



COLLEGE COUNCIL MINUTES

Wednesday, March 26, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/81208270132?pwd=vJ0zaF9mMjuvoDKX3JlgNjt7LSg45o.1>

Meeting ID: 812 0827 0132 / +1 669 444 9171 US

College Council Voting Members Present:

Annebelle Nery	Sarah Salas	Jennefer Boulagjame
Vaniethia Hubbard	Lithia Williams	Jackie Nunez
Eden Andom (for Bart Hoffman)	Claire Coyne	Jennifer De La Rosa
Jim Kennedy	Susan Hoang	Kristi Blackburn
Jeff Lamb	Steve Bautista	

Liaisons & Guests Present:

Michael Jensen	Robert Simmons	Kristin Olson	Maria Briseno	Norma Castillo
Brenda Estrada	Shannon Kaveney	Daniel Martinez	Tina Miranda	Bill Reardon
Ethereal Reyes	Leisa Schumacher	John Steffens	Linda Tapia	Mark Reynoso
Jennifer Valencia	Daisy Romero	Parisa Samaie	Kelvin Leeds	Gilberto Cardenas
Janet Deussenberry	Ernie Gomez	Mark DeAsis	Tanisha Burrus	Pilar Traslavina
Chantal Lamourelle	Refugio Rodriguez	Matt Valerius	Lilian Oropeza	Krystle Taylor
Matt Morin	Merari Weber	Ellen Campbell	Suzanne Freeman	Jaki King

1.0 Procedural Matters

- 1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.
- 1.2 Approval of Additions or Corrections to Agenda: Jeff Lamb motioned to approve the agenda, which was seconded by Jennifer Boulagjame and passed by consensus.
- 1.3 Approval of Minutes – Regular meetings of March 12, 2025: Sarah Salas motioned to approve the March 12th minutes, which was seconded by Lithia Williams and passed by consensus.
- 1.4 Action Items:
 - Request to Apply for a Grant (1):
 - Youth Empowerment Strategies for Success-Independent Living Program (YESS-ILP): Jeff Lamb motioned to approve the grant request, which was seconded by Claire Coyne and passed by consensus.

2.0 Informational Items

- 2.1 President Report: Annebelle Nery provided an overview of the recently approved Center Status Application by the California Board of Governors and the additional funding SAC expects to receive annually. She extended a special thank you to Tim Winchell and Ernie Gomes for their collaboration and leadership efforts and noted a press release would be forthcoming.
 - a. January 13, 2025, President's Board Report:
<https://www.youtube.com/watch?v=nJjXkuAPxIM>
 - b. March 24, 2025, President's Board Report:
https://www.youtube.com/watch?v=gIT4PNAdfEs&ab_channel=SantaAnaCollege
- 2.2 Santa Ana College Library Mission Statement – 2nd Review: Parisa Samaie provided an informational update and noted that support was received by Associated Student Government and Academic Senate to move the item forward.
- 2.3 Board Policy and Administrative Regulations – Updates (from last HRC Meeting): Kristin Olson provided a general overview

of the changes to each of these items, which is as noted below:

- a. BP 3550 Drug Free Environment Drug Prevention Program Updates March 2025: updated to align with the law passed to address the fentanyl epidemic and associated overdoses. It was noted the corresponding AR for this BP was vetted through the District and College processes in June 2024, however the BP did not accompany the AR at that time. Steve Bautista shared a personal message about his daughter's connection to the sponsorship of ABS 461, GenUp and her work on the Senate Bill.
- b. AR 3300 Public Records Update Mar 2025: updated to include the statutory changes.

2.4 District Committee Reports:

- 2.4.1 District Council (DC): Annebelle Nery reported DC met on March 19th and approved the Human Resources BP and AR items that had previously been approved at College Council, proposed 25-26 budget, and proposed changes to be discussed at FRC.
- 2.4.2 Fiscal Resources Committee (FRC): Mark Reynoso (for Bart Hoffman) reported on the March 19th meeting, which Included a presentation by the P&B workgroup (formed after March 4th SAC P&B meeting) and included:
 - 1) recommendation to update the Budget Allocation Model (BAM) to include verbiage regarding a Deficit Factor Funding,
 - 2) request further discussion of the \$1.5 million in General Fund apportionment revenue transferred to District Office Capital Outlay funds, and
 - 3) clarify the current intended purpose of the Budget Stabilization fund, which currently has a balance of \$6.7 million.From these discussion points, it was recommended by FRC that a district-wide workgroup be formed to review these topics. Bart Hoffman and Tommy Strong will participate in this workgroup. It was noted that a reserve also exists in Fund 13, which requires further research.
- 2.4.3 Human Resources Committee (HRC): Kristin Olson reported on the timeline and work to be done bringing the BP and AR items under Human Resources current. She continued her report noting the work underway on the EEO Plan, DEIA initiatives, and EEO Advisory Committee under Title V. It was the HRC representatives from SAC are as follows: Faculty = Madeline Grant and John Zarske; Administrators = Annebelle Nery and Jeff Lamb, and Classified Professional = Omelina Garcia.
- 2.4.4 Physical Resources Committee (PRC): No report provided.
- 2.4.5 Planning & Organizational Effectiveness Committee (POE): Annebelle Nery reported the next meeting is planned March 26th and Claire Coyne noted one of the agenda items proposed changes to the District Planning and Design Manual and that she will be discussing this further with the POE Chair. The report was concluded noting the importance of the collegial and collaborative process between the District and College sites.
- 2.4.6 Sustainable RSCCD Committee (SRC): Jim Kennedy reported on the meeting last week and shared an update on the Sustainability Plan the District will be developing and annual update thereafter, the upcoming Earth Day (Sustain-a-Palooza) event on April 22nd at SAC and future announcements to follow from ASG.
- 2.4.7 Technology Advisory Group (TAG): John Steffens reported on the workgroup and the new District-wide Strategic Technology Plan, draft strategic themes, goals, and initiatives, 1st Read of the Plan and feedback from TAG and the next meeting is planned for April 3rd.

3.0 Reporting Committees

- 3.1 Academic Senate (AS): Susan Hoang reported on the School of Continuing Education reorganization and collaborative nature of the efforts among faculty, classified professionals and management, public comment regarding lack of support expending Strong Workforce funds, and presentation from the Distance Education Advisory committee on Proctoric versus Respondents. Steve Bautista continued the report with a shared recommendation to recognize Jodi Coffman with a memorial type of award or recognition, upcoming Senate Resolution and SAC Alum Tam Tran, who has made a huge impact at the both the State and national levels for Undocumented Students, including policy in California as well.
- 3.2 Facilities & Safety Committee (F&S): Eden Andom (for Bart Hoffman) reported on the March 18th meeting and T building emergency closure update anticipated through Spring 2025, Emergency Resolution planned for the March 24th Board of Trustees meeting, April 23rd Fire Drill at 10:00 a.m., and the Unhoused and Homeless workgroup

met on March 20th. The next meeting is planned for April 15th. Bill Reardon shared updates on the efforts underway for the relocation of the program and faculty offices in the T building, including the exploration of external community sites.

- 3.3 Institutional Effectiveness & Assessment Committee (IE&A): Daniel Martinez reported on the upcoming April 2nd planning meeting with SAC's consultant (Dr. Al Solano) and the work head for development of metrics for the Comprehensive Educational Plan and no IE&A meeting had occurred since early March.
- 3.4 Planning and Budget Committee (P&B): Mark Reynoso (for Bart Hoffman) reported on the March 4th meeting and noted the next meeting is planned for April 1st.
- 3.5 Student Equity and Achievement Program Committee (SEAP): Chantall Lamourelle provided her report via the meeting chat.
- 3.5 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported no meeting had occurred since the March 12th College Council meeting and the next meeting is today March 26th.
- 3.6 Guided Pathways Steering Committee (GPSC): Tanisha Burrus had no report to share and noted the next meeting is planned for April 2nd.
- 3.7 Enrollment Management Committee (EMC): Lorena Chavez reported on the March 18th meeting, which included the Topics of recent student fraud, Division and Department FTES planning, data dashboards, and timelines to project and plan FTES targets.
- 3.8 Data Committee (DC): Danie Martinez reported on the March 25th meeting, which included discussions about the ACCJC report and inclusion of Noncredit, and data integrity.

4.0 Oral Reports

- 4.1 ASG: Jennefer Boulagjame reported on the recent ASG conference in Washington, D.C., lobby efforts for DACA Dream Act, Legislature support to keep the Department of Education Pell Grant, Federal Work Studies, Higher Education Act, SSCCC Resolutions packet, Undocumented Statement of Solidarity, partnership with School of Continuing Education, and upcoming events for KinderCaminata, Board of Trustees Welcome Reception and V.P. Townhall.
- 4.2 Classified: Sarah Salas had no report and noted the next meeting is planned April 15th.
- 4.3 Cabinet:
 - Student Services: Vaniethia Hubbard reported on KinderCaminata and Transfer Summit both on March 28th, Health and Wellness Center partnership with O.C. Alcohol and Drug Education and Prevention Team, 30-minute training on how to use Naloxone and how to recognize an overdose, CSSO presentation with Daniel Martinez and Mark DeAsis on uncovering the unique DNA of SAC students with a Part 2 planned in the future, and congratulations to Dr. Krystle Taylor as the Dean, DSPS and Tia Brown as the new U2 Scholars coordinator. She concluded her report thanking Tanisha Burrus for the extra support and leadership in the U2 Scholars Center.
 - Academic Affairs: Jeff Lamb reported on enrollment to date compared to last year, making our 5% growth targets putting SAC Credit at 15,100 FTES the largest since ~2016, introduction of Susan Hoang as the new P.D. Coordinator and warm thank you to Amberly Chamberlain for having served in the role previously, Common Course Numbering, continued partnership with Student Services, Sabbatical Proposals, and the potential to offer SAC Counseling courses at the Santa Ana Jail.
 - Continuing Education: Jim Kennedy began his report by thanking the Academic Senate for the affirming of the reorg In development, which will move to a CSEA meeting next, followed by submission to College Council, Student Success Conference with over 400 people in attendance, the largest ever! He continued recognizing Claudia Gutierrez as RSCCD's Classified Employee of the Year and will be forwarded to the Statewide nomination and concluded his report providing an update on enrollment to date.
 - Administrative Services: Bart Hoffman had no report to provide.
- 4.4 Public Information Office: Annebelle Nery extended a congratulatory note to Ethereal Reyes as the permanent PIO. Ethereal Reyes the reported on the upcoming Student Spotlight, which will be Lizzy Chavez, social media guidelines and Increased social media presence and followers.
- 4.5 Professional Development (Quarterly): Eden Andom reported on the March 20th meeting, workgroup efforts on P.D.

Funding Request form, 25-26 process for distributing P.D. funding, mentorship program, upcoming Classified Professionals Week May 19th through 23rd, and 2nd Annual Thank You Video.

4.6 Other: None to report.

5.0 Next Meeting and Adjournment

- 5.1 April 9, 2025 CANCELLED (Spring Break)
- 5.2 April 23, 2025 9:00-11:00 a.m. Zoom
- 5.3 Annebelle Nery adjourned the meeting at 10:25 am.