



COLLEGE COUNCIL MINUTES

Wednesday, March 12, 2025, 9:00-11:00 a.m., via Zoom

<https://rscdd-edu.zoom.us/j/81208270132?pwd=vJ0zaF9mMjuvoDKX3JlgNjt7LSg45o.1>

Meeting ID: 812 0827 0132 / +1 669 444 9171 US

College Council Voting Members Present:

Annebelle Nery

Vaniethia Hubbard

Bart Hoffman

Jim Kennedy

Sarah Salas

Lithia Williams

Claire Coyne

Susan Hoang

Steve Bautista

Jennefer Boulagjame

Jackie Nunez

Jennifer De La Rosa

Kristi Blackburn

Liaisons & Guests Present:

Michael Jensen

Eden Andom

Maria Briseno

Norma Castillo

Christine Galia

Shannon Kaveney

Daniel Martinez

Tina Miranda

Bill Reardon

Ethereal Reyes

Leisa Schumacher

John Steffens

Linda Tapia

Greg Toya

Mark Reynoso

Jennifer Valencia

Deisy Romero

Andrea Picchi

Maria Dela Cruz

Carin Jacobs

Parisa Samaie

Nicholle Clark

Gilberto Cardenas

Matt Morin

Liliana Oropeza

Pilar Traslavina

Merari Weber

Lorena Chavez

Anthony Pagan

Jacqueline Schlossman

Jaki King

Jennie Beltran

John Marr

Mark DeAsis

Tanisha Burrus

Kevin Slay

Paul Vernola

Krystle Taylor

Jaymie Baquero

Ellen Campbell

Sarah Bennett

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:01 a.m.

1.2 Approval of Additions or Corrections to Agenda: One item of correction was noted, and the amended agenda was approved by consensus.

1.3 Approval of Minutes – Regular meetings of February 26, 2025: Bart Hoffman motioned to approve the minutes, which was seconded by Sarah Salas and approved.

1.4 Action Items:

- Reorganizations (6):
 - Auxiliary Services-(Director)-Revised: Matt Morin motioned to approve the reorg, which was seconded by Lithia Williams and passed by consensus.
 - Guardian Scholars (Fulltime Administrative Clerk): Clarie Coyne motioned to approve the reorg, which was seconded by Bart Hoffman and passed by consensus.
 - EOPS/CARE/CalWORKS/Guardian (Fulltime Student Services Specialist): Claire Coyne motioned to approve the reorg, which was seconded by Sarah Salas and passed by consensus.
 - CARE/CalWORKS (Fulltime Student Services Specialist): Claire Coyne motioned to approve the reorg, which was seconded by Sarah Salas and passed by consensus.
 - Academic Affairs/Fine & Performing Arts (Associate Dean): Bart Hoffman motioned to approve the reorg, which was seconded by Jennifer Boulagjame and passed by consensus.
 - Academic Affairs/Kinesiology & Athletics (Associate Dean): Claire Coyne motioned to approve the reorg, which was seconded by Lithia Williams and passed by consensus.

2.0 Informational Items

2.1 President Report: Annebelle Nery noted the last President's Report from January 13, 2025

(<https://www.youtube.com/watch?v=nJjXkuAPxIM>) and transitioned chairing the meeting over to Jim Kennedy.

- 2.2 Santa Ana College Library Mission Statement: Parisa Samaie provided a detailed overview of the collaborative efforts and contribution from all constituency groups leading to the development of the revised SAC Library Mission Statement, received affirmation by the Academic Senate at its March 11, 2025, meeting.
- 2.3 District Committee Reports:
- 2.3.1 District Council (DC): No report was provided.
 - 2.3.2 Fiscal Resources Committee (FRC): Bart Hoffman reported on the presentation of the District's Tentative Budget Assumptions and noted the item had not been vetted by SAC P&B for input, and efforts of the workgroup Tommy Strong is leading.
 - 2.3.3 Human Resources Committee (HRC): No report was provided.
 - 2.3.4 Physical Resources Committee (PRC): Bart Hoffman provided an overview of the purpose of this committee and how the various SAC committees link to it.
 - 2.3.5 Planning & Organizational Effectiveness Committee (POE): Claire Coyne reported on the February 26th meeting, including the action item approving the changed structure of POE. The changed structure will include a more balanced membership with 5 Administrators, 5 Faculty, 3 Classified Professionals, and 2 Students represented.
 - 2.3.6 Sustainable RSCCD Committee (SRC): Bart Hoffman provided a brief overview of the committee and noted ASG's Earth Day event, new laws and regulations on the management of campus garbage, and recent tour of the District's current waste management company's site.
 - 2.3.7 Technology Advisory Group (TAG): John Steffens reported on the district-wide Strategic Technology Plan expiring at the end of this fiscal year and further updates will be shared following the next meeting.
- 3.0 Reporting Committees**
- 3.1 Academic Senate (AS): Claire Coyne reported on the topics of the March 11th AS meeting, which included a Resolution to establish an Intertribal Educational Advisory Board at SAC, new SAC Library Mission Statement, Employee directories, Faculty Prioritization taskforce and updated process, Faculty Liaison to ASG, common course numbering, and upcoming Student Success Conference.
- 3.2 Facilities & Safety Committee (F&S): Bart Hoffman had no report to provide and noted the next meeting will occur March 18th.
- 3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Daniel Martinez reported on the topics at the last meeting, development of KPIs for the Comprehensive Educational Plan with assistance from Dr. Al Solano, and April 2nd planning meeting.
- 3.4 Planning and Budget Committee (P&B): Bart Hoffman reported on the topics from the March 4th meeting, which included 2nd quarter performance report, SAC is on track with its expenditures, anticipated overages in Adjunct and Beyond-Contract accounts, report on supplemental metrics for the Student-Centered Funding Formula, formation of workgroup led by Tommy Strong, review of Budget Allocation Model (BAM), review of Annual Capital Outlay fund, further review of the Budget Stabilization fund, deficit factor, District reserves, and next meeting planned for April 1st.
- 3.5 Student Equity and Achievement Program Committee (SEAP): No report was provided.
- 3.6 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported on the topics from the February 26th meeting, which included Standard Operating Procedures (SOP) presentations, software pilot related to these SOPs, Technology Replacement Plan for next year, mediation updates in buildings A, S and W, including cyclical replacements, Library Locker project, Digital Badging in Distance Education, Windows 11 upgrade, phone system upgrade, Starfish Kiosks in the Affinity Centers, Honors Program and support of enrollment initiatives.
- 3.7 Guided Pathways Steering Committee (GPSC): Tanisha Burrus reported on the topics from the March 5th, which included a working session format for meetings, challenges, progress and resolution discussions, Transfer Summit, classroom presentations, Northern Trip, increased marking and social media presence gaining improved participation, Noncredit to Credit articulation agreements, collaboration with SAC's Research department, collaboration with SEAP, STEM Fair during

STEM month in April, and next meeting planned for April 2nd.

3.8 Enrollment Management Committee (EMC): Matt Morin had no report to provide since the last College Council meeting, noted the next meeting on March 18th, enrollment management by division, data and FTES review by division, and continuing efforts related to fraudulent enrollment.

3.9 Data Committee (DC): Daniel Martinez reported on the first meeting February 27th.

4.0 Oral Reports

4.1 ASG: Jennefer Boulagjame reported on the return of ASG President, Jessica Valez and Jennefer resuming her role as ASG V.P., student travel to Washington, D.C., no meetings for Executive and Legislative branches next week, ICE training for students, Club Rush Week, March 25th Women's History Month event, and upcoming April 2nd V.P. Townhall event.

4.2 Classified: Sarah Salas reported on the Jimmy Carter Day of Mourning floating holiday for ratification and CSEA chapter meeting the week of March 17th.

4.3 Cabinet:

Administrative Services: Bart Hoffman reported on the recent closure of the T Building and related details and noted updates will be forthcoming.

Student Services: Vaniethia Hubbard extended a large Thank You and appreciation to all who assisted with the Transfer Summit and Maria Dela Cruz and Leo Pastrano for their leadership, March 28th KinderCaminata noting everyone is welcomed to volunteer, and March 28th Transfer Summit.

Academic Affairs: Bill Reardon reported on behalf of Jeff Lamb noting the efforts underway to relocate the programs impacted by the T Building closure both on campus and potential community sites as well.

Continuing Education: Jim Kennedy reported on the March 14th Student Success Conference and shared a Thank You to Osiel Madrigal for his leadership with this signature event, Association of Continuing and Community Education presentation in San Diego by Jose Lopez Mercedes, John Toshima, Nicole Gallegos and Jennifer Hoeger, student recruitment and retention in online programs, improved presence across the State, March 12th Food Distribution event, and Dental Mobile.

4.4 Public Information Office: Ethereal Reyes had no report to provide.

4.5 Professional Development (Quarterly): Eden Andom has no report to provide but noted the upcoming P.D. opportunities regarding Purchasing and BAM training, March 19th 15 Invaluable Laws of Growth workshop, and May 15th Award for Excellence Ceremony from 1:00-3:00 p.m. in Phillips Hall.

4.6 Other: John Steffens provided details about the upcoming P.D. session on Nuventive for faculty next Friday at 1:00 p.m.

5.0 Next Meeting and Adjournment

5.1 March 26, 2025 9:00-11:00 a.m. via Zoom

5.2 Jim Kennedy adjourned the meeting at 10:29 a.m.