



**SANTA ANA COLLEGE  
FINANCIAL AID OFFICE**

**1530 W. 17 TH STREET  
SANTA ANA, CA 92706**

**PH: 714-564-6242**

**[http://www.sac.edu/students/support\\_services/financial\\_aid/](http://www.sac.edu/students/support_services/financial_aid/)**

**Excessive Units Notification**

An evaluation of your satisfactory academic progress has been performed at the end of **Spring 2021 semester**. As a result, our records indicate that you have accrued 70 or more attempted units. We are letting you know that you have attempted units in excess of what is required to complete a Community College academic program. **By the end of your next term of enrollment, you must complete the table at the bottom, attach a copy of your Comprehensive Educational Plan, and turn them in to our Financial Aid Office in order to maintain financial aid eligibility at Santa Ana College.** Failure to do so will result in our inability to confirm enrollment in appropriate classes as required by the Department of Education, and we will not be able to process any financial aid for you. Please review the following:

- You are eligible for financial aid for the next term that you enroll.
- You are obligated to meet with an academic counselor and obtain a Comprehensive Educational Plan for any remaining coursework that you are required to complete to achieve your Educational Goal at Santa Ana College.
- You must submit a copy of your Comprehensive Educational Plan to our Financial Aid Office by the end of your next term of enrollment.
- It is your responsibility to adhere to your Educational Plan to complete your plan within the maximum time frame of 90 attempted units.
- Failure to turn in an educational plan will result in no financial aid.
- You must maintain a cumulative Grade Point Average of at least 2.0.
- You must maintain at least 66.5% completion rate of all units attempted.
- Upon attempting 90 units, your financial aid will be terminated. You will be notified that you may appeal for exceeding maximum time frame if you haven't completed your educational plan by then. Your appeal will be reviewed by the Financial Aid Appeal Committee. On case by case basis, the Appeal Committee will make decisions if you can continue to receive additional financial aid. The decision of the Appeal Committee is final.

I am currently enrolled in (check one only):

☐ Summer 2021

☐ Fall 2021

☐ Spring 2022

<i>List courses you are enrolled in this semester:</i>			
Course Name	Course Title	Units	Is the course listed on your Ed Plan as Major, General Ed, or Prerequisite?
<i>If the course is not on your educational plan, please explain:</i>			

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Sincerely,  
Financial Aid Staff  
(714) 564-6242