



### Petition for Military Withdrawal

**IMPORTANT:** This petition must be filed no later than one year following the awarding of the original grade. The petition **MUST** include all required documents and/or signatures. **An incomplete petition will not be accepted.**

**Student Name:** \_\_\_\_\_ **Student ID#:** \_\_\_\_\_  
(Last) (First)

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

*I understand that by submitting this form, I am NOT guaranteed an exception to the withdrawal deadlines. I confirm that all of the information I have presented below is true and accurate. I understand that this decision is final.*

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Are you a Financial Aid recipient?:**  Yes  No

*As a financial aid recipient, I understand that if this request is granted it may impact the financial aid received for this term and/or any future term if the standards of academic progress are not met. By making this selection, I assume all responsibility for adverse consequences.*

**Do you receive VA Education Benefits?:**  Yes  No

*As a VA education benefits recipient, I understand that if this request is granted it may impact the benefits received for this term. I understand that I am still eligible for benefits, but only for the days I attended the course.*

**This petition applies to the following term:**  Fall 20\_\_\_\_  Intersession 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

**Military Withdrawal:** A student who is a member of an active or reserve U.S. military service and has received orders compelling a withdrawal from courses may request a military withdrawal. If approved an "MW" will appear on the transcript for each course.

**(REQUIRED:** A copy of the student's military orders must be submitted along with this petition)

*Please list the classes for which you are petitioning an Excused Withdrawal (EW) below.*

Course Subject/Number	Section Number

#### ADDITIONAL STIPULATIONS

A student may request to use an MW for only one course or all courses in a term. In accordance to Title 5, section 55024, a Military Withdraw shall not be counted in progress probation or dismissal calculations nor shall it be counted towards the permitted number of withdrawals or counted as an enrollment attempt. The financial aid of a student may be affected depending on individual circumstance. A student should consult with the financial aid staff regarding any impact.

#### FOR OFFICE USE UPON RECEIPT

Student Signed & Dated  Verifying Doc. (if required)

**Staff Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

APPROVED  DENIED |  Transcript Updated (if applicable)  Rebill (if applicable)

**Dean of A&R Signature:** \_\_\_\_\_ **Student notified:**  PHONE  EMAIL  IN-PERSON

**Comments:** \_\_\_\_\_ **Staff Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_