

INTERPRETER REQUEST

Today's Date: _____ Time: _____

Your Name & E-mail: _____

Videophone number: _____

***ALL REQUESTS SHOULD BE MADE 48 HOURS OR MORE IN ADVANCE, SO ARRANGEMENTS CAN BE MADE TO TRY TO FIND INTERPRETERS. COMPLETING THE FORM DOES NOT GUARANTEE AN INTERPRTER WILL BE PROVIDED.**

Be specific when completing the form!*

Interpreter needed on: _____ / _____
Date (mm/d/yy) Day (of the week)

Time: _____ to _____ Place: _____
Bldg. Rm #

Zoom: _____
Link Passcode

Describe the Request: (Check One & explain)

_____ Field Trip _____ Counselor Appt. _____ Tutoring
_____ Student/Teacher meeting _____ Club Meeting/Event _____ Financial Aid

EXPLAIN ASSIGNMENT/CLASS: _____

DSPS OFFICE USE ONLY

INTERPRETER ASSIGNED: _____