



CERTIFICATE OF COMPLETION PETITION

(To be completed with a counselor)

Print name EXACTLY as you want it printed on your certificate

I hereby petition to receive a _____ Major _____ Major Code _____

Certificate of completion for **Spring / Summer / Fall 20**_____ as outlined in the _____ catalog.
(circle one) (specify catalog year)

CERTIFICATE OF COMPLETION REQUIREMENTS:

1. Complete major courses as outlined in catalog.
2. At least a "C" grade is required in each course taken for the certificate, unless otherwise specified.
3. A credit grade in a course is acceptable towards the certificate if it is required for the certificate and (a) offered on a credit / no credit basis only, **OR** (b) if the credit grade is earned on the basis of credit by examination.
4. Twelve units completed at Santa Ana College. (At least six units must be in courses required for the certificate, unless otherwise noted in the catalog.)
5. Petitions must be filed by semester deadline. (Petitions received after deadline will be processed for the following semester.)

COURSES AS LISTED IN CATALOG	UNITS	COURSES COMPLETED	IN PROGRESS	TO BE COMPLETED
		(check appropriate column)		

Signed: _____

Date: _____