

SAC Equivalency Committee

The SAC Equivalency Committee is an Academic Senate committee responsible for advising the Academic Senate and its President on Minimum Qualifications and Equivalency (CCR Title 5 53410-53430). The routine work of the committee is to make recommendations on equivalency requests (Equivalency Forms 1 & 2) especially for disciplines which do not require a masters degree and applicants who do not have any degree. A primary focus of the committee is to determine whether applicants for a Career Education (CTE) discipline have equivalent training to each of the General Education (GE) requirements. The committee would also verify proper process and documentation for equivalencies to avoid problems with apportionment. This non-discipline-specific work would occur after discipline faculty and the division Academic Senator have made their respective determinations about properly documented discipline-specific qualifications. The committee considers job requirements including the “2nd Minimum Qualification” (CCR Title 5 53022) and assists department chairs in utilizing the CTE Minimum Qualification Toolkit, the Minimum Qualifications Handbook (Title 5 53407 “Disciplines List”) and relevant resources from the Academic Senate for California Community Colleges. Occasionally, the committee may make recommendations to update the district equivalency process in consultation with the SCC Academic Senate.

Membership

- Academic Senate President or designee
- One faculty representative from each General Education and competency area:
 - English
 - Math
 - Natural Sciences
 - Social and Behavioral Sciences
 - Humanities
 - Language and Rationality
 - Ethnic Studies
- Three representatives from CTE Disciplines

The Academic Senate President will serve as or designate the chair (or co-chairs) who is responsible for communication with the members and Academic Senates, scheduling meetings and drafting agendas. Members must agree to handle particular equivalency requests (Equivalency Form 2) confidentially, restricting personal information only to the committee members, (requested) signers, applicant and Human Resources staff. Generally, items related to Equivalency Form 2 applications are conducted in closed session, whereas items related to Equivalency Form 1 submissions and other general procedures are conducted in open session.

Meetings

The SAC Equivalency Committee held monthly as needed based on submitted equivalency request forms. The (potential) meeting dates should be published on the website for equivalency request submitters to reference.

District Liaison: RSCCD Academic Senate President

Staff support: None