



# SENATE BILL 1914: POST SECONDARY EDUCATION CROSS ENROLLMENT PROGRAM

## APPLICATION FOR CROSS ENROLLMENT

**SANTA ANA  
COLLEGE**

Santa Ana College &  California State University  University of California

*Important:* Be sure to verify registration information and any applicable deadlines as established by the host campus prior to the first class session. Completed form must be submitted to the appropriate University Extension Student Services Office during the filing period or student may be ineligible to enroll under SB1914.

**Current Term:**     Fall    Winter    Spring    Summer / 20 \_\_\_\_  
*If previously attended the host campus, state term / year?*

Home Campus ID: **Santa Ana College 004689**     Fall    Winter    Spring    Summer / 20 \_\_\_\_

Student Name: \_\_\_\_\_  
Last
First
MI

Social Security No: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Mo
Day
Yr

Mailing Address: \_\_\_\_\_  
Street
City
State
Zip Code

Telephone #: (\_\_\_\_) \_\_\_\_\_    E-Mail: \_\_\_\_\_

Reason for enrolling course:     Unavailable at home campus     General interest in subject     Completing transfer  
 Other (Please Specify): \_\_\_\_\_

*I certify that the information I have provided is accurate. I have read and agree with all the requirements as set forth by SB 1914 regarding cross enrollment and fully understand the eligibility, enrollment conditions, policies and procedures.*

\_\_\_\_\_  
*Student's Signature / Date*

### HOME CAMPUS CERTIFICATION

*As an authorized representative of Santa Ana College / 004689, I hereby confirm that the above named student certifies that student meets the cross enrollment eligibility requirements as set forth by SB1914 and is deemed eligible to participate.*

\_\_\_\_\_  
*Certified By / Title*

\_\_\_\_\_  
*Signature / Date*

### INSTRUCTOR & HOST CAMPUS AUTHORIZATION

Course Number & Title	# of Units	Instructor Signature

Student may not officially enroll in the course without receiving instructor's signature.

Approved By: \_\_\_\_\_  
Print Name
Signature

Processing fee: \$ \_\_\_\_\_  Check    Cash    Money Order    Date: \_\_\_\_\_

## POLICIES AND PROCEDURES FOR CROSS ENROLLMENT

### ELIGIBILITY REQUIREMENTS:

Undergraduate students enrolled in any of the California public higher education system's campuses may enroll, without formal admission and without payment of additional State fees, in a maximum of one course per academic term at a campus of either one of the other systems on a space available basis at the discretion of the appropriate campus authorities on both campuses Enrollment in pre-collegiate courses is excluded.

A student is qualified to cross enroll if he or she has met all of the following requirements:

- Completed at least one term at the home campus as a matriculated student
- Enrolled for a minimum of six units for the current term
- Earned a grade point average of 2.0 (grade of C) for work completed
- Paid appropriate tuition and fees at home campus for the current term
- Completed appropriate academic preparation as determined by host campus
- Is a California resident

### ENROLLMENT CONDITIONS:

1. Approval for cross enrollment is valid for only the term specified and subject to space availability, deadlines, registration and all administrative procedures and priorities of host campus. You must reapply for each term you wish to cross enroll.
2. Academic advisement is available only at the home campus. Students are urged to secure approval of a home campus advisor to ensure course meets home campus requirements.
3. Evidence of completion of course prerequisite may be required at time of enrollment (personal transcript copy or grade reports).
4. Records of credits earned through cross-enrollment are maintained by the host campus. Students may request transcripts be sent to home campus.
5. Health services on host campus are limited to treatment for emergencies only.
6. Because of overlapping academic calendars, cross enrollment is possible only in certain combinations:

#### Santa Ana College Enrollment

Fall Semester  
Spring Semester

#### Host Campus Enrollment

Fall Quarter or Semester  
Either Winter or Spring Quarter/ or Spring Semester

Fall Quarter  
Winter Quarter  
Spring Quarter

Fall Quarter or Semester  
Winter Quarter or Spring Semester  
Spring Quarter or Spring Semester

7. Participation in student activities or use of the student union at the host campus is subject to limitations set by the host campus.
8. Information concerning host campus identification card policies will be provided at registration.
9. Dropping of classes – if a student is unable to continue enrollment in a class, either before or after instruction begins, it's the student's responsibility to follow and complete official procedures to avoid unsatisfactory grades on permanent record.

### FEES/FINANCIAL AID:

10. You will not be charged additional course enrollment fees. However, host campuses may charge a minimal administration fee each term.
11. You will be required to pay any course fees as required of other students (lab, materials, breakage, computer usage, transcripts, etc.).
12. Financial aid is available only through home campus (units taken at both campuses may be combined to establish financial aid). Students eligible for Veterans, Rehabilitation, Social Security and other federal, state or county benefits must secure eligibility certification through home campus.
13. Parking on the host campus will be available on the basis of a fee within campus parking availability or on a daily fee basis. For detailed information on all parking and transportation options, visit the university website.