



Spring 2023 Joint Academic Senate Retreat

Agenda February 1, 2023, 8:30am-12:30pm
Santa Ana College Johnson Student Center, JSC-219

- I. **Call to Order - 9:04am by Jim Isbell**
 - A. Greetings by Trustee John Hanna

- II. **Welcome - Presidents Jim Isbell and Craig Rutan**
 - A. Land Acknowledgment by Adelia Sandoval

- III. **Topic Board Experience - Introduced by Jim Isbell**
 - A. Senators are asked to spend some time discussing topics they would like the senates to discuss with the potential of bringing back to the board and posting those ideas anonymously to IdeaBoardz.

- IV. **Welcome ASG Leadership - Tara Kubicka-Miller**
 - A. SCC and SAC ASG Leadership were acknowledged and description of SCC's Resolution F2022.02 Academic Senate Support for Students in Collegial Consultation was shared which requires all committees with student representatives designate a mentor.

- V. **Flex/Professional Development - Amberly Chamberlain**
 - A. **Professional Development Gateway Update**
 1. When writing workshop descriptions, it is important to identify if it is for SAC or SCC only so faculty are aware since the Gateway is available to both campuses.
 2. Language has been updated that we are a 1:1 ration for calculating our flex obligation. The total obligation comes from your instructional load.
 3. Non-credit has their own welcome page with their contract's language.
 4. Many questions might be answered by reading the "notes" sections on the welcome page.

- VI. **IT Update - Jesse Gonzalez and IT Leadership**
 - A. Webadvisor to Self-Service Migration
 1. Multiple flex workshops available and tutorials are available during flex week, during office hours, and posted directly on Self-Service.
 2. A list of issues will be available under FAQ on the IT webpage soon. If there is an issue you come across that is not on the list, please file a HelpDesk Ticket
 3. Looking at options to improve the default email that is used when trying to email students. You can email students and your entire class through Canvas.
 4. You can now email faculty through self-service.
 5. If your class is a prerequisite course for a student, you must email admissions to drop the student.
 - a) Some issues brought up by senators include responding to students through Canvas that are not enrolled in our classes, enrollment in dual enrollment courses, transferring grades from Canvas to Self-Service, requiring last attendance dates when students receive a D or F.

- B. MFA - Multi Factor Authentication will be introduced at some point in spring for faculty only. It will be implemented for Office 365 first when being used outside of the institution. Email announcements forthcoming.
 - 1. Student rep - When students search for classes to enroll in, previous semester classes are coming up.
 - a) Senator suggestion - we need a "mystery shopper" going through the entire system as though they are a student to make sure any barriers to students are being removed.

VII. Welcome FACCC President Wendy Brill-Wynkoop - Chantal Lamourelle

- A. Informational - see presentation slides attachment.
- B. Questions can go to president@facc.org

VIII. 10+1 - Craig Rutan - Examples, Understanding a Vote of No Confidence, & The Power of Resolutions

- A. See presentation slides attachment.

IX. Topic Board Discussions

- A. Ran out of time to address the issues posted on IdeaBoardz (see document). Each senate campus will work to address concerns under senate purview and AS Presidents will work together to create joint resolutions as necessary. It was suggested these topics can also be shared with the Board.

X. Meeting Adjourned 11:56am