



**COLLEGE COUNCIL MINUTES**

Wednesday, December 11, 2024, 9:00-11:00 a.m., via Zoom

<https://rscgd-edu.zoom.us/j/86317910238?pwd=0P1jU6vD3bfhgP5aS4d5GRmvTM6gad.1>

Meeting ID: 863 1791 0238 / +1 669 444 9171 US

**Voting Members Present:**

Annebelle Nery	Sarah Salas	Tukwot (Tuki) Golette
Vaniethia Hubbard	Lithia Williams	Tamia Paulino
Bart Hoffman	Claire Coyne	Jennifer De La Rosa
Jim Kennedy	Steve Bautista	Larisa Sergeyeva
Jeff Lamb		

**Liaisons & Guests Present:**

Michael Jensen	Eden Andom	Maria Briseno	Brenda Estrada
Shannon Kaveney	Daniel Martinez	Bill Reardon	Leisa Schumacher
John Steffens	Greg Toya	Jennifer Valencia	Chantal Lamourelle
Tim Winchell	Parisa Samaie	Saeid Eidgahy	Merari Weber
Christine Cecil	Tanisha Burrus	Mary Steckler	Marvin Gabut
Lorena Chavez	Elisabeth Chavez	Pilar Traslavina	Mark DeAsis
Richard Corp	Annie Pitchford	Hung Nguyne	Suzanne Freeman
Javier Galvan	Gilberto Cardenas	Maria Dela Cruz	Ernie Gomez
Matt Valerius	Alex Guerrero		

**1.0 Procedural Matters**

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:02 a.m.

1.2 Approval of Additions or Corrections to Agenda: With no corrections or additions noted, the agenda for December 11<sup>th</sup> was approved as stands.

1.3 Approval of Minutes – Regular meetings of November 13, 2024: Bart Hoffman motioned to approve the November 13<sup>th</sup> minutes, which was seconded by Sarah Salas and approved by consensus.

1.4 Action Items:

- Professional Development Committee Structure and Title Change: Following the noted correction and friendly amendment to the agenda, Bart Hoffman motioned to approve the structure and tile change of the P.D. Committee, which was seconded by Sarah Salas and approved with one abstention noted (Tuki Golette).
- Authorization to Apply for a Grant (2):
  - CCC OER Expansion Grant for Math 105: Vaniethia Hubbard motioned to approve the item, which was seconded by Bart Hoffman and approved with one abstention noted (Tuki Golette).
  - CCC Impact Grant for Psychology Online Degree Pathway: Larisa Sergeyeva motioned to approve the Item, which was seconded by Vaniethia Hubbard and approved with one abstention noted (Tuki Golette).

**2.0 Informational Items**

2.1 President Report: Annebelle Nery noted her recent report from the November 12<sup>th</sup> Board meeting is [here](#). The next report will be available following the December 16<sup>th</sup> Board meeting.

### **3.0 Reporting Committees**

**3.1 Academic Senate (AS):** Claire Coyne reported on the topics discussed at the November 26<sup>th</sup> meeting, which included Resolutions passed, course enrollment maximums, campus cleanliness, faculty professional development, workshops attended, concerns with incoming Presidential Administration, and FON updates,

**3.2 Facilities & Safety Committee (F&S):** Bart Hoffman assumed the meeting Chair role, and then reported on the November 19<sup>th</sup> meeting, updates on the progress of improvements at School of Continuing Education. Dissolution of the Campus Maintenance Committee, and the cancellation of the December 17<sup>th</sup> meeting. The next meeting will be February 18, 2025.

**3.3 Institutional Effectiveness & Assessment (IE&A) Committee:** Daniel Martinez began his report by reminding everyone of the Committee Assessment that was previously distributed, upcoming January 24<sup>th</sup> Classified Professionals event with a focus on standardized meeting agenda and minutes, development of KPIs for the college, mechanisms for measuring ourselves and progress of the goals in the Comprehensive Educational Plan, and the Data Committee will begin meeting in February 2025. Claire Coyne concluded the report noting the upcoming work to be done with the Participatory Governance Handbook.

**3.4 Planning and Budget Committee (P&B):** Bart Hoffman reported on the December 3<sup>rd</sup> meeting, which included a Student-Centered Funding Formula (SCFF) metrics presentation, MIS data elements in Ellucian, and faculty hiring and ranking recommendation presentation. The next meeting is scheduled February 4, 2025.

**3.5 Professional Development Committee (PD):** Eden Andom noted the PD Committee will no longer be reflected under Reporting Committees given the approved change of structure and instead will be reporting on a quarterly basis under Oral Reports on the agenda.

**3.6 Student Equity and Achievement Program Committee (SEAP):** Chantal Lamourelle reported on the first draft of the SEAP Annual Plan for 2023-2024, which would be our third year, the process for AP943 funding is being reviewed, Start Strong, Stay Strong Equity Fair, 10-person team to attend the January 27-28 Equity Workgroup event, development of the 2025-2028 SEAP Plan, and the addition of Disabled Student Program & Services (DSPS) to future SEAP meetings.

**3.7 Santa Ana College Technology Advisory Committee (SAC TAC):** John Steffens reported on the November 20<sup>th</sup> SAC TAC meeting, committee Goal worksheet, alignment of the Technology Plan to SAC's Comprehensive Educational Plan, Windows 11 rollout, Ocelot integration, and adoption of Starfish in the Affinity Centers and Student Leadership Program.

**3.8 Guided Pathways Steering Committee (GPSC):** Tanisha Burrus reported on the December 4<sup>th</sup> meeting, GP subcommittees, expansion of the transfer support programs with the Affinity groups, Athletics and the English department, Transfer Summit in Spring (Clarify the Path), improve tracking of articulation agreement with Noncredit colleagues, (Enter the Path), Stay on the Path update, development of Sense of Belonging survey by SAC Research, and increase English and Math completion rates, standard practices, transfer level courses (Ensure Learning). The next meeting is planned for March 5, 2025.

**3.9 Enrollment Management Committee (EMC):** Matt Valerius reported on the November 19<sup>th</sup> meeting, which included the topics of drafting an enrollment management glossary, Enrollment Management 101 trainings, Flex Workshops during Professional Development Week, goals for Spring 2025, fraudulent student enrollments, and Standardized Attendance Accounting Methodology. The meetings are scheduled for the third Tuesday of each month from 3:30-5:00 p.m.

### **4.0 Oral Reports**

**4.1 ASG:** Tuki Golette reported on the Student Senate for CA Community Colleges Advocacy conference in November, 9+1 rights of students, and the following workshops: 1) Student Representative, 2) Student Representative Fee, 3) LGBTQ+, and Federal Advocacy. He also reported on imposter syndrome, special election for vacant positions, his role as region 8 ASG Treasurer and the three (3) RSCCD student representatives at both the State and Regional levels). Tamia Paulino reported on Advocacy Academy, success of ASG President Townhall, ASG initiatives, PAWS 4 Stress, and Resolutions.

**4.2 Classified:** Sarah Salas reported on the discussion points from the November 26<sup>th</sup> meeting, nominations, online voting to begin soon with an announcement to follow, PDQ process, approval of thirteen (13) reorgs, and School of Continuing Education Townhall.

#### **4.3 Cabinet:**

**Student Services:** Vaniethia Hubbard acknowledged the student leaders and statewide involvement for continued student advocacy and reported on the Barrier Breaking Project, focused efforts on retention, persistence and completion, Case Management model, identify & connect students to needs, and the addition of a fifth Guided Pathway Pillar, SAC Completes.

**Academic Affairs:** Jeff Lamb reported on SAC's continuing enrollment growth, FTES targets term to term and year thus far, evaluation of schedule data, and efficiency with class scheduling.

**School of Continuing Education:** Jim Kennedy reported on the continued enrollment growth SCE is experiencing, expanding partnership between Credit and Noncredit, preventive measure to identify fraudulent students, faculty rosters, Spring

Professional Development, food distribution event, UDW event, and Career Fair.

Administrative Services: Bart Hoffman had no further items to report.

4.4 Public Information Office: No report provided.

4.5 Other:

Eden Andom reminded everyone of the upcoming Classified Professionals Retreat planned on Thursday, January 23, 2025.

Chantal Lamourelle reported on the 100 Black Men of orange County program start on campus beginning November 9<sup>th</sup> and continuing every other Saturday through May 24, 2025.

**5.0 Next Meeting and Adjournment**

5.1 February 12, 2025

9:00-11:00 a.m.

via Zoom

5.2 Anabelle Nery adjourned the meeting at 10:47 a.m.