



COLLEGE COUNCIL MINUTES

Wednesday, December 8, 2021

Voting Members Present:

Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy

Jeff Lamb
Madeline Grant
William Nguyen
Monica Zarske

Jim Isbell
Julio Luna
Maria Dela Cruz
Avinash Ramaswamy

Liaisons & Guests Present:

Monte Huotari
Christina Romero
Dalilah Davaloz
Brenda Estrada
John Steffens
Suniya Malhotra
Emely Vazquez

Cristina Gheorghe
Teresa Mercado-Cota
Jarek Janio
Fernando Ortiz
Alicia Kruszeng
Ellen Alanis
Tiffany Vong

Maria Cardona
Doug Manning
Nabila Bolisay
Leisa Schumacher
Carri Matsumoto
Rebecca Barnard
Christina Resendiz

1.0 Procedural Matters

1.1 Call to Order

- Marilyn Flores called the meeting to order at 9:07 a.m.

1.2 Approval of Additions or Corrections to Revised Final Agenda

Approved

- Monica Zarske motioned to approve the agenda for December 8, 2021 as presented, which was seconded by Bart Hoffman and approved with seven yes votes and no abstentions or oppositions.

1.3 Approval of Minutes – Regular meeting of November 10, 2021

Approved

- Maria Dela Cruz motioned to approve the November 10, 2021 minutes, which was seconded by Jim Kennedy and approved with six yes votes and no abstentions or oppositions.

1.4 Action Items

- Institutional Effectiveness & Assessment Committee

Approved

- Goal-Setting and Assessment Template-Update: Fernando Ortiz provided an overview and noted that hyperlinks have been added to the plans for ease of reference. A reminder was provided for all Participatory Governance (PG) Committees and Subcommittees to review their Goals at the first meetings of the year, review year-to-year goals and year-end accomplishments against Goals. It was recommended to add "Subcommittee" and description to the template. IE&A will distribute the revised final template to all PG Committees and Subcommittees. Bart Hoffman motioned to approve the final revised template, which was seconded by Jim Kennedy and approved with six yes votes and no abstentions or oppositions.

- ASG Resolution
 - 100% Smoke, Vape, and Tobacco-Free District Policy: Bart Hoffman motioned to approve this item and to move it up in the agenda for discussion, which was seconded by Maria Dela Cruz and approved with five yes votes and no abstentions or oppositions. Avinash Ramaswamy provided a detailed overview and summarized the presentation from Associated Student Government (ASG). He noted Santiago Canyon College (SCC) College Council had approved this initiative, highlighted the upcoming campus clean-up events and noted the Board Policy and Administrative Regulation forthcoming. It was noted District Safety will assist with enforcement of this policy and that violations will not be punitive in nature. Monica Zarske acknowledged the efforts and work by ASG on this important initiative.

2.0 Informational Items

2.1 President Report

- SAC Master Planning - Facility Master Plan (FMP) Update: Bart Hoffman motioned to approve moving this item up on the agenda for discussion, which was seconded by Madeline Grant and approved with five yes votes and no abstentions or oppositions. Carri Matsumoto provided an overview of the FMP presentation and noted proposed parking structures will be evaluated further in both FMP Option 1 and 2 and environmental studies will be conducted. She noted the Feasibility Study for the Bristol & 17th Street Project is underway and that more details will be forthcoming on the Digital Media Center (DMC) and Student Housing. Suniya Malhotra provided an overview of the FMP prioritization list and noted that sequencing may have shifts to allow for project flexibility in Scenarios 1, 2 and 3. It was noted that Shade Covers should be categorized as a 1 or 2 Priority. Discussions ensued, which noted the importance of keeping the community informed and involved and continue working collaboratively with the District Office. Information about the FMP could be shared via Comlink to assist with these efforts. The schedule of Comlink meetings will be provided to District Facilities, who will share the FMP presentations to assist with these efforts.
- Institutional Learning Outcomes Presentation: Jarek Janio provided an overview of the presentation details and noted a statement will be included in the SAC Catalog once approved. He highlighted the importance of Institutional Learning Outcomes (ILO) and Program Learning Outcomes (PLO) in Accreditation, that ILOs should align with PLOs and that ILOs are for both Credit and Non-Credit. An inquiry was made on next steps for the ILOs.
- Update on SAC JSC Naming of Hallway: Maria Dela Cruz motioned to approve the moving of this item up on the agenda for discussion, which was seconded by Jim Kennedy and approved with five yes votes and no abstentions or oppositions. Christina Romero then provided an overview of the \$1.25M contribution from the Fainbarg Chase families and noted the revised Administration Regulation for Naming of Buildings, followed by the naming of the Alan Fainbarg Lobby in the new Johnson Student Center. She concluded her report highlighted the signage to come, next steps and approval for a Facilities Modification Request (FMR) and the costs to be covered by the SAC Foundation.

3.0 Reporting Committees

- 3.1 Academic Senate: Jim Isbell had no report.
- 3.2 Facilities Committee: Bart Hoffman reported on the FMP workgroup efforts and change in the Safety Committee reporting structure.
- 3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Fernando Ortiz reported on the updates to the Goal Setting Template and noted the Enrollment Management Plan was approved by IE&A.

- 3.4 Planning and Budget Committee: Bart Hoffman reported on the December 7th meeting and that revenue and expenses for the support of the Student-Centered Funding Formula (SCFF) will be future agenda items.
- 3.5 Professional Development (PD) Committee: Teresa Mercado-Cota reported on the Spring 2022 Convocation planning to date, alignment of the PD budget to campus events and funding is available for memberships. Marilyn Flores noted Marty Romero will share Research in Action and showcase the Math department's DEI efforts and obstacles they have overcome, the three breakout sessions and overview of the week's theme for Spring 2022 Convocation.
- 3.6 Student Equity and Achievement Program (SEAP) Committee: Fernando Ortiz reported on the November 4th meeting and noted December 9th will be the next meeting.

4.0 Oral Reports

- 4.1 ASG: Julio Luna reported on the Fuel for Finals (supplies, food, etc.) event for students and that eight students are planned to attend the March 19-22 Advocacy Conference in Washington, D.C.
- 4.2 Classified: No report provided.
- 4.3 Cabinet:
- Administrative Services: Bart Hoffman had no report.
 - Academic Affairs: Jeff Lamb reported on the FTES, which is almost at 100% of last year and noted the highest areas of growth are in Dual Enrollment and the Academies. Both the Intersession and Spring 2022 class schedules contain a mix of course offerings.
 - Continuing Education: Jim Kennedy reported on 1364 FTES versus 1058 FTES at a similar time last year, which represents 22% growth and the unduplicated headcount is 228 students and that represents a 2% growth. The next Vaccination Clinic will be held at CEC on December 11th and the Power of One Toy Drive will be held December 19th.
 - Student Services: Vaniethia Hubbard reported on the upcoming Counseling and Outreach Open House workshop in January 2022. The Thanksgiving Food Drive distributed 504 food boxes to students and \$20.00 gift cards were available (if needed) for students who did not receive a food box. The Student Services team is collaborating efforts with Public Affairs on the upcoming December 16th Northgate Market Toy Drive. Alicia Krizenga reported on the Outreach open house and resource fair, the two-day event for the Johnson Student Center Open House was well attended and noted the Science Center Open House event on January 27th and 28th.
- 4.4 Other:
- Marilyn Flores provided a reminder for the December 9th District Office holiday event, which included a hosted taco bar. She encouraged everyone to bring a new unwrapped toy to donate for the Northgate Toy Drive on December 16th from 1:00-4:00 p.m. and KABC 7 Spark of Love Toy Drive on December 17th.

5.0 Next Meeting and Adjournment

- 5.1 January 12, 2022 9:00 a.m. – 11: 00 a.m.
- 5.2 Marilyn Flores adjourned the meeting at 10:45 a.m.

Via Zoom
Adjournment