

INTERPRETER REQUEST

Today's Date: _____

Time: _____

Your Name & E-mail: _____

***ALL REQUESTS SHOULD BE MADE 48 HOURS OR MORE IN ADVANCE, SO
ARRANGEMENTS CAN BE MADE TO TRY TO FIND INTERPRETERS.
COMPLETING THE FORM DOES NOT GUARANTEE AN INTERPRTER WILL BE
PROVIDED.**

Be specific when completing the form!*

Interpreter needed on: _____ / _____
Date (mm/d/yy) Day (of the week)

Time: _____ to _____ Place: _____
Bldg. Rm #

Describe the Request: (Check One & explain)

☐ Field Trip	☐ Counselor Appt.	☐ Tutoring
☐ Student/Teacher meeting	☐ Club Meeting/Event	☐ Financial Aid

EXPLAIN ASSIGNMENT/CLASS: _____

DSPS OFFICE USE ONLY

INTERPRETER ASSIGNED: _____

RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT
SANTA ANA COLLEGE/SANTIAGO CANYON COLLEGE
DSPS/DEAF AND HARD OF HEARING SERVICES