
COLLEGE COUNCIL MEETING MINUTES

Wednesday, September 24, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/85299852520?pwd=HHxi9fGZhmIEBZe9jYEqHXs6F8w2dQ.1>

Meeting ID: 852 9985 2520 / One tap mobile: +1669444917, 85299852520# US

College Council Voting Members:

Annebelle Nery	Kristi Blackburn	Kimberly Ramirez	Sarah Salas	Claire Coyne
Vaniethia Hubbard	Lorena Chavez		Lithia Willaims	Maria Aguilar Beltran
Bart Hoffman	Jennifer De La Rosa		Jimmy Nguyen	Mathew Beyersdorf
Jim Kennedy			Monica Macmillen	Susan Hoangl
Jeff Lamb			Ivette Fisher	Jill Kapil
			Liliana Oropeza	Jennifer Meloni
				Alejandro Moreno
				Merari Weber

Voting Member Proxies:

Mark DeAsis for Vaniethia Hubbard
Madeline Grant for Jennifer Meloni

Liaisons & Guests Present:

Michael Jensen	Eden Andom	Maria Briseno	Norma Castillo	Christine Galia
Shannon Kaveney	Daniel Martinez	Bill Reardon	Ethereal Reyes	Refugio Rodriguez
Leisa Schumacher	John Steffens	Greg Toya	Mark Reynoso	Jennifer Valencia
Parisa Samaie	Kiimberly Perna	Ellen Campbell	Young Kim	Janet Deusenberry
Matt Valerius	John Nguyen	Anthony Pagan	Hung Nguyen	Chantal Lamourelle
Marvin Gabut	Tanisha Burrus	Jennie Beltran	Jaki King	Andrew Auh
Mary Steckler	Michelle Vasquez			

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:02 a.m.

1.2 Approval of Additions or Corrections to Agenda: With no corrections noted, the agenda was approved as stands.

1.3 Approval of Minutes – Regular meeting of August 27, 2025: Claire Coyne motioned to approve the minutes, which were seconded by Alejandro Moreno and approved as stands with the noted corrections and two (2) abstentions (Merari Weber and Monica Macmillen).

1.4 Action Items:

- Request for Reorganizations (1):
 - Student Development-Thrive Center / Student Program Specialist: Bart Hoffman motioned to approve the reorg, which was seconded by Kimberly Ramirez and passed with six (6) abstentions (Claire Coyne, Maria Aguilar Beltran, Jill Kapil, Susan Hoang, Matt Beyersdorf, Alejandro Moreno).
 - Bachelor's Degree Workgroup: Bart Hoffman motioned to approve the proposed workgroup, which was seconded by Mark DeAsis (Vaniethia Hubbard proxy). Discussions ensued with Jeff Lamb and Matt Morin recommended as Administrator representation. The initial recommendations from Claire Coyne (for Academic Senate) and Tyler Johnson (for CSEA) will be brought forward. A recommendation for a FARSCCD representative may also be part of the initial discussions. It was recommended the workgroup complete a retroactive look at best practices from the

implementation of existing Bachelor's Degree programs, which would include stipends, support staff, and processes. All official recommendations will come back to College Council. The remarks concluded and the proposed workgroup passes by consensus.

2.0 Informational Items

2.1 President Report: Annebelle Nery noted her recent report below.

- a. August 11, 2025, President's Board Report: https://youtu.be/SJYPyVc4HFU?si=OP_5EZh9UGKUxaA
- b. Accreditation Midterm Report: Jeff Lamb provided an overview of the timeline, new standards, and forthcoming work that will be involved preparing this Midterm Report, which will be due in March of 2026.
- c. SAC Website Implementation – Update: Kimberly Perna and Young Kim provided a detailed overview of the work completed to date and the next steps of the implementation timeline.

2.2 District Committee Reports:

- 2.2.1 District Council (DC): Annebelle Nery reported on the August 25th meeting, which included the approval of the 2025-2026 Adopted Budget, Reorgs for Sr. Safety Officer and Applications Specialist (e-vote) and various report outs. The next meeting will take place on October 6th.
- 2.2.2 Fiscal Resources Committee (FRC): Bart Hoffman reported on the September 17th meeting, which included the 5-Year projected District Office costs, including FON, controlling expenditures and Statewide cap for growth not lifted. His report continued noting SAC's P&B will be recommending the number of new Faculty Hires for 2026-2027. Discussions included a recommendation to add categorially funded positions that may be impacted by Federal cuts (i.e., WIOA and ANAPSI) to Program Reviews each year, which may need to be institutionalized, for further evaluation and funding determination as part of our institutional process.
- 2.2.3 Human Resources Committee (HRC): Annebelle Nery reported on the recent meeting's topics, which included EEO Training, ARs to be reviewed and improvements for Job Listings/Postings.
- 2.2.4 Physical Resources Committee (PRC): Bart Hoffman reported on the September 3rd meeting, which included a comprehensive overview of facilities projects Districtwide, and the next meeting will occur on October 1st.
- 2.2.5 Planning & Organizational Effectiveness Committee (POE): Claire Coyne reported on the last meeting topics, which included action on the District Planning Manual, BP & AR process, and recommendations to present at the campus sites.
- 2.2.6 Sustainable RSCCD Committee (SRC): Bart Hoffman reported on the September 18th meeting, ongoing efforts of SRC, need for a CSEA rep on this committee, as well as two (2) student reps, October 24th Waste Management facility tour and the next meeting will occur on November 19th.
- 2.2.7 Technology Advisory Group (TAG): John Steffens reported on the September 4th meeting, which included the Annual Report of Projects and website update.

3.0 Reporting Committees

3.1 Academic Senate (AS): Claire Coyne reported on the September 23rd meeting, which included Thrive Center statement for syllabi, CANVAS, a SEAP PPT, 10+1 PPT, curriculum, program review, AACM visit, Futures Summit debrief with Chancellor Martinez and V.C. Perez, Resolution to create a Joint Taskforce with SCC, AI related initiatives, and next meeting will occur on October 14th.

3.2 Facilities & Safety Committee (F&S): Bart Hoffman reported on the September 16th meeting, which included a comprehensive overview of all District Facility Planning's projects, panic buttons, panic dedicated phone lines, and future trainings with District Safety, and next meeting will occur on October 21st.

3.3 Institutional Effectiveness & Assessment Committee (IE&A): Daniel Martinez reported on the September 3rd meeting, and that the October 1st meeting did not occur due to lack of quorum, as well as proposed changes to the IE&A committee are to be discussed.

3.4 Planning and Budget Committee (P&B): Bart Hoffman reported on the September 2nd meeting, which a presentation on the close-out of the 2024-2025 budget, 2025-2026 budget details, SCFF metric presentation, and next meeting will occur on October 7th.

3.5 Student Equity and Achievement Program Committee (SEAP): Annebelle Nery and Chantal Lamourelle reported on the

SEAP activities presentation, 2025-2028 SEAP Plan and timeline, request from SEAP to combine GP and SEAP and next meeting will occur on October 9th.

3.6 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported the August 27th meeting, which included the charge of the committee, the current Technology Plan expiring at the end of 2025-2026 year, creation of taskforce to develop new Plan, AI, new SAC website, Starfish, and Windows 11 implementation to be completed by end of October 2025.

3.7 Guided Pathways Steering Committee (GPSC): Tanisha Burrus reported on the September 3rd meeting, new Voting Members, approval of combining of Path 3 and Path 4, CAP Discovery Fest, inconsistent use of Starfish, SARS in Colleague, and next meeting will occur on October 21st.

3.8 Enrollment Management Committee (EMC): Mark DeAsis reported on the September 12th Retreat, September 16th meeting, Enrollment Management dashboard, identifying strategies, Enrollment Campaign PPT, FTES targets for 2025-2026, and next meeting will occur on October 21st.

3.9 Data Committee (DC): Daniel Martinez reported on the September 23rd meeting, Mid-Term Report, Institutional Standards recommendations coming forth to College Council, and next meeting will occur on October 1st.

4.0 Oral Reports

4.1 ASG: Kimberly Ramirez reported on the Hispanic Heritage Month event today, ASG statement in support of our immigrant and undocumented students, planning for ASG events, and concluded her report extending a Thank You to everyone for the support of ASG Officers.

4.2 Classified: Sarah Salas thanked the eight (8) CSEA Voting Members appointed to College Council, CSEA 579 contract negotiation, pending ratification, and next meeting will occur October 21st.

4.3 Cabinet:

Academic Affairs: Jeff Lamb reported on Fall enrollment to date, recent Futures Summit, AI discussions, additional course offerings at Santa Ana Jail, Mid-Term Report, and ASCCC's Curriculum Institute.

Student Services: Vaniethia Hubbard began her report by complimenting Kimberly Ramirez for her excellent "live action" report from campus, AACM visit to RSCCD, federal funds for the ANAPSI program will end June 2026, but State funding will continue for APSP, which is local funding, an update that TRIO and Upward Bound will not be impacted at this time due to recent notification, UMOJA State representative on campus, expanded collaboration with CSUF will now be for all Promise Program students, removing student barriers under the Barrier Breaker initiative, and upcoming Transfer Tuesdays.

Administrative Services: Bart Hoffman reported on the Standing Operating Procedures (SOP), shout-out to M&O for their significant efforts across campus, and \$23M dedicated to campus facilities.

Continuing Education: Jim Kennedy reported on the food distribution event today, use of the food pantry software like the Thrive Center, development of a commercial kitchen and new Student Services building, upgrades to classroom technology, new furniture to be planned and microwave for students at the Welcome Center.

4.4 Public Information Office: Ethereal Reyes reported on the conclusion of the summer workgroup for Districtwide Accessibility and review of brand and social media guidelines for ADA compliance.

4.5 Professional Development (Quarterly): Susan Hoang and Merari Weber shared their Faculty PD report via the meeting chat. Eden Andom reported that the Classified and Manager PD commitment will meet today and discuss the new PD funding request and expectation process, new dynamic form, funding request rubric, and September 30th Professional Photo event.

4.6 Other: None provided.

5.0 Next Meeting and Adjournment

5.1 October 8, 2025 9:00-11:00 a.m. Zoom

5.2 Meeting adjourned at 11:03 a.m.