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing. Introduction to Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 101 is equivalent to two years of high school Spanish.

03855 Galvan J ONLINE 01/03-01/30
Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida" with the digital code for the online lab materials. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas
There will be no instructional meetings.

03963 Aguilar Hernandez G ONLINE 01/03-01/30
Fully Online instruction. This section is designed for Spanish speakers. This class requires the textbook "Portales 2", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas
There will be no instructional meetings.

03964 Quintero E ONLINE 01/03-01/30
Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas
There will be no instructional meetings.

SPAN 101H, HONORS ELEMENTARY SPANISH I
Enhanced and intensive practice and integration of pronunciation, grammar, vocabulary, common idioms, listening, speaking, reading, and writing techniques for the expression of ideas orally and in writing. Enriched introduction of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 101H is equivalent to two years of high school Spanish.

03884 Galvan J ONLINE 01/03-01/30
Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida" with the digital code for the online lab materials. Students are required to logon to Canvas on the first day of class. sac.edu/Canvas
There will be no instructional meetings.

SPAN 102, ELEMENTARY SPANISH II
A college-level Spanish class focusing on further training in language skills providing avenues for the expression of ideas orally and in writing. Additional study of Hispanic culture. Designated sections focus on skills for Spanish speakers. Spanish 102 is equivalent to the third year of high school Spanish.
Prerequisite: Spanish 101 or Spanish 101H with a minimum grade of C or two years of high school Spanish with a passing grade. All Cal State and UC universities Spanish programs require a minimum grade of C in Spanish 101 or two years in high school with a passing grade.

03965 Guerrero-Phlaum M ONLINE 01/03-01/30
Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class sac.edu/Canvas
There will be no instructional meetings.

SPAN 102H, HONORS ELEMENTARY SPANISH II
Further enhanced and intensive training in language skills for the expression of ideas orally and in writing. Additional enriched study of Hispanic culture. Note: Some sections are designated for Spanish speakers. Spanish 102H is equivalent to the third year of high school Spanish.
Prerequisite: Spanish 101 or Spanish 101H with a minimum grade of C or two years of high school Spanish with a passing grade, and a high school or college GPA of 3.0 or above. All Cal State and UC universities have the same prerequisites for Spanish 102H.

03966 Guerrero-Phlaum M ONLINE 01/03-01/30
Fully Online instruction. No on-campus meetings. This class requires the textbook "Puntos de Partida", with the digital code for the online lab. Students are required to logon to Canvas on the first day of class sac.edu/Canvas
There will be no instructional meetings.

ONLINE: Fully Online Instruction - Time-flexible online course with no scheduled meeting times
FULLY ONLINE LIVE: Fully Online Live Instruction - Live streaming instruction via Zoom
ONLINE & ON-CAMPUS MEETINGS: On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction
VIRTUAL HYBRID: Virtual Hybrid Instruction - A combination of live streaming Zoom meetings and online instruction
ON-CAMPUS: On-Campus Hybrid Instruction - A combination of on-campus meetings and online instruction

Low Cost or Free Textbooks
OER
ZTC
Honors Courses
HONORS

10.27.2021
THEATRE ARTS (THEA)

THEA 100, INTRODUCTION TO THEATRE 3.0 UNITS
An introduction to the art and concepts of theatre through a study of modern and historical theories of dramatic structure, playwriting, directing, design, and acting. Attendance at live theatre required.

07054 CANON C ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas Your instructor has elected to use Open Educational Resources (OER) for this class and will provide a link to your course materials. There is no additional textbook cost for this ZTC class.

THEA 131, STAGECRAFT 3.0 UNITS
An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, set construction, set movement, prop construction, backstage organization, and stage management.

07165 MITTNER W P-108 01/03-01/30
72 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 140A, THEATRE PERFORMANCE 2.0 UNITS
An introduction to theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students learn the process of presenting a role on stage. Prepares the student for Theatre Performance 140B. All actors must audition and be cast prior to enrolling.

07167 CHAMBERLAIN A P-105 01/03-01/30
72 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 140B, THEATRE PERFORMANCE II 2.0 UNITS
Continued study in theatre performance emphasizing acting technique, theatre vocabulary, and creative individual expression. Students perfect the process of presenting a role on stage. Theatre Arts 140B is a continuation and refinement of the work begun during Theatre Arts 140A. All actors must audition and be cast prior to enrolling.
Prerequisite: Theatre Arts 140A with a minimum grade of C and audition.

07168 CHAMBERLAIN A P-105 01/03-01/30
72 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 140C, THEATRE PERFORMANCE III 2.0 UNITS
Provides the continuing theatre performance student opportunity to concentrate on more advanced acting methods and development of technique. Emphasizes the development of the individual actor’s performance style connecting the voice and body with the emotional life of a character. All actors must audition and be cast prior to enrolling.
Prerequisite: Theatre Arts 140B with a minimum grade of C and audition.

07170 CHAMBERLAIN A P-105 01/03-01/30
72 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 140D, THEATRE PERFORMANCE IV 2.0 UNITS
Continuing study of acting technique including more complicated methodology and advanced script material. Emphasizes the combination of the individual actor’s performance style with the demands of the professional theatre arena. All actors must audition and be cast prior to enrolling.
Prerequisite: Theatre Arts 140C with a minimum grade of C.

07171 CHAMBERLAIN A P-105 01/03-01/30
72 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 155, CHILDREN'S THEATRE ENSEMBLE 2.0 UNITS
Intensive rehearsal and performance experience leading to an extended-run Children’s Theatre production utilizing playscripts written for young audiences.

07173 CHAMBERLAIN A P-100 01/03-01/30
88 hours arranged per semester. There is no additional textbook cost for this ZTC class.

THEA 177, PRINCIPLES OF PLAYWRITING 3.0 UNITS
An introduction to the elements of writing a play for the stage emphasizing dramatic structure, dramatic action, relationship between dialogue and action, setting, theme and point of view. Students will be assigned writing exercises that culminate in a one-act play.

07176 MITTNER W ONLINE 01/03-01/30
Online instruction. No on-campus meeting times. Students are required to log in to Canvas by the first day of class for detailed information and required course work. sac.edu/Canvas There is no additional textbook cost for this ZTC class.
CALIFORNIA COLLEGE PROMISE GRANT (CCPG) FEE WAIVER PROGRAM

There are three ways for California residents to qualify to have their enrollment fee waived at and SCC.
Submit the completed CCPG form to the Financial Aid Office for Method A and Method B.

CCPG A: UNTAXED INCOME
Complete the CCPG application and provide the required documentation showing you or your family are receiving TANF, Cal WORKs, SSI/SSP, or General Relief. You are also eligible if you have certification from the California Department of Veteran Affairs or the National Guard Adjutant General that you are eligible for a dependent’s fee waiver, or if you are eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient, or a dependent of a victim of the September 11, 2001 terrorist attack. In addition you are eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty. Verification of benefits is required.

CCPG B: FAMILY INCOME
To be eligible, you must complete the CCPG application attesting that the family income does not exceed the state income standards determining eligibility.

CCPG C: FINANCIAL AID APPLICANT
Complete the FAFSA or California Dream Act application process. Applicants with a least $1,104 of unmet need will be provided with a CCPG C that will pay the Enrollment Fee for the entire academic year and provide a refund to students who have already paid.

In order to remain eligible for the California College Promise Grant Fee Waiver (CCPG) you must be meeting the academic standards.
If you are placed on academic or progress probation, or any combination thereof, for two consecutive primary terms you will lose your CCPG Fee Waiver eligibility.
If you lose your CCPG eligibility for not meeting the academic standards you may appeal. Appeals will be reviewed that have documented extenuating circumstances such a verified cases of accidents, illnesses, or other circumstances that might include documented changes in the student's economic situation or evidence that the student was unable to obtain essential student support services. Extenuating circumstances also include special consideration of specific factors associated with Veterans, CalWORKs, EOPS, and DSPS student status.
If you are a Foster Youth you are not be subject to loss of CCPG Fee Waiver for not meeting academic or progress probation.

THE FINANCIAL AID APPLICATION PROCESS:
To apply for financial aid, you must complete the FAFSA (www.fafsa.ed.gov) or California Dream Act Application (dream.csac.ca.gov) online prior to your last day of attendance.
The state Cal Grant competition requires you to also submit GPA verification. If you have completed 16 degree applicable units at Santa Ana College or Santiago Canyon College, your GPA will be sent automatically. If not, you will need to submit your high school GPA on the paper GPA Verification form. Cal Grant deadlines are March 2nd (maximum opportunity) and September 2nd (limited number of awards).
Once you have applied for financial aid, you will be notified by the processor with a Student Aid Report (SAR), giving you the Expected Family Contribution which determines your Pell Grant eligibility and CCPG C eligibility. The California Student Aid Commission will notify you of your Cal Grant eligibility. Each college you have listed on the FAFSA or Dream Act will mail you additional forms to be completed and turned into the Financial Aid Office. After all required documents have been processed; you will be awarded the financial aid programs you are eligible for and an Award Letter will be mailed to you.
If your family circumstances have changed, due to illness, loss of a job, etc., ask about “Special Circumstances” that could affect your eligibility.

WITHDRAWALS AND REPAYMENTS OF FINANCIAL AID FUNDS
Federal regulations may require students to repay federal funds if they drop or withdraw from all classes or drop below half-time status, or are dropped by the instructor due to excessive absence. Based on the date of the COMPLETE WITHDRAWAL, the Financial Aid Office is required to determine the amount, if any, of “unearned” federal financial aid received by the student. A calculation will be completed to determine if the student will owe a refund.
Please refer to catalog for more information.
Try to successfully complete at least six units each semester, so that you are not required to pay back a portion of the funds you have received. Dropping below half-time will affect your award.

GENERAL ELIGIBILITY REQUIREMENTS:
• Be a US citizen or eligible non-citizen.
• Have a high school diploma, pass the CAHSEE exam, GED completion or have a California Proficiency Certificate.
• Meet Satisfactory Academic Progress requirements.
• Not be in default on any federal student loan or owe a refund on any federal grant.
• Be enrolled in an eligible program of study leading to a degree, transfer or a certificate.
• Drug convictions, while receiving federal aid, will disqualify eligibility.
• Male Students must be registered with Selective Service. Register online at www.sss.gov or call 847-688-6888 if you need your Selective Service Number.
CAL GRANTS
Cal Grants are available to California residents attending eligible California colleges who meet all criteria and are enrolled in at least 6 units. The programs are administered by the California Student Aid Commission. The annual application deadlines are March 2 and September 2 for community college students. A FAFSA or Dream Act Application as well as a GPA verification is required.

CAL GRANT A
Eligibility is based on financial need and GPA. Assistance is provided to meet tuition and fee costs at four-year universities. Awards to community college students may be placed on “reserve” for a maximum of two years until they transfer to a four-year institution.

CAL GRANT B
Is provided to students from low-income families with living allowance and tuition and fee assistance to attend college. This grant may be used at community colleges and universities, not to exceed four years. Cal Grant B students also receive tuition costs at the same levels as Cal Grant A, except at community colleges.

CAL GRANT C
Assists eligible students enrolled in a vocational training program leading to a Certificate or AA/AS degree, not a transfer program.

FEDERAL PELL GRANT
Pell Grant is a federally funded program for undergraduates who demonstrate need. The amount of the Pell Grant is based on the cost of attendance, the Expected Family Contribution, and the enrollment in number of units. Please check with the Financial Aid Office or visit the website for the maximum and minimum PELL award amount. If you apply late and you are eligible, you may be paid retroactively for the entire academic year. Pell Grants are limited to 12 Full Time equivalent semesters.

FEDERAL DIRECT LOAN PROGRAM
All students who meet federal financial aid eligibility criteria may borrow through the Direct Loan program. Funds are borrowed directly from the federal government. Annual Direct Loan Subsidized and Unsubsidized combined limits are $3,500 for freshmen and $4,500 for sophomores. Additional Direct Unsubsidized loans are available for eligible students.

Subsidized Direct Loan: The federal government pays the interest on this need-based loan while the student is in school, at least half-time.

Unsubsidized Direct Loan: The student is responsible for paying the interest on this loan that is not need based.

Additional Unsubsidized Direct Loans: Available to students who meet all of the qualification requirements. The annual loan limits are $6,000 for independent students and $2,000 for dependent students.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)
This is a federally funded grant, available to undergraduates who demonstrate exceptional financial need. Priority in awarding FSEOG funds must be given to Pell Grant recipients. Minimum enrollment is six units per semester. Early applicants are given priority.

FEDERAL WORK-STUDY PROGRAM (FWS)
This is a federally funded program providing employment opportunities to students with financial need. Students awarded FWS are placed in part-time jobs on campus. This program provides an excellent “learning experience” through on-the-job training. Students must be enrolled in a minimum of six units to remain eligible. Early applicants are given priority.

CHAFEE GRANT
This grant is available to former foster youth age 13 and above. Awards are $5,000 per year and the program has limited funding. To apply use the FAFSA application and the separate Chafee Grant application. There is a maximum age limit of 23 as of July 1 of the award year. No payments are made beyond the age of 23.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS / CARE)
This is a state funded program designed to assist EOPS eligible students from low income families who are educationally disadvantaged, and enrolled full-time, with priority registration, orientation, personal and academic counseling, tutoring, study-skills, book services, and other benefits as funding permits. The CARE program provides students additional services and benefits such as cash-grant incentive program, monthly workshops, and meal cards.

SCHOLARSHIP OFFICE
Santa Ana College: S-201 714-564-6478
Santiago Canyon College: A-210 714-628-4793

The Bureau of Indian Affairs provides grants to eligible, tribe certified, American Indian students who are at least one-quarter American Indian, Eskimo or Aleut. For information, call 916-978-6058
PREREQUISITES & COREQUISITES

IMPORTANT DEFINITIONS
If you should see the words Prerequisite or Corequisite in the class schedule, it is important for you to understand the definitions of these terms. Note that prerequisites and corequisites can be challenged. See Prerequisite Challenge Policy, on this page, for more information.

PREREQUISITE indicates a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program. A prerequisite represents a set of skills or a body of knowledge that a student must possess prior to enrollment and without which the student is highly unlikely to succeed in the course or program. Students will not be permitted to enroll in such courses and programs without the appropriate prerequisite.

COREQUISITE indicates a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. A corequisite represents a set of skills or a body of knowledge that a student must acquire through concurrent enrollment in another course and without which the student is highly unlikely to succeed. Students must concurrently enroll in the corequisite course.

PREREQUISITE CHALLENGE POLICY AND PROCEDURES

COURSE PREREQUISITE POLICY
Prerequisite means the preparation or previous course work considered necessary for success in the course. The College requires students to complete prerequisites as pre-enrollment preparation. Prerequisites which are listed in the College Catalog include:
1. Courses for which specific prerequisites have been established,
2. Sequential course work in a degree-applicable program, and
3. Courses in which an equivalent prerequisite exists at a four-year transfer college or university.
Questions about prerequisites are best resolved with a counselor or instructor prior to the first day of class.

PREREQUISITE CHALLENGE PROCESS
A prerequisite challenge requires written documentation explaining alternative coursework, background or abilities which adequately prepare the student for the course. A Prerequisite Challenge Form can be obtained from the appropriate division office. Prerequisites may be challenged for one or more of the following reasons:
The college has not developed the prerequisite according to its established procedures or has not developed the prerequisite in accord with existing statutes:
1. The prerequisite is discriminatory or is being applied in a discriminatory fashion.
2. The College has not made the prerequisite course reasonably available.
3. The student has documented knowledge and abilities equivalent to those specified in the prerequisite course.
4. The challenge will be reviewed by a committee consisting of the division dean, or designee, department chair, or designee, and one department or division representative or designee.
If space is available in a course when a student files a challenge to the prerequisite or corequisite, the district shall reserve a seat for the student and resolve the challenge in a timely manner. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the student registers for that subsequent term.
Note: Students who are challenging a course which is a requirement for a degree or certificate may wish to use the Credit by Examination process to receive credit for the challenged course.

LOSS OF PRIORITY REGISTRATION
You will lose priority registration if you are on academic or progress probation for 2 semesters, or if you have more than 100 degree applicable units.
NEW STUDENT REGISTRATION ORIENTATION

Registration Orientations are done in small groups (up to 15 students) and are led by a Counselor. During the first 30 minutes students will be provided with an overview of Santa Ana College, the English and math placement process, cost, financial aid information, and registration process. Students will also have the opportunity to briefly meet one-on-one with a Counselor for academic advisement and to develop a two-semester abbreviated education plan. Students will be seen using the following order:

1. Students planning to enroll just for one semester.
2. New students that have never attended or any other Community College or University.
3. Students that have taken classes at other Community Colleges or Universities. We recommend students bring a copy of their college and/or university transcripts.

**Call or visit the Assessment Center for more information.**

- Location: Building L-223
- Phone: (714) 564-6148
- Website: [sac.edu/orientation](http://sac.edu/orientation)

**What services could I receive during the New Student Registration Orientation?**

- Discuss your placement options based on your Career and Academic Pathway.
- Get help selecting your Career and Academic Pathway (major) and clarify your education goals.
- Choose the best courses for you.
- Receive assistance in registering for classes.
- Learn about the various options SAC has to assist you in paying for your classes.

**Is there anything I need to bring to the Orientation?**

Bring a copy of your course placement recommendation, AP/IB scores or transcripts with you.

**What if I didn't receive a placement recommendation score?**

You can take the Guided Self-Placement online at [sac.edu/guidedselfplacement](http://sac.edu/guidedselfplacement)

**What if English is not my first language?**

If English is not your first language and you want to develop your reading, writing, grammar, and speaking skills you should:

**STEP 1:** Complete the Guided Self-Placement online by going to the Assessment Center webpage [sac.edu/assessmentcenter](http://sac.edu/assessmentcenter).

**STEP 2:** Speak with a Counselor to determine which course is the appropriate option for you based on your academic goal.

**Assembly Bill AB 705: The Law And Your Rights**

The Governor of California signed the bill, AB 705, on October 13, 2017 to take effect on January 1, 2018. This bill changes the way in which California Community Colleges place students into English, Math, and English for Multilingual Students courses. This is based on statistical evidence that U.S. high school coursework, high school grades and high school grade point average are better indicators of appropriate placement than the previously used standardized tests. The only standardized test that we can still offer under AB 705 is for courses for English Multilingual Students.

Under AB 705, we are also required to use multiple measures, which can include other academic experiences, work history, military training, specialized licenses, certificates, and a Guided Self Placement. Students that do not have access to U.S. High School transcripts can complete the Guided Self Placement, please visit the Assessment Center website at [sac.edu/assessmentcenter](http://sac.edu/assessmentcenter) for additional information.

Placement data disaggregated by race and ethnicity is available for all students to access by visiting: [qrgo.page.link/ETG9y](http://qrgo.page.link/ETG9y)

**RIGHT TO APPEAL**

Students who feel that they have been treated in a discriminatory manner, or would like to appeal their recommended placement level, may file a complaint about any aspect of the college’s assessment and course placement services with the Dean of Counseling. Call 714-564-6078.
**STUDENT SERVICES**

**ACADEMIC COMPUTING CENTER**
Cesar Chavez A-106  
714-564-6731  
sac.edu/ACC

Computer Access to: attend Zoom class sessions & take Proctorio exams  
Online & In-person Tutoring: Accounting, Computer Science, Business Writing, Math, & Microsoft Office  
- PCs and Macs  
- Engineering and Computer Science software  
- Scanners  
- Student Printing

*All students are required to bring the necessary material to use while in the Center, such as textbooks and headsets*

**ADMISSIONS / REGISTRATION**

Admissions Office now has more ways to assist students!  
- Admissions Live Chat [sac.craniumcafe.com/group/admissions-/lobby](https://sac.craniumcafe.com/group/admissions-/lobby)  
- In-person:  
  - Mon, Tues, Fri 8:00-1:00p, Wed, Thurs: - 2:00-7:00pm  
  *Please note, masks will be required and social distancing measures will be implemented at all times.*  
- Email us at [Adm_Records@sac.edu](mailto:Adm_Records@sac.edu) – submit documents or ask questions  

**ASSOCIATED STUDENT GOVERNMENT (ASG)**

Johnson Student Center, J-103  
714-564-6208  
Talk with staff online via Cranium Café! Visit our website for more information!  
sac.edu/StudentServices/StudentLife

The Associated Students was established to provide students with government and leadership experience. Opportunities are available to become involved in campus committees and councils as a student representative. Learn first hand about group dynamics and decision making, event programming, and running effective meetings. Additionally, there are many student clubs and organizations for you to join. Contact the Office of Student Life for information regarding student government, Inter-Club Council, clubs/student organizations and the Student Leadership Institute.

**BOOKSTORE/CAMPUS STORE**

donbookstore.com/donbook Please check our website for in person shopping hours.  
Located in the Johnson Student Center, JSC-117  
Phone: 714-564-6435

**Bookstore Check Cashing Policy:** Personal checks made payable to are accepted in the amount of purchase. Students must present a current student ID.  
**Credit Cards:** Current ID required and the cardholder must be present. Visa, MasterCard, and Discover accepted.  
**Bookstore Refund Policy:** Textbooks for 01/03-01/30 courses can be refunded within one week of the first day of classes with current register receipt. Test materials/supplies also available in the vending machine located in Cesar Chavez Building and at the Don Express.

**CalWORKs**

Johnson Student Center Room JSC-212  
Hours: Mon.-Thur. 8:00a-5:00p • Fri. 8:00a-12:00 noon  
Phone: 714-564-6232  
Email: [CalWORKs@sac.edu](mailto:CalWORKs@sac.edu)

California Work Opportunity and Responsibility to Kids, “CalWORKs”, serves students who meet the Welfare to Work requirements, verified by County Social Services. A variety of support services are provided to help students succeed academically and work towards economic self-sufficiency.

Services provided in a virtual setting only until further notice. Staff and Counselors use various methods (Zoom, Cranium Café, phone, email) for student contact.

CalWORKs staff members are available through phone and email during normal business hours. Please visit our [CalWORKs](https://calworks.sac.edu) homepage for more details.
The CAREER CENTER provides a variety of services and workshops to assist students in navigating The Career & Academic Pathways including Career Development, Employment Services, Service Learning Internships, and Counseling appointments for students in Career Education disciplines and Undecided Majors. Classes and students utilize the Career Center Resources.

UNDECIDED MAJOR WORKSHOPS
FREE workshops designed specifically to assess students’ career interests. Provides decision-making information, which can lead to more effective educational goals associated with various majors. Call for dates and times.

EMPLOYMENT PREPARATION WORKSHOPS
Employment Preparation Workshops are offered on an ongoing basis in the following areas: Résumé Preparation, Interview Skills and LinkedIn. Call for dates and times.

CASHIER’S OFFICE & PHOTO I.D. HOURS
Johnson Student Center, JSC-202 • Phone: 714-564-6965
Hours: Mon –Thur: 8:00a to 5:00p • Friday: 8:00a to 5:00p
Pay fees online sac.edu

CENTER FOR TEACHER EDUCATION
Administration Building, Room S-110
714-564-6352
teacher_ed@sac.edu
sac.edu/teachered
Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a-5:00p • Fri. 8:00a-12:00p
All services are provided online during temporary remote instruction.

Center for Teacher Education (CFTE) is a resource center for students interested in pursuing careers in education including teachers, librarians, counselors, and other school personnel, as well as students in the Future Educators Career & Academic Pathway. CFTE offers information, specialized counseling and academic advisement, and support services such as transfer assistance and career preparation, a textbook loan program, field trips and university campus visits, conferences and workshops, and opportunities to network with other future educators. Contact us to learn more about our activities and services, get your questions answered about becoming an educator, or make a counseling appointment to develop an education plan.

CHILD DEVELOPMENT SERVICES
Executive Director (2323 N. Broadway, Santa Ana)
714-480-7546
Child care services are provided at all Santa Ana College sites for children 6 months to five years of age of students who qualify for sliding scale fees. Fees vary according to income. Spaces are available for RSCCD staff when available. The Early Head Start (EHS) program is for low-income infants, toddlers, pregnant women and their families. Services are offered at the ECEC or in your home.
For information call any center below:
Santa Ana College at 714-564-6894.
Centennial Education Center at 714-241-5739.
Santa Ana College East Campus at 714-564-6952.
Early Head Start 714-480-7545.

COMMUNITY EDUCATION
Administration Building, S-203
714-564-6594
sac.edu/cms
FAX 714-564-6309
The Community Education program offers courses for both adults and children in computers, personal growth, dance, arts & crafts, money matters & investments, recreation, business, careers, travel tours, and more. For registration information, or to obtain a brochure with a full listing of events, call or visit our office listed above.
COUNSELING SERVICES
Administration Building, Room S-112
714-564-6103
Counseling Services provide a variety of programs and procedures through which individuals are brought into the instructional program, assisted in career planning and development, assisted in planning for and pursuing courses of study, and provided avenues for obtaining employment. For more information, log on: sac.edu/counseling

DIGITAL DONS LAPTOP PROGRAM
Digital Dons is a program designed to meet students' technology needs and achieve more equitable course completion. Through this program, eligible students may borrow a laptop and keep it for the entire term. We are now offering part-time students to borrow through our program; limited quantity is available.

Eligibility
Due to Covid-19, student eligibility has temporarily changed. To be eligible, students must be currently enrolled in one credit course and be a student.

Digital Dons Website
For more information reach us at our website: sac.edu/digitaldons

Student Help Desk
For questions and assistance on our Digital Dons Laptop Loan Program contact us via Cranium Café: sac.edu/StudentServices/digital-dons

DISABILITY SERVICES
Disabled Students Program & Services
Johnson Student Center, JSC-108
714-564-6295
657-235-2999 Video Phone
Hours: Mon. - Thurs. 8:00a - 5:30p • Wed. 5:30p - 7:00p (by appointment only) • Fri. 8:00a - 12:00p
The Disabled Students Program and Services (DSPS) office provides accommodations to support students in pursuit of a community college education. Students with disabilities should have the following levels of independence:

- The ability to navigate campus facilities independently or with the assistance of a personal care attendant (to be provided by the student);
- The ability to take care of his/her personal needs interdependently or with assistance of a personal attendant (to be provided by the student);
- Stable level of health/wellness in order to benefit from, and fully participate in, a full term's work

New students must complete a DSPS application and meet with a DSPS faculty to discuss their accommodation needs. Verification of disability from a qualified professional must be provided to the DSPS office to qualify for any of the following supportive services:

- Use of special equipment
- Alternate media production
- On-campus mobility assistance
- Priority registration
- Sign Language Interpreting
- Real-time captioning/CART services
- Test proctor accommodations
- Note taking services
- Case management
- Preferential seating
- Liaison referral with community agencies

Please see the catalog, visit sac.edu/StudentServices/DSPS, come to the Johnson Student Center, JSC-108, or call 714-564-6295 for more detailed information.

DON EXPRESS
Snacks, sandwiches, drinks, school supplies, test forms, and magazines.
Located between Dunlap Hall and Phillips Hall
EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)
Johnson Student Center, JSC-212
714-564-6232
Hours: Mon.-Thur. 8:00a-5:00p • Fri. 8:00a-12:00 noon
Email: EOPS@sac.edu

These programs provide opportunities and services to eligible students from low-income and academically disadvantaged backgrounds. The program and services are designed to facilitate the college experience and to assist students to achieve their educational goals. The CARE program is for EOPS-eligible students who are single parents with children under the age of 18, and are verified cash-aided recipients. Services provided in a virtual setting only until further notice. EOPS Counselors use various methods (zoom, Cranium Café, phone, email) for student contact. EOPS staff members are available through phone and email during normal business hours. Please visit our EOPS homepage for more details.

FINANCIAL AID
Johnson Student Center, JSC-201
714-564-6242
sac.edu/StudentServices/FinancialAid

Hours: Mon., Tue., Thurs. 8:00a-5:00p • Wed. 8:00a-7:00p • Fri. 8:00a-12:00 noon. Subject to change
The Financial Aid Office administers federal and state student aid programs designed to assist students who are unable to meet the cost of education. These programs include the California College Promise Grant Fee Waiver, Cal Grant programs, Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study and Direct Student Loans. Since the application process can take a number of weeks, students are encouraged to complete the FAFSA or Dream Act in early Spring (January-May) for the following Fall semester. Financial Aid applicants will be notified if any additional documents are needed to complete their application.
REMINDER: IT IS NOT TOO LATE TO APPLY! You may still qualify for financial aid for Fall and Spring. Complete the FAFSA or Dream Act now! Contact the Financial Aid Office for further details.

HEALTH AND WELLNESS CENTER
Johnson Student Center, JSC-110
714-564-6216

The Health and Wellness Center personnel promotes the physical and emotional health for every student so they can succeed in school and life. Quality clinical services, innovative health and wellness promotion activities, and outside referrals to low-cost providers in the area are provided in a caring, confidential, cost-effective, and convenient manner.
Eligibility: Full-time and part-time students currently enrolled in credit classes are eligible for services.
Cost: Students pay a health fee every term to have access to the Health and Wellness Center; therefore, most services are provided at no cost to the student. A nominal fee may be charged for certain laboratory tests, prescriptive medications, and some medical procedures.
Please see the Catalog, visit sac.edu/StudentServices/HealthCenter
Come to J-110 or call 714-564-6216 for more detailed information.

LEARNING CENTER
Services for Intersession are available Online and in-person in Dunlap Hall D-307.
714-564-6569
Hours: Monday and Thursday 3-8 pm (in-person and online)
Tuesday and Wednesday 11-4 pm (in-person and online)
Saturday (online only) 12-4 pm
The Learning Center offers a wide selection of services including tutoring for a variety of subjects (English, math, most science classes, EMT, etc.), workshops, DOTAs (Directed Online Tutoring Assignments), and conversation circles to practice English speaking skills. Modern language tutoring is available at posted hours; other subjects (except for writing tutoring) are by appointment only. Writing tutors are available without an appointment to provide feedback on papers for any class. To use the Learning Center, please go to the website at sac.edu/learningcenter and follow the directions for registering on WebAdvisor. Students can then click on the Canvas link on the Learning Center website homepage to access the Canvas Tutoring Class. In Canvas, there will be a link to the virtual front desk where a staff member will answer questions and direct students to tutors. On the Canvas homepage are also links to DOTAs, subject tutoring, and information about workshops and conversation circles. Services are free to all and CEC students. For more information or assistance, call the number listed above or email learningcenter@sac.edu.
MATH CENTER
Library L-204 (714) 564-6678
Lehman–candice@sac.edu
sac.edu/MathCenter

Intersession Hours: Mon-Thu / 12pm – 6pm
Free, walk-in tutoring & Math Workshops available to all SAC, CEC, and Middle College students. Math textbooks available for student use (in Math Center only.)
Graphing Calculators available for loan (with instructor permission only.)

MESA (MATH, ENGINEERING, & SCIENCE ACHIEVEMENT)
714-564-6373
Available Online at sac.edu/MESA

Library Building, Room L-206
MESA is an academic program designed to support educationally disadvantaged students to excel in math, engineering, and science so they can transfer to four-year institutions and prepare for professions in the Science, Technology, Engineering, and Math (STEM) fields. Services include tutoring, advisement, academic success workshops, book loans, study center, connection to professionals, and assistance finding scholarships and internships.

NEALLEY LIBRARY

Nealley Library Remote Services
Hours: Mon. - Thur. 7:30a to 9:30p • Fri. 9:00a to 1:00p • Sa. 10:00a to 2:00p • Sun. Closed
Circulation (Library Accounts and Textbook Reserves): (714) 564-6700
Reference (Research Assistance): (714) 564-6708

The library provides a variety of services and many useful print and online resources for the academic success of students and the informational needs of all.

- **Access to Library Resources:** The library's research databases remain available for accessing e-articles, e-books, and other online research materials 24/7. We have temporarily doubled our e-books collection due to free publisher access. Online research guides (LibGuides) are also used to point students to free and reliable web content.

- **Research and Informational Assistance:** Nealley librarians and staff are available to respond to information and research assistance requests via chat, email, Zoom, and phone. Details provided on the “Online Research and Informational Help” page.

- **Research Consultations:** Librarians are available to meet remotely with students on an appointment basis for in-depth research consultations, by Zoom or phone.

- **Textbook Reserves:** The eTextbooks@Nealley Library guide offers information on available digital course materials, and library staff are available to assist students remotely with locating eTextbook reserve options.

- **Library Research Workshops:** Students may participate in online library workshops: Finding Articles and Evaluating Online Information. For more information on how to enroll in these workshops via Canvas, visit our Online Workshops website.

- **Faculty Support:** Librarians are available to work with faculty remotely involving collection development, research support, information literacy instruction and IL curricular development needs. The Liaison Librarian list (within the Faculty Guide to Library Resources and Services) outlines librarian liaison assignments for divisions and departments.

SAC PROMISE

Administration Building, Room S-107
Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a-5:00p • Friday 8:00 a-12:00 p
Santa Ana College (SAC) Promise is an initiative of the Santa Ana Partnership, which was formed in 2011 by the UCI, CSUF, SAC, SAUSD and the City of Santa Ana to elevate academic achievement and college-going throughout the greater Santa Ana area. The goal of the program is to support students who would like to attain a certificate, AA degree and/or transfer to a four-year university.

Contact:
Phone: 714-564-6067
Email: sacpromise@sac.edu
Remote services through Zoom during office hours
sac.edu/StudentServices/SantaAnaCollegePromiseProgram/Pages/Contact-Us-Online.aspx
SCHOLARSHIP PROGRAM
Administration Building, S-201
714-564-6478
Hours: Mon.-Thur. 8:30a-5:00p • Fri. 9:00a-2:00p
The Scholarship Program is a resource for local and national scholarships. The Scholarship Program offers scholarships for incoming, continuing, and graduating/transferring students. The online scholarship application opens during the first week of November and closes early/mid February. Basic guidelines for scholarship applications are: current enrollment in at least 6 units at SAC, a minimum GPA of 2.0, and completion of at least 12 units at SAC. Each May, scholarship recipients are announced at the Scholarship Awards Ceremony and funds are available for the following fall semester. Scholarship and application information can be found at sac.edu/scholarships.

SCIENCE & HEALTH SCIENCES CENTER
Russell Hall R-207 (714) 564-8130
sac.edu/AcademicProgs/ScienceMathHealth/Biology/Pages/Biology-Study-Center.asp
Fall & Spring Mon – Thu 9:00am – 7:00pm
All Biology, Medical Assistants, and Nursing Students
• Quiet place to study
• PCs for homework
• Anatomy models for viewing and studying
• Anatomy bones for viewing and studying
• Microscopes and slides
• Facilitator assistance

SERVICE LEARNING
Library Building, Room L-222
714-564-6254
The Service Learning Center is responsible for developing, implementing, and administering comprehensive programs and activities related to community service volunteering, community partnerships, and service learning. The program connects with many local nonprofit agencies, each of which offer numerous volunteer opportunities. Students then match their skills and interests to the needs of the community agencies and gain valuable personal experience. Many instructors utilize service learning as a course requirement in order to connect student classroom learning with real life experience.

STUDENT OUTREACH
714-564-6141
studentoutreach@sac.edu
sac.edu/outreach
Hours: Mon, Tues, Thurs, Fri 8:00am-5:00pm • Wed 8:00am-7:00pm
• Student Outreach attracts and recruits new students to Santa Ana College and supports current students as they continue at SAC:
• Application information & support
• Financial Aid & CA Promise Grant application information & support
• Web Advisor, Online Orientation, & Canvas information & support
• Scholarship application information & support
• Class registration information & support
• Tours
• Student Ambassador assistance
To reach Outreach staff remotely, call, email or go to our website and click on "Live Chat with Student Outreach".

STUDENT PLACEMENT
Johnson Student Center, JSC-203
714-564-6201
Hours: Mon.-Thur. 9:00a-3:00p
Email: jobplacement@sac.edu
The Student Placement Office assists currently enrolled students in obtaining on-campus student assistant/work study employment.
TRiO – STUDENT SUPPORT SERVICES PROGRAM

Johnson Student Center, JSC-209
Hours: Mon.-Thur. 8:00a-5:30p • Fri. 8:00a-12:00 noon
714-564-6843
sac.edu/sssp

Email: trio_sssp@sac.edu

The Student Support Services Program (TRiO-SSS) is a federally-funded program designed to improve the retention, transfer and graduation rate of low-income, first-generation and disabled college students. The TRiO-SSS program provides students with academic, personal and career counseling, tutoring, specialized workshops, field trips and assistance in transferring to a four-year university. Students need to apply to the program for services.

UNIVERSITY TRANSFER CENTER

Administration Building, Room S-110
714-564-6165
Hours: Mon.-Wed. 8:00a-7:00p • Thur. 8:00a -5:00p. • Fri 8:00a -12:00p

The University Transfer Center (UTC), which is located in S-110 at Santa Ana College, provides information and assistance to students who are preparing to transfer to a four-year university of their choice. UTC has designated counseling appointments and services for transfer bound students. During the fall and spring semesters, the University Transfer Center hosts College Fairs with representatives from California and out-of-state colleges and universities who provide admissions information to potential students. University representative appointments are also available for students as well as an up-to-date resource library and other information about transfer programs. The University Transfer Center also hosts transfer application workshops which are offered during priority filing periods. In addition, field trips to various university campuses are offered throughout the academic school year.

Contact information:
Phone: 714-564-6165
Email: transfer_center@sac.edu
Remote services through Zoom during office hours
sac.edu/StudentServices/Counseling/Transfer/Pages/default.aspx

VETERANS RESOURCE CENTER (VRC)

Located in M-120
sac.edu/StudentServices/VRC
714-564-6050
Hours: Mon. - Tue. - Thur. 8:00a - 6:00p • Wed. 8:00a-7:00p • Fri. 8:00a-12:00 noon

The Veterans Resource Center provides support and referrals to veterans transitioning into the college. Services include: assistance with registration, referrals to on-campus and off-campus resources, academic counseling, access to computers, peer mentoring and educational workshops. Services are provided by veterans for veterans.

What can Veterans and eligible dependents do at the VRC?

- Receive information on how to use their VA Education benefits at Santa Ana College.
- Receive help in filling out VA Education Benefit Applications.
- Turn in paperwork for VA Education Benefits.
- Receive referrals and information regarding other campus resources such as Admissions & Records, Financial Aid, EOPS, Counseling, DSPS, Health & Wellness Services, Career/Job Center, Scholarships, Tutorial Services, Transfer Center, etc.
- Receive information about outside campus resources for Veterans and families.
- Receive help filling out Financial Aid Applications and check status online via zoom or Cranium Cafe.
- Meet with an Academic Counselor for academic counseling needs via Zoom, Cranium or phone appointments.
- Receive information and participate in the Veterans Upward Bound and Veteran Student Support Services college preparation program.
- Book Loans are available to those who are eligible for VA Benefits. Please speak with a VRC staff member for details.
- Enjoy camaraderie among veterans- through our online mentorship program
- Participate in VRC events
POLICIES, NOTICES, AND GRADES

NONDISCRIMINATION POLICY
The Rancho Santiago Community College District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The Chancellor shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 and Title IX regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds shall ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, religion, age, gender, gender identity, gender expression, race, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics, or because of his or her association with a person or group with one or more of these actual or perceived characteristics. Inquiries regarding compliance and/or grievance procedures may be directed to District's Title IX Coordinator and/or Section 504/ADA Coordinator.

POLÍTICA DE NO DISCRIMINACIÓN
El Distrito está comprometido a ofrecer la igualdad en oportunidades para programas educativos, empleos, y a todo acceso a los programas institucionales y actividades.

El Distrito, y cada persona que representa al Distrito, debe proveer acceso a sus servicios, clases y programas sin importar el lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza o etnicidad, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características.

El Canciller debe establecer procedimientos administrativos para asegurarse que todos los miembros de la comunidad del colegio puedan presentar quejas sobre supuestas violaciones a esta política y que sus quejas sean escuchadas de acuerdo a los reglamentos señalados en el Título 5 y por aquellos de otras agencias que administan las leyes estatales y federales sobre la no discriminación.

Ningún fondo del Distrito debe ser utilizado para la membrecía, o para la participación incluyendo pagos financieros o contribuciones hechas a organizaciones privadas de parte del Distrito o de cualquier individuo empleado por el Distrito o con asociación, cuyas prácticas de membrecía son discriminatorias en base a lugar de nacimiento, religión, edad, sexo, identidad de género, expresión del género, raza, color, condición médica, información de genética, descendencia familiar, orientación sexual, estado civil, incapacidad física o mental, embarazo, categoría militar o de veterano, o por creer que él o ella tiene una o más de las características mencionadas, o en base a estar relacionado con una persona o grupo que se cree tenga algunas de estas características. Las consultas relacionadas con los procedimientos de cumplimiento y/o queja pueden dirigirse al Coordinador del Título IX del Distrito y/o al Coordinador de la Sección 504/ADA.

CHÍNH SÁCH KHÔNG PHÂN BIỆT ĐỐI XỬ
Các Rancho Santiago Community College District cam kết hỗ trợ bình đẳng trong các chương trình giáo dục, việc làm, và tất cả các quyền truy cập vào các chương trình và các hoạt động tổ chức. Học kỳ, và mọi cá nhân đại diện cho học sinh, sẽ cung cấp quyền truy cập vào các dịch vụ, các lớp và chương trình của mình mà không liên quan đến nguồn gốc quốc gia, tôn giáo, tuổi tác, giới tính, bản sắc giới tính, biểu hiện giới tính, Chúng tọc hoặc dân tộc, màu da, tình trạng y tế, thông tin di truyền, tổ tiên, khuynh hướng tính dục, tình trạng hồn nhân, Khuyết tất về thể chất hoặc tính
thân, mang thai, hoặc quan doi và tình trạng chuẩn binh, hoặc vì người khác được coi là có một hoặc nhiều đặc điểm trong thực tế Hội trường sẽ thiết lập thủ tục hành chính đảm bảo tất cả các thành viên của cộng đồng đại học có thể trinh bày các khích nái liên quan đến các vi phạm cáo buộc của chính sách này và khối nái của họ được theo quy định của tiêu đề 5 và tiêu đề IX và các cơ quan khác chuẩn mọi yêu cầu và liên hệ về không phân biệt đối xử. Không bao giờ được sử dụng cho các thành viên, hoặc cho bất kỳ sự tham gia liên quan đến thành toán tài chính hoặc dòng góp thay một cho quân hoặc bất kỳ cá nhân lẫn việc hoặc liên kết với nó, cho bất kỳ tổ chức riêng tư có thực hành thành viên là phân biệt đối xử trên cơ sở người gốc quốc gia, tôn giáo, tuổi tác, giới tính, biểu hiện giới tính, chủng tộc, màu da, điều kiện yếu tố, thông tin di truyền, tổ tiên, khuyến hướng tính dục, tình trạng hôn nhân, Khuyết tật về thể chất hoặc tinh thần, mang thái, hoặc quan đoi và tình trạng chuẩn binh, hoặc vì người khác được coi là có một hoặc nhiều đặc điểm nói trên, hoặc vì sự liên kết của mình với Các yếu câu liên quan đến các thủ tục tư thục và/hoặc khiênh kiện có thể được chuyển đến điều phối viên tiêu đề IX của học khu và/hoặc điều phối viên mức 504/ADA.

RSCCD phân 504/ADA điều phối viên: Jennifer De La Rosa, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7404
RSCCD tiêu đề IX điều phối viên: Cheng Yu Hou, 2323 N. Broadway, Santa Ana, CA 92706, 714-480-7489
SAC phó tiêu đề IX điều phối viên Brenda Estrada, 1530 W 17th, Santa Ana, CA 92706, 714-564-6212

ACADEMIC FREEDOM POLICY

The teacher should be free to think and to express ideas, free to select and employ materials and methods of instruction, free from undue pressures of authority, and free to act within his/her professional group. Such freedom should be used judiciously and prudently to the end that it promotes the free exercise of intelligence and student learning. Academic freedom is not an absolute. It must be exercised within the law and the basic ethical responsibilities of the teaching profession. Those responsibilities include:

1. An understanding of our democratic tradition and its methods.
2. A concern for the welfare, growth, maturity, and development of students.
3. The method of scholarship.
4. Application of good taste and judgment in selecting and employing materials and methods of instruction.

(BP4201 Faculty)

SANTA ANA COLLEGE RATES OF STUDENT PROGRESS STUDENT RIGHT-TO-KNOW ACT

The rates below are placed here in accordance with the federally mandated Student Right-to-Know–Act

Student Right-to-Know Rates for Fall 2013 Cohort

Completion Rate: 27.55 %
Transfer Rate: 7.99 %

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of our college district to make available its completion and transfer rates to all current and prospective students. Beginning in Fall 2013, a cohort of all certificate-, degree-, and transfer-seeking first-time, full-time students were tracked over a six year period. Their completion and transfer rates are listed above. These rates do not represent the success rates of the entire student population at the College nor do they account for student outcomes occurring after this six year tracking period.

Based upon the cohort defined above, a Completer is a student who attained a certificate or degree or became ‘transfer prepared’ during a six year period, from Fall 2013 to Spring 2019. Students who have completed 60 transferable units with a GPA of 2.0 or better are considered ‘transfer prepared’. Students who transferred to another post-secondary institution, prior to attaining a degree, certificate, or becoming ‘transfer prepared’ during an eleven semester period, from Spring 2014 to Spring 2019, are transfer students.

STUDENT CONSUMER INFORMATION RIGHT-TO-KNOW DISCLOSURE INFORMATION

Federal regulations require all campuses to provide specified information to prospective and current students, staff and the general public. Listed below are those items that must be available for review per federal regulation. The federal Higher Education Act, the federal Equity in Athletics Disclosure Act (EADA), and regulatory guidance provided in the Code of Federal Regulations (CFR) require direct individual notices of prescribed information to certain target audiences including prospective students; currently enrolled students; current employees; parents, coaches and counselors of prospective student athletes; and the general public. Disclosures are to include crime/security statistics, student completion/graduation rates, FERPA privacy/security rights, financial aid program information, and gender-specific information on athletic participation and financial support.

FAMILY EDUCATION RIGHTS AND PRIVACY

As required under the provisions of the Family Education Rights and Privacy Act of 1974, the Rancho Santiago Community College District will make public without student consent only certain directory information. This information consists of the following: a student’s name; city of residence; major field; participation in officially recognized activities and sports; weight, height, and age if a member of an athletic team; dates of attendance; degree and awards received; and the most recent previous educational institution or agency attended by the student. A student may request the Admissions and Records Office to withhold this information. Such request must be in writing and submitted each semester.
The Family Education Rights and Privacy Act of 1974 provides colleges the right to consent to disclose personally identifiable information contained in the student’s education records to third party vendors who are identified as School Officials and who have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility.

A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including district safety personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees, or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

Santa Ana College contracts with the following School Officials:

- Auditors (Vicenti-Lloyd-Stutzman)
- CCCApply (Unicon)
- Credentials (Online transcript request)
- ECS Imaging (optical imaging)
- Ellucian Colleague
- Image Now (optical imaging)
- Medpro and Quest (Health Center)
- National Student Clearinghouse
- SARS (Counseling Center)
- Xerox

**SEXUAL HARASSMENT, SEXUAL MISCONDUCT INTIMATE PARTNER VIOLENCE, AND STALKING**

Various federal and state law imposes obligations for the District to addresses and prohibit acts of sexual harassment, sexual misconduct, stalking, or domestic violence and dating violence (“intimate partner violence) and stalking. Any sexual misconduct or physical abuse as defined by California state and federal law, whether committed by an employee, student, or member of the public, that occurs on or off district property is a may be violation of district policies and procedures, and is subject to all applicable punishment, including criminal procedures, civil litigation and employee or student discipline procedures. Students may face discipline at the District, up to and including suspension or expulsion. Employees may face sanctions up to and including dismissal from employment, pursuant to established policies and provisions of applicable collective bargaining unit agreements. Students, faculty, and staff who report sexual harassment, sexual misconduct, intimate partner violence, or stalking (“prohibited conduct”) shall be treated with dignity and provided comprehensive assistance.

The district encourages Complainants (those individuals reporting incidents of prohibited conduct) of sexual misconduct, intimate partner violence or stalking to talk to someone about what happened - so they can get the support they need, and so the District can respond appropriately. The District has established administrative procedures that ensure that students, faculty, and staff who are directly impacted by prohibited conduct receive appropriate information and treatment, and that educational information about preventing sexual violence is provided and publicized as required by law (please see Administrative Regulation 3540 and Interim Administrative Regulation 3425 for complete procedures).

Under California law, any health practitioner employed in a health facility, clinic, physician’s office, or local or state public health department or clinic is required to make a report to local law enforcement if they provide medical services for a physical condition to a patient/Complainant who they know or reasonably suspects is suffering from (1) a wound or physical injury inflicted by a firearm; or (2) any wound or other physical injury inflicted upon a Complainant where the injury is the result of assaultive or abusive conduct (including sexual misconduct, domestic violence, and dating violence). This exception does not apply to sexual assault and domestic violence counselors and advocates. Health care practitioners should explain this limited exception to Complainants, if applicable.

Additionally, under California law, physicians, psychotherapists, professional counselors, licensed clinical social workers, clergy, and sexual assault and domestic violence counselors and advocates are mandatory child abuse and neglect reporters, and are required to report incidents involving Complainants under 18 years of age to local law enforcement. These professionals will explain this limited exception to Complainants, if applicable. Finally, some or all of these professionals may also have reporting obligations under California law to (1) local law enforcement in cases involving threats of immediate or imminent harm to self or others where disclosure of the information is necessary to prevent the threatened danger; (2) to the court if compelled by court order or subpoena in a criminal proceeding related to the sexual violence incident. If applicable, these professionals will explain this limited exception to Complainants.

The use of alcohol or drugs never makes the Complainant at fault for reports of misconduct, intimate partner violence or stalking; therefore, Complainants should not be deterred from reporting incidents out of a concern that they might be disciplined for related violations of drug or alcohol policies. Except in extreme circumstances, Complainants shall not be subject to discipline for related violations of the Standards of Student Conduct. Santa Ana College has the
SANTA ANA COLLEGE INTERSESSION 2022

resources to assist and refer students who experienced sexual misconduct, dating or domestic violence, and stalking. Immediate care and confidential counseling can be provided by the Health and Wellness Center, in The Village, VL-211 or call (714) 564-6216. When the Health and Wellness Center is closed, contact Campus Safety and Security (not a confidential resource) directly in the X building or call (714) 628-6330. If you have questions regarding an allegation, specific behavior or if you would like to discuss a concern with an administrator, please contact a member of the Title IX team below.

Jennifer De La Rosa, Title IX Coordinator
Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, California 92706-1640
Email: TitleIX@rsccd.edu
Phone: 714-480-7404
Web: www.rsccd.edu/titleix
Dr. Brenda Estrada, Deputy Title IX Coordinator
Santa Ana College
1530 W 17th, Santa Ana, CA. 92706
Email: estrada_brenda@sac.edu
Phone: 714-564-6212

Any individual can submit a report by using the following link:
www.rsccd.edu/incidentreportingform

Applicable regulations, resources, and additional information can be found at www.rsccd.edu/titleix

Additional off-campus resources can be found below:
Waymakers: 949-831-9110
waymakersoc.org

Human Options: 1-877-854-3594
humanoptions.org

Supporting Survivors: 714-517-6100
ochealthinfo.com/bhs/services/support/ss

Laura’s House: 866-498-1511
laurashouse.org

National Suicide Prevention Lifeline: 1-800-273-8255
suicidepreventionlifeline.org

Rape, Abuse & Incest National Network: 1-800-656-HOPE
hotline.rainn.org/online

Individuals may report to the Title IX Team, who will provide written and verbal information regarding applicable District complaint procedures for investigating and addressing the incident. The Title IX Team will also provide information regarding resources available to Complainants, as well as information regarding their rights and options. Furthermore, making a report means telling a responsible employee what happened—in person, by telephone, in writing, or by email. At the time a report is made, a reporting party does not have to request any particular course of action, nor does a reporting party need to know how to label what happened. Choosing to make a report, and deciding how to proceed after making the report, can be a process that unfolds over time.

Many resources and options are available on and off campus including confidential and privileged communication options.

The Title IX Team is available to explain and discuss rights to file a criminal complaint and to assist in doing so; the District’s relevant complaint process, and rights to receive assistance with that process, including the investigation and hearing process; how confidentiality is handled; available resources, both on and off campus; and other related matters. When an individual tells the Title IX Team or another non-confidential District employee about a sexual misconduct, dating violence, domestic violence, or stalking incident, or prohibited conduct, the Complainant has the right to expect the District to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably. In all cases, the District strongly encourages Complainants to report prohibited conduct directly to the Title IX Team.

To the extent possible, information reported to District employees will be kept private and shared only with individuals responsible for handling the District’s response to the incident. The District will protect the privacy of individuals involved in a prohibited conduct incident except as otherwise required by law or District policy as required by state or federal law. A prohibited conduct report may result in the gathering of extremely sensitive information about individuals in the campus community. If a Complainant requests of the Title IX Team or another District employee that their identity remain completely confidential, the Title IX Team will explain that the District cannot always honor that request and guarantee complete confidentiality. If a Complainant wishes to remain confidential or request that no investigation be conducted or disciplinary action taken, the District must weigh that request against the District’s
obligation to provide a safe, non-discriminatory environment for all students, employees and third parties, including the victim. Under those circumstances, the Title IX Coordinator will determine whether the victim’s request for complete confidentiality and/or no investigation can be honored under the facts and circumstances of the particular case, including whether the District has a legal obligation to report the incident, conduct an investigation or take other appropriate steps. Without information about a Complainant’s identity, the District’s ability to meaningfully investigate the incident and pursue disciplinary action against the perpetrator may be severely limited. The Title IX Team will inform the Complainant of the initiation of an investigation prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the District’s response to the incident. The Title IX Team will remain mindful of the Complainant’s well-being, and will take ongoing steps to protect the Complainant from retaliation or harm, and work with the Complainant to create a safety plan. Retaliation against the victim, whether by students, employees or third parties, will not be tolerated. The District and Title IX Team will also:

- Provide interim remedies requested by the Complainant, if they are reasonable, regardless of whether the Complainant chooses to report to campus or local police;
- Assist both Parties in accessing available advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;
- Provide security and support for both Parties, which could include issuing a no-contact order, helping arrange a change of campus-based working arrangements or course schedules or adjustments for assignments, tests, or work duties; and
- Inform Complainants of their right to report a crime to District or local police – and provide Complainants with assistance if desired.

The District will not require a Complainant to participate in any investigation or disciplinary proceeding if the Complainant does not wish to participate. The District will not generally notify parents or legal guardians of a sexual misconduct, dating violence, domestic violence, or stalking report unless the Complainant is under 18 years old or the Complainant provides the District with written permission to do so. Under California law, and pursuant to District policy, many District employees, including the Title IX Coordinator, are mandatory child abuse and neglect reporters and should explain to Complainants under 18 years of age that they are required to report the incident to the police. However, the identity of the person who reports and the report itself are confidential and disclosed only among appropriate agencies.

**HARASSMENT AND DISCRIMINATION**

Board Policy 3430 (BP 3430) and Interim Administrative Regulation 3425 prohibits all forms of harassment that are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. Administrative Regulation 3435 details the procedures for the resolution of such complaints ([rsccd.edu/bpar](http://rsccd.edu/bpar)). This policy is widely published and publicized to all employees and students, including incoming employees and students. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation, including acts of sexual misconduct, dating or domestic violence, and stalking. The District shall also be free of other unlawful harassment or discrimination, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, or sexual orientation of any person, or military and veteran status, or because he or she is perceived to have one or more of the foregoing characteristics. The Title IX Coordinator is responsible for resolving reports of sexual misconduct, sex or gender-based discrimination or harassment, dating or domestic violence, and stalking. To report an incident or file a complaint, please contact:

Jennifer De La Rosa
Title IX Coordinator
Rancho Santiago Community College District
2323 N. Broadway, Santa Ana, California 92706-1640
Email: TitleIX@rscccd.edu
Phone: 714-480-7404
Web: [www.rscccd.edu/titleix](http://www.rscccd.edu/titleix)
Dr. Brenda Estrada
Deputy Title IX Coordinator
Santa Ana College
1530 W 17th, Santa Ana, CA. 92706
Email: estrada_brenda@sac.edu
Phone: 714-564-6212

All students, staff and faculty may elect to follow formal complaint procedures. Formal complaints of unlawful discrimination or harassment must be filed in writing on a form prescribed by the State Chancellor. The required form may be found here: [www.rscccd.edu/report](http://www.rscccd.edu/report)

Upon receiving a formal written complaint, the District will determine whether the complaint has met the necessary requirements. The District will investigate properly filed complaints according to procedures prescribed.
DUTY TO REPORT

Except for psychologists in the College's Student Health Center, any District employee who knows of or has reason to know of sexual misconduct, dating or domestic violence, and stalking shall promptly inform a member of the Title IX Team. These employees are considered responsible employees mandated reporters under Title IX and are required to disclose all information, including the names of the parties, even where the person has requested that their name remain confidential. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

The Title IX Coordinator or District Administrator of Title IX and all employees designated as "Officials with Authority" under Title IX will determine whether confidentiality is appropriate given the circumstances of each such incident as the District must then take appropriate steps to eliminate any gender discrimination/harassment/misconduct, prevent its recurrence, and remedy its effects. The District is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while the District will report the type of incident in the annual crime statistics report known as the Annual Security Report, Complainant names/identities will not be revealed.

BP 3430 and AR 3425 applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.
**SUPPORITIVE MEASURES**

The District will offer and implement appropriate and reasonable supportive measures to the Parties upon notice of alleged sexual harassment and/or retaliation. Supportive measures are non-disciplinary, non-punitive individualized services, offered as appropriate, as reasonably available and without fee or charge to the Parties, which are intended to restore or preserve equal access to the District’s education program or activity, to protect the safety of all Parties or the District’s educational environment, and/or deter sexual harassment and/or retaliation.

The Title IX Coordinator will promptly make supportive measures available to the Parties upon receiving notice or a complaint, and will coordinate the effective implementation of such measures. At the time that supportive measures are offered, the District will inform the Complainant, in writing, that they may file a formal complaint with the District either at that time or in the future, if they have not done so already.

The District will maintain the privacy of the supportive measures, provided that privacy does not impair the District’s ability to provide the supportive measures. The District will act to ensure as minimal an academic/occupational impact on the Parties as possible. The District will implement measures in a way that does not unreasonably burden the other party. Supportive measures may include, but are not limited to:

- Counseling and referral to medical and/or other healthcare services
- Referral to the Employee Assistance Program
- Referral to community-based service providers
- Student financial aid counseling
- Altered work arrangements for employees or student-employees
- Safety planning
- Campus safety escorts
- Implementing mutual contact limitations (no contact orders) between the Parties
- Academic support, extensions of deadlines, or other course/program-related adjustments
- Trespass orders
- Class or work schedule modifications, withdrawals, or leaves of absence
- Increased security and monitoring of certain areas of the campus
- Any other actions deemed appropriate by the Title IX Coordinator
- Violations of no contact orders will be referred to appropriate student or employee conduct processes for enforcement.

**STUDENT SANCTIONS**

In cases involving Respondents who are students, the hearing process detailed herein shall serve as the due process hearing outlined in Section IV of Board Policy 5500. The following are the usual sanctions that may be imposed upon students or organizations singly or in combination:

- Warning: A verbal statement that the conduct was unacceptable and that further violation of any District policy, procedure, or directive will result in more severe sanctions/responsive actions.
- Reprimand: A written statement, included in the student’s disciplinary file that the conduct was unacceptable and that further misconduct will result in more severe sanctions /responsive actions.
- Required Counseling: A mandate to meet with and engage in either District-sponsored or external counseling to better comprehend the misconduct and its effects.
- Probation: Authorization for the Respondent to return to classes, but with an understanding of expected appropriate future behavior and terms that may include denial of specified social privileges, exclusion from co-curricular activities, exclusion from designated areas of campus, no-contact orders, and/or other measures deemed appropriate. Any violations of the Standards of Student Conduct during this probationary period will result in further, more serious disciplinary action against the Respondent.
- Suspension: Termination of student status for a definite period of time not to exceed two academic years.
- Expulsion: Permanent termination of student status and revocation of rights to be on campus for any reason or to attend District-sponsored events.
- Withholding Diploma: The District may withhold a student’s diploma for a specified period of time and/or deny a student participation in commencement activities if the student has an allegation pending or as a sanction if the student is found responsible for an alleged violation.
- Revocation of Degree: The District reserves the right to revoke a degree previously awarded from the District for serious violations committed by a student prior to graduation.
- Student Organizational Sanctions: Deactivation, loss of recognition, loss of some or all privileges for a specified period of time.
- Other Actions: In addition to or in place of the above sanctions, the District may assign any other sanctions as deemed appropriate.
EMPLOYEE SANCTIONS
Responsive actions for an employee who is found to have engaged in Prohibited Conduct, as defined herein include:

• Warning – Verbal or Written
• Performance Improvement Plan
• Enhanced supervision, observation, or review
• Required Counseling
• Required Training or Education
• Demotion
• Transfer
• Reassignment
• Assignment to new supervisor
• Restriction of stipends, research, and/or professional development resources
• Suspension with pay
• Suspension without pay
• Termination
• Other Actions: In addition to or in place of the above sanctions/responsive actions, the District may assign any other responsive actions as deemed appropriate.

DEFINITIONS
The District has adopted the following definitions so as to address the unique environment of an academic community.

Affirmative Consent means an affirmative, conscious, and voluntary agreement to engage in sexual activity. It is the responsibility of each person involved in sexual activity to ensure that they have the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent. In California, a minor (meaning a person under the age of 18) cannot consent to sexual activity.

It shall not be a valid response to alleged lack of affirmative consent that the Respondent believed that the Complainant consented to the sexual activity under either of the following circumstances:

1. The Respondent's belief in affirmative consent arose from the intoxication or recklessness of the Complainant Respondent. Any allegation that alcohol or other drugs were involved in an incident will be reviewed.
2. The Respondent did not take reasonable steps, in the circumstances known to the Respondent at the time, to ascertain whether the complainant affirmatively consented.

It shall not be a valid response that the Respondent believed that the Complainant affirmatively consented to the sexual activity if the Respondent knew or reasonably should have known that the Complainant was unable to consent to the sexual activity under any of the following circumstances:

1. The Complainant was asleep or unconscious.
2. The Complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the Complainant could not understand the fact, nature, or extent of the sexual activity.

The Complainant was unable to communicate due to a mental or physical condition.

Complainant means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment, as defined herein, whether the notice/complaint is presented by the individual or someone on the individual’s behalf, such as a report by one who learned of the conduct in his or her official capacity as a faculty member or administrator.

Formal Complaint means a document submitted or signed by a Complainant or signed by the Title IX Coordinator alleging Prohibited Conduct against a Respondent and requesting that the District investigate the allegation.

Notice means that an employee, student, or third-party informs the Title IX Coordinator or other Official with Authority of the alleged occurrence of harassing, discriminatory, and/or retaliatory conduct.

Official with Authority (OWA) means an employee of the District explicitly vested with the responsibility to implement corrective measures for sexual harassment and/or retaliation on behalf of the District.

Prohibited Conduct means any sexual misconduct, gender or sex-based discrimination or harassment, dating violence, domestic violence, stalking, and retaliation.

Remedies are actions taken to address safety, prevent recurrence of Prohibited Conduct, and restore equal access to the District’s educational program.

Resolution Process refers broadly to the process for addressing Formal Complaints either by informal resolution or through a Formal Grievance Process that includes investigation, live hearing, and appeal.

Respondent means an individual who has been reported to be the perpetrator of Prohibited Conduct, as defined herein.
Sanction means a consequence imposed by the District on a Respondent who is found to have engaged in Prohibited Conduct under this interim administrative regulation.

**Sexual Harassment** means conduct on the basis of sex that satisfies one or more of the following:

A. **Quid Pro Quo Sexual Harassment:** When an employee of the District conditions (implicitly or explicitly) the provision of an aid, benefit, or service of the District on an individual’s participation in unwelcome sexual conduct; or

B. **Hostile Environment Sexual Harassment:** Unwelcome conduct determined by a reasonable person standing in the shoes of the Complainant to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District’s education program or activity; or

C. Sexual assault, dating violence, domestic violence, or stalking, as defined herein.

1. **Sexual assault** means any sexual act (forcible or non-forcible), directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent. Sexual acts include the following:

   (a) **Rape,** which is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the Complainant.

   (b) **Sodomy,** which is defined as oral or anal sexual intercourse with another person, forcibly committed and/or against that person’s will (non-consensually), or not forcibly or against the person’s will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

   (c) **Sexual Assault with an Object,** which is defined as the use of an object or instrument to penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will (non-consensually), or not forcibly or against the person’s will in instances in which the Complainant is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

   (d) **Fondling,** which is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.

   (e) **Incest,** which is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

   (d) **Statutory Rape,** which is defined as sexual intercourse with a person who is under the statutory age of consent.

2. **Dating violence** means violence committed, on the basis of sex, by a person who is or has been in a social relationship of a romantic or intimate nature with the Complainant. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

3. **Domestic violence** means conduct, on the basis of sex, that includes the requisite components of felony or misdemeanor crimes of violence committed by (a) a current or former spouse or intimate partner of the victim; (b) a person with whom the victim shares a child in common; (c) a person who is cohabitating with or has cohabitated with the victim as a spouse; (d) a person similarly situated to a spouse of the victim under California law; or (e) any other person against an adult or youth victim who is protected from that person’s acts under California law.

4. **Stalking** means a course of conduct directed at a specific person on the basis of sex that would cause a reasonable person to fear for the person’s safety or the safety of others, or to suffer substantial emotional distress. For the purposes of this definition: (a) A course of conduct is two or more acts, including, but not limited to, acts in which the Respondent directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person’s property; (b) Reasonable person means a reasonable person under similar circumstances and with similar identities to the Complainant; and (c) Substantial emotional distress means significant mental suffering or anguish that may but does not necessarily require medical or other professional treatment or counseling.

Student/Students means any as any individual who has accepted an offer of admission, or who is registered or enrolled for credit or non-credit bearing coursework, and who maintains an ongoing relationship with the District.

Third Party means a person other than the Complainant and the Respondent.

Any individual can submit a report by using the following link:

www.rsccd.edu/report

Applicable regulations, resources, and additional information can be found at www.rsccd.edu/titleix or www.rsccd.edu/civilrights

**SMOKING AND TOBACCO USE IN DISTRICT FACILITIES AND VEHICLES**

Smoking is prohibited in all campus areas including all District owned, rented or leased properties and vehicles, except in designated parking lot areas and within 20 feet of entrances, exits, and operable windows.

Smoking is defined as the use of products containing tobacco and/or nicotine, including but not limited to smokeless tobacco, clove cigarettes, or any other smoking products, and any and all electronic or “e-cigarettes”,
which are unapproved nicotine delivery devices, unregulated by the FDA.
Public performances in which smoking is an integral and necessary part of the production are excluded from these regulations.

These regulations apply to employees, students, visitors, and all other persons who use District owned or rented/leased facilities and vehicles. Failure to comply with these regulations may result in disciplinary action.

It is the responsibility of every District employee to comply with these regulations and report violations to District Safety.

These regulations do not supersede more restrictive policies which may be in force under State and Federal regulations. (AR-3570)

**DISABLED STUDENTS POLICY**
The District will make reasonable accommodations for individuals with disabilities. For special assistance with programs and services, contact the Associate Dean of Disabled Students Programs and Services at 714-564-6295.

**OFF-CAMPUS FIELD TRIP POLICY**
Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

**REGISTERED SEX OFFENDER INFORMATION**
Information concerning registered sex offenders can be obtained from: the Santa Ana Police Department, 3rd Floor Lobby, 60 Civic Center Plaza, Santa Ana, on Mondays through Fridays, from 9am to 12pm and from 1-4pm; and from the Orange Police Department, Youth Services Bureau (Rene Nicholson), 1107 North Batavia Street, Orange by calling 714-744-7311 for an appointment.

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. Sex offenders who may be required to register should do so at the Santa Ana Police Department if attending Santa Ana College or at the Orange Police Department if attending Santiago Canyon College.

**STUDENT CODE OF CONDUCT**
Students enrolled in Santa Ana College instructional programs assume an obligation to obey state law (California Education Code, California Administrative Code, Title V), district rules (policies of the Board of Trustees), and all civil and criminal codes governing the conduct of students. Please see the current SAC Catalog for specific guidelines for student conduct.

**SANTA ANA COLLEGE IS A DRUG AND ALCOHOL FREE ENVIRONMENT**
Assistance for substance abuse may be obtained from one of the following sources:
- SAC and SCC Student Health Centers, for confidential counseling and referral to local agencies
- Alcoholics Anonymous
- National Drug Hotline 1-800-662-HELP
- Al-Anon / Alateen Family Group Headquarters 1-800-356-9996
- Narc-anon Family Group Headquarters 310-547-5800

Violators may be subject to disciplinary action which could include suspension, expulsion or arrest.

**TRANSPORTATION POLICY**
Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommend travel times, be advised that the District assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is NOT an agent of the District.

**PHOTOGRAPHY**
Santa Ana College/Santiago Canyon College, a non-profit California Community College, reserves the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual's photograph may be made in writing to Public Affairs and Publications, RSCCD District Office, 2323 N. Broadway, Suite 408, Santa Ana, CA 92706.

**COLLEGE-CREDIT PROGRAMS**
The Rancho Santiago Community College District offers major college-credit programs in Santa Ana and Orange. Classes offered at Santa Ana College are identified as "SAC." Santiago Canyon College classes are identified with "SCC." Please refer to the list of RSCCD facilities for specific class locations at other sites.

**COURSE ARRANGED HOURS**
Students are obligated to carry out hours by arrangement in designated facilities, which are normally available from 8:00 am to 10:00 pm, Monday through Thursday, and from 8:00 am to NOON on Fridays.

**COURSE OPEN ENROLLMENT**
Unless specifically exempted by statute, every course wherever offered and maintained by the District is fully open to enrollment and participation by any person who has been admitted to the college and meets the course prerequisites established in accordance with Title V.
COURSE REPETITION
WHEN MAY COURSES BE REPEATED?

SUBSTANDARD WORK
A student has up to three enrollments in the same course (SAC and SCC combined) to receive a passing grade. After three attempts, the student can no longer register for the course within this college district. After two attempts, the student loses the ability to register for the class online. A Course Repetition Petition form must be completed with the counselor’s approval prior to submission to the Admissions Office.

NON REPEATABLE COURSES
A student who earns a D, F, or NP (No Pass) grade may repeat the course twice to improve the grade of the substandard work. The last grade earned will count in the GPA calculation.

REPEATABLE COURSES
When a class is identified as repeatable in the Class Schedule, that course may not be repeated more than three times regardless of the grades received. No portion of the class may be repeated to improve a student’s grade point average.

VARIABLE UNIT COURSES
When a course is designated as repeatable and is also variable unit, the number of repeats dictates how many times the course may be enrolled in for credit. A variable unit course which is not designated as repeatable may be registered for until the maximum number of units has been attempted. No portion of the class may be repeated to improve your grade point average.

OTHER REPETITIONS – A & G PETITION PROCESS
Any repetition of a class beyond the specified limits previously specified must be petitioned in the Admissions Office.

WITHDRAWAL POLICY
Refer to section information in WebAdvisor:
- Last day to add a class with instructor’s signature or add code
- Last day to drop a class with enrollment fee refund and no “W” grade
- Last day to drop a class with “W” grade

PASS/NO PASS
Pass/No Pass petitions must be received in the Admissions Office by January 11, 2021. Pass/No Pass petitions for classes less than a semester in length must be submitted before 30% of the class expires. Pass/No Pass courses may NOT be taken in the student’s major field and a maximum of 12 units of pass/no pass are allowed toward a degree program. Pass/no pass does not include credit by examination. Deadlines for P/NP forms are final! Pass/No Pass status cannot be changed back to a letter grade. A&G petitions will not be approved.

TRANSCRIPTS
Official Transcripts of previous high school and college work should be filed with the Admissions Office by students pursuing a degree.

GRADES DUE AND AVAILABLE
Once the instructor submits grades ONLINE, students can view grades using the online records system. Final grades for all courses are due to Admissions & Records on Thursday following last day of instruction, 2/4/2021.

CLASS SCHEDULE SUBJECT TO CHANGE
The Rancho Santiago Community College District has made every reasonable effort to determine that everything stated in this class schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Rancho Santiago Community College District for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the district.

CLASS DISCONTINUANCE POLICY
Any class in which there is not a minimum of 20 students enrolled by the beginning of instruction may be discontinued. Any class which does not maintain satisfactory attendance may be discontinued.

DISTRICT SAFETY AND SECURITY
The District Safety Department provides 24 hour services to both Santa Ana College and Santiago Canyon College, and their sites and centers. At SAC the office is at the X building and the telephone number is 714-564-6330. At SCC, the district safety and security office is at the U building and the phone number is 714-628-4730. Persons wanting to call the office may also do so at SAC, SCC and at the Centennial Education Center may use the yellow call-boxes on those campuses. After hours, from 11pm to 7am, Mon-Fri, the district-wide number for district safety and security services for all campuses is 714-564-6330.

RSCCD has a reputation for maintaining safe campuses, where staff, students and faculty can work and study without fear for their personal safety or property. This is, in part, a result of everyone working together to create an atmosphere that is safe and conducive to learning. All crimes or serious incidents that occur on campus should be reported to the district safety and security department. Crime report logs for the district are maintained and available for review at the district safety office at Santa Ana College.
Opportunities begin with

Continuing Education

@Santa Ana College

All classes are tuition-free to adults living in California!

English Language  Career Training
High School Diploma  Citizenship
GED/HiSET  Active Adults

Learn more at:

sac.edu/sce

714-241-5700
PARKING
Daily Permit Dispenser ($2.00 for 8 hours)

1 STAFF
2 SECURITY
3 VISITOR
4 - 5 STAFF
(except as posted)

CAUTION!
Parking in Bristol Marketplace, across the street from Santa Ana College, is not allowed. Violations will result in tow-aways.

SADD requires parking permits for student and staff lots at Santa Ana College and Santiago Canyon College. Semester Parking Permits may be purchased at time of registration for $30.00 in the Student Business Office in the Johnson Student Center (JSC-202) at Santa Ana College, as well as in the Cashier’s Office at Santiago Canyon College.

Your purchase of perm permits parking services and vehicle security when parked on campus.

Denotes “Closed for Construction”
★ Student Help Desk - Inside Nealley Library
mitters Resource Desk: S-Building Lobby

SAC FACILITIES AND LOCATIONS

A
Cesar Chavez Building
Academic Computing Center
Distance Education
Middle College High School
SAUSD Administration Office
Classrooms (The Village)

B
Adult Education Center Office
15–31 Adult Education Classrooms
33 Adult Education Classrooms
Classrooms (The Village)

C
Fine Arts / Art Gallery

D
Dunlap Hall
Honors Program

E
Learning Center

F
Fitness Center
Lockers Rooms
Cook Gym

H
Hammond Hall

I
Classroom Building

J
Auto Shop

JSC
Johnson Student Center
Associated Student Government (ASG)
Bookstore (in Campus Store)
Cafe - Coffee/Juice Bar
Campus Store/Quick Stop
Disabled Students Program (DSPS)

K
Welding / Auto Diesel

L
Nealley Library - 1st Floor

M
Planetary

N
Music Building

O
Central Plant

P
Phillips Hall Theatre

Q
Sports Concession

R
Russell Hall

S
Administration Building – First Floor:
Admissions / Records
Counseling
Graduation Office
Promise Program
PUENTE Program
University Transfer Center & Center for Teacher Education
Administration Building – 2nd Floor:
Community Services Program
Foundation
Student Outreach
Science Center
Technical Arts
Early Childhood Education Center

T

V
The Village

VL
Middle College High School Classrooms

W
Kinesiology

X
Security / Safety

Z
Maintenance

Page 53
10.27.2021

REV: O8232021
In your space ... in your time

- Distance Education courses give you an opportunity to complete most of your work outside the traditional classroom.
- Earn your degree
- An education that works around your schedule
- An alternate to attending regular, on-campus classes
- Equivalent to standard classes that meet general education and university transfer requirements
- Convenient and flexible

With over 500 online courses, Santa Ana College will help you to accelerate your education and career goals. Distance Education consultants are available if you would like some helpful advice on finding the right path for you.

sac.edu/online

Contact us @ (714) 564–6725 or sac_disted@sac.edu
Distance Education Office - Cesar Chavez Building, Room A-101