

## **COLLEGE COUNCIL MINUTES**

Wednesday, October 26, 2022, 9:30-11:00 a.m., via Zoom

### **Voting Members Present:**

Annebelle Nery  
Vaniethia Hubbard  
Jim Kennedy  
Jeff Lamb

Claire Coyne  
Jim Isbell  
Monica Zarske  
Maria Dela Cruz

Nestor Cuellar  
Lithia Williams

### **Liaisons & Guests Present:**

Tim Butler  
Dalilah Davaloz  
Tyler Johnson  
Shannon Kaveney

Daniel Martinez  
Fernando Ortiz  
William Reardon  
Leisa Schumacher

Tim Winchell

### **1.0 Procedural Matters**

- 1.1 Call to Order: Annebelle Nery called the meeting to order at 9:32 a.m.
- 1.2 Approval of Additions or Corrections to Agenda: The October 26, agenda (with correction) was approved by consensus.
- 1.3 Approval of Minutes – Regular meeting of September 28, 2022: The September 28, 2022 meeting minutes were approved by consensus.
- 1.4 Action Items: None

### **2.0 Informational Items**

#### 2.1 President Report

- Draft Hiring AR Full-time Faculty: Annebelle Nery thanked everyone for their collective feedback on both the Full-time and Part-time AR's and reported the Part-Time Faculty Recruitment AR has been temporarily paused for further review based on the collected feedback. Discussions ensued with additional recommendations on the Full-time Faculty Recruitment AR, which Jeff Lamb will bring forth to the next HRC meeting and report back to College Council, as needed. Annebelle Nery will request that College Council be provided an opportunity to review further, if needed.
- Program Review-Update: Daniel Martinez provided a detailed overview of the updated information and dashboard platform. Discussions ensued, which included a request for Non-Credit to have the same formation and that clean-up is needed with taxonomies.
- Assessment of Committees: Follow-up: Daniel Martinez presented the updated version of the form, which included the shared feedback to date. Discussions ensued, which included IE&A will provide further review and comments for next steps, removal of duplicate language and distribution of the updated form to all Committee Chairs by Annebelle Nery.
- Full-time and Part-time Faculty Data Sets: Daniel Martinez provided a detailed report of the details for the noted faculty data sets.
  - Credit and Non-Credit

### **3.0 Reporting Committees**

- 3.1 Academic Senate: Jim Isbell provided a summarized report of the October 25<sup>th</sup> Academic Senate meeting, which included the topics of Maxient reporting, Program Review, Faculty Hires (15 at SAC), Women of Iran-support and treatment of Arabic women, Distance Education, Road to Teaching conference, and concluded his report highlighting the October 28<sup>th</sup> OCDE Teacher-of-the-Year event.
- 3.2 Facilities & Safety Committee: Shannon Kaveney reported on the number of COVID-19 home test kits available at the SAC Health & Wellness Center, H-Building elevator work in progress, roof work on F, I and J buildings and pest control for ants and mosquitos. He concluded his report highlighting the ongoing hiring efforts to fill the Custodial and Supervisory positions and that these crucial positions will be included in his Program Review. Discussions ensued, with an inquiry about the metal lids covering the restroom trash cans throughout the JSC building. Shannon will research this further and report back.
- 3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Jeff Lamb distributed the narrative report from prepared by Fernando Ortiz and concluded the report noting the next meeting is scheduled for November 2<sup>nd</sup>.
- 3.4 Planning and Budget Committee: Annebelle Nery reported Bart Hoffman and Mark Reynoso were attending the ACBO conference and the 2022-2023 RARs were distributed by Mark Reynoso.
- 3.5 Professional Development Committee: Annebelle Nery reported on the presentation by Amberly Chamberlain to Academic Senate, temporary help, permanent hiring planned for vacant position, new Year 1 Winter (Hiring) & Summer (Mock Interviews) workshops, Year 2 Pathway (23-24) and Year 3 TBD for Classified, Mental Health workshops coming and concluded her report highlighting the upcoming Speaker Series, which will provide a \$1,000 stipend to the approved internal candidates selected.
- 3.6 Student Equity and Achievement Program Committee (SEAP): Jeff Lamb reported on the continuing work on the Equity Plan, which includes presenting the item at an upcoming College Council and Board meeting. He concluded his report noting the Land Acknowledgement to be planned and Annebelle Nery provided her supporting comments noting she is a non-tribal member of the CINC Advisory Committee, her recent meetings with local Tribal Chairs and discussions are continuing regarding the government-to-government process approvals needed, as well as the prayer and blessing of the land.
- 3.7 Santa Ana College Technology Advisory Committee (SAC TAC): No report provided.

#### **4.0 Oral Reports**

- 4.1 ASG: Nestor Cuellar reported on the upcoming Meet the Doctors, November 9<sup>th</sup> International Festival from 11:00 a.m. – 1:00 p.m. and representatives needed from several divisions/departments.
- 4.2 Classified: Tyler Johnson reported on the upcoming CSEA Officer elections.
- 4.3 Cabinet
  - Continuing Education: Jim Kennedy reported on the student Job Fair occurring from 4:00-6:00 p.m. today, the 20 % growth experienced and concluded his report noting last week's FTES projections are expected to be exceeded.
  - Student Services: Vaniethia Hubbard reported on the October 26<sup>th</sup> and 27<sup>th</sup> Cal Fresh table events from 1:00-5:00 p.m., the October 28<sup>th</sup> Guided Pathways 2.0 Summit and concluded her report noting judges are still needed for the November 9<sup>th</sup> International Festival.
  - Academic Affairs: Jeff Lamb reported on the new legislative initiatives discussed at the recent CIO conference, Late Start class enrollment doing well with growth from 190 FTES to 260 FTES and concluded his report noting credit enrollment is up by 6.6% in FTES and that we are expected to meet and exceed the projected target by about 200 FTES.

Administrative Services: No report provided.

4.4 Public Information Office: Dalilah Davaloz reported on the continued marketing efforts which are focused on Intercession 23, followed by Spring 23 during the month of November, two new 30-second videos, advertising for general enrollment in addition to the Online Degree Pathway and concluded her report highlighting the two Culinary Arts Program students who will have the opportunity to showcase their work with a professional chef in mid-November.

4.5 Other: None provided.

## **5.0 Next Meeting and Adjournment**

5.1 November 9, 2022

9:00-11:00 a.m.

Zoom

5.2 Annebelle Nery adjourned the meeting at 11:03 a.m.